



**FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
ACADEMIC POLICY AND STUDENT AFFAIRS COMMITTEE
MINUTES
SEPTEMBER 5, 2018**

1. Call to Order and Chair's Remarks

The Florida International University Board of Trustees' Academic Policy and Student Affairs Committee meeting was called to order by Committee Chair Cesar L. Alvarez at 10:23 a.m. on Wednesday, September 5, 2018, at the Modesto A. Maidique Campus, Graham Center Ballrooms.

Committee Chair Alvarez welcomed all Trustees and University faculty and staff to the meeting.

General Counsel Carlos B. Castillo conducted roll call of the Academic Policy and Student Affairs Committee members and verified a quorum. Present were Cesar L. Alvarez, *Chair*; Natasha Lowell, *Vice Chair*; Dean C. Colson, Joerg Reinhold, Marc D. Sarnoff, and Jose L. Sirven, III.

Trustees Jose J. Armas and Michael G. Joseph were excused.

Board Chair Claudia Puig, Trustees Leonard Boord, Justo L. Pozo, and Rogelio Tovar, and University President Mark B. Rosenberg were also in attendance.

Provost and Executive Vice President Kenneth G. Furton reported that Vice President of Student Affairs Larry Lunsford will be retiring at the end of the year and that a transition plan was in place for the future of Student Affairs. He explained that as of July 15, 2018, Dr. Elizabeth M. Bejar had agreed to serve as Senior Vice President for Academic and Student Affairs. Provost Furton provided an update on the Honors College and Enrollment Management and Services. He reported that Juan Carlos Espinosa and Kevin Coughlin Jr. have been appointed as the Dean of the Honors College and Vice President of Enrollment Management Services, respectively. He explained that during Dr. Espinosa's time as interim dean, he expanded online courses by over 15% and elevated student success to a 96% retention rate. He noted that during Dr. Coughlin's time as the Interim Vice President of Enrollment Management and Services (ERM), he strategically executed unique admission pathways, Personalized Success Pathways, which have allowed the University to attain the highest admission profile in its history.

2. Approval of Minutes

Committee Chair Alvarez asked if there were any additions or corrections to the minutes of the June 6, 2018 Academic Policy and Student Affairs Committee meeting. A motion was made and unanimously passed to approve the Minutes of the Academic Policy and Student Affairs Committee Meeting held on Wednesday, June 6, 2018.

3. Action Items

AP1. Tenure as a Condition of Employment Nomination

Committee Chair Alvarez noted that there was one candidate submitted for Tenure as a Condition of Employment based on the caliber of their scholarly work.

A motion was made and unanimously passed that the FIU Board of Trustees Academic Policy and Student Affairs Committee recommend that the FIU Board of Trustees approve the one candidate for Tenure as a Condition of Employment.

AP2. Legislative Budget Requests

Provost Furton presented the 2019-2020 Legislative Budget Requests (LBR) for Committee review. He explained that the Targeted STEM Initiatives mission is to transform and reengineer the university's STEM programs and optimize retention and graduation marketability in the areas of science, math, engineering, and computer science. He noted that the second LBR, FIU Decision Laboratory is a platform for informed decision making around a variety of areas including policy, decision makers, and business leaders who will be able to test solutions and alternatives in a laboratory setting.

A motion was made and unanimously passed that the FIU Board of Trustees Academic Policy and Student Affairs Committee recommend that the FIU Board of Trustees approve the 2019-2020 Legislative Budget Requests:

Unique University Issues:

- | | |
|-----------------------------|-----------------------|
| ▪ Targeted STEM Initiatives | Request: \$ 4,998,664 |
| ▪ FIU Decision Laboratory | Request: \$ 3,500,000 |

AP3. Textbook and Instructional Materials Affordability Annual Report

Senior Vice President for Academic and Student Affairs Elizabeth M. Bejar presented the Textbook and Instructional Materials Affordability Annual Report for Committee review, delineating the requirements that are embedded in the Education Access and Affordability bill, HB 7019, which became effective July 1, 2016. She reported that under this bill, all State University System institutions are required to submit a Textbook and Instructional Materials Affordability Annual Report that determines the wide cost variance for required and recommended course materials for General Education and High Enrollment courses. In addition, she noted that the report includes an overview of institutional initiatives and policies designed to reduce the costs of course materials and promote college affordability.

Sr. VP Bejar reported that during Fall 2017 and Spring 2018, the University reached the State mandated adoption deadline for full compliance. She added that the minimum threshold was 95% for full compliance, which means that textbooks are associated with a class 45 days ahead of the first day of class.

In response to Trustee Leonard Boord's inquiry regarding publishers charging a yearly fee for unlimited online access to textbooks, Sr. VP Bejar explained that unlimited access is one of the initiatives of the first day pilot program. She added that FIU faculty are currently collaborating across multiple sections on common textbooks which will provide greater leveraging power with publishers.

For the next regularly scheduled committee meeting, Trustee Marc D. Sarnoff requested to know how FIU students use online textbooks compared to the market.

A motion was made and unanimously passed that the FIU Board of Trustees Academic Policy and Student Affairs Committee recommend that the Florida International University Board of Trustees approve the Textbook and Instructional Materials Affordability Annual Report.

AP4. Revisions to Regulation FIU- 2501 Student Code of Conduct

Sr. VP Bejar presented the Revisions to Regulation FIU-2501 Student Code of Conduct (the Code) for Committee review. She noted that most of the revisions were grammatical errors followed by an update to the Vice President's new title. She stated that the revisions of note related to clarifying language and behaviors with respect to hazing. She added that the Student Code of Conduct protects the accusers and the accused.

For the next regularly scheduled committee meeting where revisions to the Code are addressed, Committee Chair Alvarez requested the removal of the personal abuse reference in section P1 of the Code. He added that it should be deleted because it applies to the entire Code, not just that section.

In response to Trustee Jose L. Sirven's inquiry regarding the Code's applicability to students who live in off campus housing, Sr. VP Bejar explained that the Code applies to all students irrespective of where they are.

A motion was made and unanimously passed that the FIU Board of Trustees Academic Policy and Student Affairs Committee recommend that the Florida International University Board of Trustees approve the revisions to the FIU- 2501 Student Code of Conduct.

4. Information/Discussion Items *(No Action Required)*

4.1 Academic Affairs Regular Reports

There were no questions from the Committee members in regards to the reports included as part of the agenda materials: FIU *Beyond Possible 2020*; Academic and Career Services; Engagement; Enrollment Management and Services; Information Technology; Research and Economic Development/ University Graduate School; and Student Affairs.

5. New Business

No new business was raised.

6. Concluding Remarks and Adjournment

With no other business, Committee Chair Cesar L. Alvarez adjourned the meeting of the Florida International University Board of Trustees Academic Policy and Student Affairs Committee meeting on Wednesday, September 5, 2018 at 10:49 a.m.

<i>Trustee Requests</i>	<i>Follow-up</i>	<i>Completion Date</i>
<i>1. Trustee Marc D. Sarnoff requested to know how FIU students use online textbooks compared to the market.</i>	<i>Senior Vice President for Academic and Student Affairs, Elizabeth M. Bejar</i>	<i>December Meeting</i>
<i>2. Committee Chair Alvarez requested the removal of the personal abuse reference in section P1 of the Student Code of Conduct.</i>	<i>Senior Vice President for Academic and Student Affairs, Elizabeth M. Bejar</i>	<i>Spring 2019</i>

KS September 12, 2018