



FLORIDA INTERNATIONAL UNIVERSITY

BOARD OF TRUSTEES

FINANCE AND AUDIT COMMITTEE

Wednesday, June 5, 2013

9:30 am *approximate start time*

Florida International University
Modesto A. Maidique Campus
Graham Center Ballrooms

Committee Membership:

Sukrit Agrawal, *Chair*; Robert T. Barlick, Jr., *Vice Chair*; Cesar L. Alvarez; Gerald C. Grant, Jr.; C. Delano Gray

Liaison:

Richard Brilliant, *Foundation Board of Directors*

AGENDA

- | | |
|---|--------------------|
| 1. Call to Order and Chair's Remarks | Sukrit Agrawal |
| 2. Approval of Minutes | Sukrit Agrawal |
| 3. Action Items | |
| FA1. Proposed 2013-14 Operating Budget | Kenneth A. Jessell |
| A. University and DSO Operating Budgets | |
| B. University Tuition Fee | |
| C. Student Health Fee | |
| D. Capital Improvement Trust Fund Fee | |
| E. Tuition for Market Rate Programs, 2014-15 Academic Year | |
| FA2. Proposed 2013-14 Fixed Capital Outlay Budget | Kenneth A. Jessell |
| FA3. Request for Approval of Florida International University's
2014-15 Fixed Capital Outlay Legislative Budget Request,
Consisting of the five-year Capital Improvement Plan | Kenneth A. Jessell |
| FA4. Proposed Regulation – FIU-1113 Waiver of Tuition and Fees | Kenneth A. Jessell |
| FA5. Internal Audit Plan for 2013-14 | Allen Vann |
| FA6. Amendment to Signature Authority - Authorization to Sign
Checks for Certain Foreign Research Programs and Accounts | Kenneth A. Jessell |
| FA7. Disposition of Specified Real Property in Miami Beach | Kenneth A. Jessell |

3. Action Items *(Continued....)*

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|---|---------------------------|
| FA8. Amendment of University Traffic and Parking Regulation | Kenneth A. Jessell |
| FA9. Request for Approval to enter into a Long Term Lease from the State of Florida Board of Trustees of the Internal Improvement Trust Fund, as Co-Lessee with Miami-Dade County (or alternatively to be the tenant and sublease to, Miami-Dade County), the Coconut Grove Playhouse and Related Property | Kenneth A. Jessell |

4. Discussion Items *(No Action Required)*

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|--|---------------------------|
| 4.1 Foundation Report | Richard Brilliant |
| 4.2 Financial Performance Review – Third Quarter FY 2012-13 | Kenneth A. Jessell |
| 4.3 Office of Internal Audit Status Report | Allen Vann |

5. Reports *(For Information Only)*

- | | |
|---|--------------------------|
| 5.1 Treasury Report | Phong Vu |
| 5.2 Business Services Report | Aime Martinez |
| 5.3 Athletics Update | Pete Garcia |
| 5.4 Emergency Management Status Report | Ruben D. Almaguer |
| 5.5 University Compliance Report | Leyda Benitez |
| 5.6 Safety and Environmental Compliance Report | Ruben D. Almaguer |
| 5.7 Construction Status Update | John M. Cal |

6. New Business

- 6.1 Office of Internal Audit Discussion of Audit Processes**

7. Concluding Remarks and Adjournment	Sukrit Agrawal
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Next Finance and Audit Committee Meeting is scheduled for Tuesday, September 10, 2013

THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Approval of Minutes of the Meeting held March 6, 2013

Proposed Committee Action:

Approval of Minutes of the Finance and Audit Committee meeting held on Wednesday, March 6, 2013 at the Modesto A. Maidique Campus, College of Business Complex, Special Events Center, room 233.

Background Information:

Committee members will review and approve the Minutes of the Finance and Audit meeting held on Wednesday, March 6, 2013 at the Modesto A. Maidique Campus, College of Business Complex, Special Events Center, room 233.

Supporting Documentation: Finance and Audit Committee Meeting Minutes:
March 6, 2013

Facilitator/Presenter: Committee Chair Sukrit Agrawal

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**FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
FINANCE AND AUDIT COMMITTEE
MINUTES
MARCH 6, 2013**

1. Call to Order and Chair's Remarks

The Florida International University Board of Trustees' Finance and Audit Committee meeting was called to order by Committee Chair Sukrit Agrawal at 10:09 am on Wednesday, March 6, 2013, at the Modesto A. Maidique Campus, College of Business Complex, Special Events Center, room 233.

The following attendance was recorded:

Present

Sukrit Agrawal, *Chair*
Cesar L. Alvarez
Gerald C. Grant, Jr.
C. Delano Gray

Absent

Robert T. Barlick, Jr., *Vice Chair*

Trustees Jorge L. Arrizurieta, Laura Fariñas and Claudia Puig and University President Mark B. Rosenberg were also in attendance.

Committee Chair Agrawal welcomed all Trustees, faculty and staff. He also welcomed FIU Foundation, Inc. Board of Directors member Noel Guillama-Alvarez, noting that he would later provide the Foundation Report.

2. Approval of Minutes

Committee Chair Agrawal asked that the Committee approve the Minutes of the meeting held on November 29, 2012. A motion was made and passed to approve the Minutes of the Finance and Audit Committee Meeting held on Thursday, November 29, 2012.

3. Action Items

FA1. Request for Approval to provide a Long-Term Ground Sublease to the School Board of Miami-Dade County (the "School Board") to allow the School Board to establish, construct, operate, and maintain a magnet school ("MAST Academy") at the Florida International University Biscayne Bay Campus ("BBC")

Senior Vice President for Administration and Chief Financial Officer Kenneth A. Jessell presented the request for approval to provide a Long-Term Ground Sublease to the School Board to allow the School Board to establish, construct, operate, and maintain a MAST Academy at BBC. He noted that the creation of a MAST Academy at BBC would provide MAST Academy students with the

opportunity to participate in high-school dual enrollment programs offered at FIU and to continue their higher education in a seamless manner if they choose to attend FIU. He further noted that FIU would have the opportunity to attract students who are interested in the specialized academic areas offered at the BBC Campus, which include Earth and Environmental Science, Sustainability, Math, Science, and Marine Science. He also presented the material terms of the proposed Long-Term Ground Sublease, providing a detailed summary of the key provisions. He stated that the School Board would be solely responsible for any and all costs related to the design, construction, operation and maintenance of the MAST Academy during the Lease Term. He added that it is estimated that up to approximately 1,200 students will attend the MAST Academy and that the proposed temporary site opening date was August 2013, while the proposed permanent site opening date was August 2015.

A motion was made and passed that the FIU Board of Trustees Finance and Audit Committee recommend for Board of Trustees' approval for the University President or his designee to negotiate and enter into a Long Term Ground Sublease with the School Board to allow the School Board to establish, construct, operate and maintain a MAST Academy at the FIU BBC Campus on the terms outlined below.

FA2. Re-authorization for the Issuance of Debt to Finance the Construction of Parking Garage 6 at the University's Modesto A. Maidique Campus

Sr. VP and CFO Jessell presented the request to re-authorize the issuance of debt to finance the construction of Parking Garage 6 at the University's Modesto A. Maidique Campus for Committee review. He noted that the project was previously approved by the Florida International University Board of Trustees (BOT) on March 30, 2011 and by the State University System of Florida Board of Governors (BOG) on June 20, 2011. He added that while there is no change in the amount of debt required to be issued, the project is being re-submitted for BOT approval in view of recommended changes to the project location, total project cost, changes to the project scope such as the inclusion of 35,000 square feet of shell space to accommodate classrooms and University-related retail space, and updated financial projections. He stated that the project would be constructed as a multi-story structure with approximately 2,000 parking spaces and is consistent with the University's Campus Master Plan. He further noted that the construction and associated design costs as well as site and roadway improvements, are expected to be approximately \$42.5 million. He stated that the University's Department of Parking and Transportation plans to contribute approximately \$9 million from cash reserves and auxiliary fund balances to fund the project. He added that the request from the BOG to the Division of Bond Finance would consist of the issuance of up to \$33,500,000 of fixed rate, revenue bonds to finance the construction of the project, finance capitalized interest, fund a debt service reserve fund and pay costs of issuing the bonds.

A motion was made and passed that the FIU Board of Trustees Finance and Audit Committee recommend for Board of Trustees' approval, and request the State University System of Florida Board of Governors to approve, the issuance of revenue bonds to finance the construction of a Parking Garage on the University's Modesto A. Maidique campus.

FA3. Approval to Increase Existing Fees

A. Orientation

Sr. VP and CFO Jessell presented the request to increase the Orientation Fee for Committee review, noting that orientation participation is required for all new degree-seeking undergraduate students entering FIU. He stated that research studies have indicated that comprehensive orientation programs contribute to the success and retention of students. He further noted that the Orientation Fee has not been increased since 2002, stating that the increase from the current \$35 fee to the proposed \$50 fee will cover the costs of office supplies, routine support operations, orientation leader/peer advisor training, development of new transition initiatives to include additional overnight activities, increased involvement with Athletics, increased technological presentations, and an efficient Orientation and Parent Programs website. He added that the requested \$15 increase will have minimal impact to the students as this is a one-time expense to new students and noted that it would be effective for students whose enrollment begins in Fall 2014.

A motion was made and passed that the FIU Board of Trustees Finance and Audit Committee recommend that the Board of Trustees' request that the State University System of Florida Board of Governors approve an increase to the Orientation Fee in the amount of \$15.00.

B. Graduate Student Application

Sr. VP and CFO Jessell presented the request to increase the Graduate Student Application Fee for Committee review, noting that the current application fee covers only a portion of the total costs associated with the review, assessment and processing of graduate applications. He added that the Graduate Student Application Fee has not been increased since 2002, stating that the increase from the current \$30 fee to the proposed \$55 fee will enable the University to cover the costs of existing services, eliminate the need to subsidize the processing of graduate applications, make system enhancements to reduce processing times, and provide funding to hire two additional full time employees to manage new federal processing requirements and to improve service to prospective students.

A motion was made and passed that the FIU Board of Trustees Finance and Audit Committee recommend that the Board of Trustees' request that the State University System of Florida Board of Governors approve an increase to the Graduate Student Application Fee in the amount of \$25.00.

4. Discussion Items

4.1 Foundation Report

Foundation Director Noel Guillama-Alvarez noted that Foundation Treasurer and Liaison to the Board of Trustees Finance and Audit Committee Richard Brilliant sent his regrets as he was not able to attend. Director Guillama-Alvarez provided the Foundation Report, noting that the Foundation's investment portfolio maintained fiscal year-to-date gains made through December 31, 2012 of approximately 5.2%, or \$9 million. He also provided a fundraising update, further noting that to date, \$19.4 million has been raised toward the year's goal of \$42 million.

4.2 Office of Internal Audit Status Report

Office of Internal Audit Director Allen Vann presented the Internal Audit Report, providing updates on recently completed audits, work in progress and completed investigations. He noted that the Internal Audit Plan for the 2013-14 fiscal year will be presented to the Committee for review and approval at its next regularly scheduled meeting.

4.3. Financial Performance Review –Second Quarter FY 2012-13

Sr. VP and CFO Jessell presented the Financial Performance Review for the second quarter of fiscal year 2012-13 and provided a summary of University revenues and expenditures. He reported that the University and direct support organizations' operating revenues were below estimates by \$9.4M (or two percent), which can be primarily attributed to lower Pell, FSAG and Bright Futures awards driven by lower enrollment in addition to changes in the Pell program requirements, which resulted in less eligible students and/or reduced awards. He also reported that the University and direct support organizations' operating expenses were below estimates by \$34M (or eight percent), noting that Auxiliary Enterprises experienced lower programmatic and administrative expenses in academic programs and added that Educational and General expenses were below estimates by \$11M mainly due to delays in spending on base operations and critical investments as well as vacant positions from the University and Herbert Wertheim College of Medicine.

4.4 University Compliance Report

University Compliance Officer and Interim Privacy Officer Leyda Benitez provided an overview of the University's Compliance program and its history and delineated the evolution of policies and procedures, oversight and due diligence, and education and training prior to 2004 to the present. She also presented a summary of possible future initiatives and compared and contrasted the top 10 legal risk areas in February 2008 to those in February 2013.

4.5 Division of Information Technology Report

Vice President of Information Technology and Chief Information Officer Robert Grillo presented an update on current projects and initiatives that are aimed to improve the efficiency of university operations and expand and strengthen critical services.

4.6 Review of Financial Audit for Fiscal Year Ended June 30, 2012

Sr. VP and CFO Jessell provided a review of the State of Florida's Auditor General Financial Audit for Fiscal Year ended June 30, 2012, noting that the audit disclosed that the University's basic financial statements were presented fairly in all material respects in accordance with prescribed financial reporting standards. He added that the audit results disclosed no instances of noncompliance or other matters that are required to be reported. He further noted that the audit did not identify any deficiencies in internal control over financial reporting that were considered material weaknesses.

5. Reports

Committee Chair Agrawal requested that the Athletics Update, Treasury Report, Business Services Update, Construction Update, Emergency Management Update and Safety and Environmental Compliance Report be accepted as written. There were no objections.

6. New Business

6.1 Senior Management Discussion of Audit Processes

Committee Chair Agrawal noted that as is stipulated in the Finance and Audit Committee Charter, the Office of Internal Audit is excused from the conversation with Senior Management. He announced that it was not obligatory for members of the public to exit the meeting, noting that it was acceptable for anyone to remain present for the discussion. Senior management provided feedback to the Committee regarding the Internal Auditor's performance.

7. Concluding Remarks and Adjournment

With no other business, Committee Chair Sukrit Agrawal adjourned the meeting of the Florida International University Board of Trustees Finance and Audit Committee on Wednesday, March 6, 2013 at 11:30 am.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Proposed 2013-14 University and Direct Support Organizations Operating Budgets

Proposed Committee Action:

Recommend to The Florida International University Board of Trustees (the BOT) approval of the FIU 2013-14 University and Direct Support Organizations (DSO) Operating Budgets and authorize the University President to amend the budget consistent with Legislative, Board of Governors' and BOT directives and guidelines.

Background Information:

The BOT is required to adopt an annual budget for the general operation of the University prior to submission to the Florida Board of Governors. The fiscal year 2013-14 Proposed Operating Budget for the University is due to the Florida Board of Governors on June 21, 2013.

The DSOs (FIU Athletics Finance Corp., FIU Foundation, Inc., and FIU Research Foundation, Inc.) and The Florida International University Academic Health Center Health Care Network Faculty Group Practice, Inc. have prepared their annual budgets for review and approval by the BOT, pursuant to Florida Statutes and regulations of the Board of Governors and the University.

The following funding groups are included:

- A. Educational and General (E&G)
- B. Auxiliary Enterprises Proposed Budget Allocation
- C. Intercollegiate Athletics Proposed Budget Allocation
- D. Activity and Service Proposed Budget Allocation
- E. Technology Fee Proposed Budget Allocation
- F. Board Approved Fees Budget Allocation
- G. Contracts and Grants Proposed Budget Allocation
- H. Student Financial Aid Proposed Budget Allocation
- I. Concessions Proposed Budget Allocation
- J. FIU Athletics Finance Corp
- K. FIU Foundation, Inc.
- L. FIU Health Care Network
- M. FIU Self-Insurance Program
- N. FIU Research Foundation, Inc.
- O. University Treasury Operations
- P. Fixed Capital Outlay

Authority for the University President to amend the budget is necessary to accommodate changes consistent with Legislative, Board of Governors' and BOT directives and guidelines.

The University President shall keep the BOT informed of any changes in excess of two percent (2%) made to the total approved 2013-14 Operating Budget during the operating year.

Florida Statute 1011.40(2) provides that “each university board of trustees shall adopt an operating budget for the operation of the university as prescribed by law and rules of the Board of Governors.” The University has prepared the proposed 2013-14 Operating Budget in accordance with the requirements set forth in Florida Board of Governors Regulations 9.007 and 9.011.

Supporting Documentation: 2013-14 Proposed University and DSO Operating Budgets

Facilitator/Presenter: Kenneth A. Jessell

Florida International University
Board of Trustees Financial Summary
2013-14 Budget
Overview¹

<i>(In millions of dollars)</i>	Final Budget ²	Forecast	Forecast vs.	Requested Budget	Forecast vs.
	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Revenue / Receipts					
University					
Educational and General (net) ³	\$ 371.1	\$ 376.1	\$ 5.0	\$ 421.7	\$ 45.6
University	334.0	339.2	5.2	378.5	39.3
College of Medicine	37.1	36.9	(0.2)	43.2	6.3
FIU Self-Insurance Program	0.5	0.5	-	0.5	-
Auxiliary Enterprises	188.9	183.5	(5.4)	195.3	11.8
Intercollegiate Athletics	23.6	23.9	0.3	25.4	1.5
Activities and Service	15.8	15.8	-	16.0	0.2
Technology Fee	8.3	8.1	(0.2)	9.0	0.9
Board Approved Fees	0.5	0.5	-	0.5	-
Contracts and Grants	97.0	97.3	0.3	102.0	4.7
Student Financial Aid	163.4	145.1	(18.3)	147.0	1.9
Concessions	1.0	0.7	(0.3)	0.7	-
Direct Support Organizations / Component Units					
FIU Athletics Finance Corp	3.6	3.6	-	3.6	-
FIU Foundation Inc.	28.6	30.7	2.1	48.4	17.7
FIU Health Care Network	1.8	1.4	(0.4)	3.8	2.4
FIU Research Foundation Inc.	0.1	0.1	-	-	(0.1)
Interfund Adjustments ⁴	(14.7)	(16.3)	(1.6)	(15.5)	0.8
Total Operating Revenues	889.5	871.0	(18.5)	958.4	87.4
University (net)	12.7	14.4	1.7	10.8	(3.6)
FIU Foundation Inc.	12.8	14.1	1.3	12.7	(1.4)
Total Investment Revenues	25.5	28.5	3.0	23.5	(5.0)
Student Loans ⁵	299.9	212.4	(87.5)	261.0	48.6
Total Revenues / Receipts	1,214.9	1,111.9	(103.0)	1,242.9	131.0
Expenses					
University					
Educational and General	397.9	383.9	(14.0)	425.2	41.3
University	361.5	348.3	(13.2)	382.5	34.2
College of Medicine	36.4	35.6	(0.8)	42.7	7.1
FIU Self-Insurance Program	0.5	0.2	(0.3)	0.2	-
Auxiliary Enterprises	167.2	156.4	(10.8)	171.6	15.2
Intercollegiate Athletics	22.7	22.6	(0.1)	23.6	1.0
Activities and Service	16.0	16.2	0.2	16.5	0.3
Technology Fee	8.4	9.4	1.0	8.9	(0.5)
Board Approved Fees	0.5	0.6	0.1	0.5	(0.1)
Contracts and Grants	98.5	99.9	1.4	101.1	1.2
Student Financial Aid	165.5	145.7	(19.8)	147.2	1.5
Concessions	0.7	0.7	-	0.7	-
Direct Support Organizations / Component Units					
FIU Athletics Finance Corp	2.4	2.0	(0.4)	2.4	0.4
FIU Foundation Inc.	21.5	17.5	(4.0)	31.0	13.5
FIU Health Care Network	3.5	3.3	(0.2)	5.0	1.7
FIU Research Foundation Inc.	-	-	-	-	-
Interfund Adjustments ⁴	(14.7)	(16.3)	(1.6)	(15.5)	0.8
Total Operating Expenses	890.6	842.1	(48.5)	918.4	76.3
Principal Payment of Debt ⁶	7.5	7.5	-	8.5	1.0
Student Loans ⁵	299.9	212.4	(87.5)	261.0	48.6
Total Expenses	1,198.0	1,062.0	(136.0)	1,187.9	125.9
Change in Net Assets (incl. Investments)	\$ 16.9	\$ 49.9	\$ 33.0	\$ 55.0	\$ 5.1
Change in Net Assets (excl. Investments)	\$ (8.6)	\$ 21.4	\$ 30.0	\$ 31.5	\$ 10.1

Florida International University
Board of Trustees Financial Summary
2013-14 Budget
Overview¹

Notes:

¹ The financials presented above reflects the state budgeting methodology which differs from full accrual Financial Statements. The following have the most significant impact:

- *Depreciation of Assets:* For budgeting purposes equipment purchases are fully expensed in their acquisition year, therefore depreciation is not included in the budget.
- *Payables:* At fiscal year-end, E&G expenses will include year end commitments (encumbrances) which have not yet been invoiced.
- *Unrealized gains and losses:* The investment results are recognized as revenues in the budget however GASB accounting principles require that it be recorded as a non-operating revenue / expense.

² Final Budget FY 2012-13 has been restated to reflect a reporting change whereby Direct Support Organization (DSO) Reimbursements to the University previously reported under Auxiliary Enterprises are now reported under Contracts and Grants. There is no impact to the overall budget as this is a shift between funding sources for both revenues and expenses.

³ E&G revenues include State Funding and Tuition and are net of waivers, uncollectible amounts and 30% Financial Aid need-based amounts per BOG regulation. \$4.0M of the difference between E&G Revenues and Expenses will be funded from prior years carry forward; the remaining \$0.5M represents positive change in net assets related to the College of Medicine.

⁴ Interfund transactions have been included in the individual funds to allow for individual fund performance analysis. This has resulted in higher revenues and expenses by fund. The Interfund Adjustments eliminate this double counting of revenues and expenses with the exception of interfund transactions for auxiliary services provided to other units and Direct Support Organizations which have not been eliminated.

⁵ Student loans represent a pass through for the university.

⁶ Principal payment of debt is reflected above per BOG requirement that debt service payments be shown on a cash basis.

Florida International University
Financial Summary
2013-14 E&G Revenue Growth

	General Revenue	Educational Enhancement (Lottery)	Total State Funding	Student Fee (net)	Total
<i>(In thousands of dollars)</i>					
<u>I. University (ex-Legislative Items: Risk Management & Financial Aid)</u>					
2012 - 13 Base Budget	\$ 119,310	\$ 20,502	\$ 139,812	\$ 191,543	\$ 331,355
Deduct Prior Year Non-Recurring	(1,250)	-	(1,250)		(1,250)
Restore Prior Year Non-Recurring Reduction	24,292	-	24,292		24,292
Health Insurance Annualization & Premium Adj.	2,637		2,637		2,637
Plant Operations & Maintenance Annualization	1,236		1,236		1,236
2012 - 13 Adjusted Recurring Base Budget	\$ 146,225	\$ 20,502	\$ 166,727	\$ 191,543	\$ 358,270
2013 - 14 Incremental Changes					
• Tuition ¹				3,955	3,955
• Infrastructure: PO&M New Space	1,946		1,946		1,946
• Legislative Line Items					
Florida Retirement System Adjustment	6,597		6,597		6,597
Incentive Funding - Technology (SB 1076)	3,750		3,750		3,750
Washington Center	350		350		350
Panther Life Program	300		300		300
Center for Democracy	500		500		500
• Educational Enhancement Trust Fund adj.	(4,182)	4,182	-		-
Total Incremental Changes	9,261	4,182	13,443	3,955	17,398
2013 - 14 Base Budget	\$ 155,486	\$ 24,684	\$ 180,170	\$ 195,498	\$ 375,668

<u>II. University (Legislative Items: Risk Management & Financial Aid)</u>					
2012 - 13 Adjusted Base Budget	\$ 2,610		\$ 2,610		\$ 2,610
Adjustment to Risk Management Base	273		273		273
2012 - 13 Adjusted Recurring Base Budget	\$ 2,882	\$ -	\$ 2,882	\$ -	\$ 2,882
2013 - 14 Base Budget	\$ 2,882	\$ -	\$ 2,882	\$ -	\$ 2,882

<u>I. & II. University</u>					
2012 - 13 Adjusted Base Budget	\$ 121,920	\$ 20,502	\$ 142,422	\$ 191,543	\$ 333,965
Adjustments to Base Budget	27,188	-	27,188	-	27,188
2012 - 13 Adjusted Recurring Base Budget	\$ 149,107	\$ 20,502	\$ 169,609	\$ 191,543	\$ 361,152
Total Incremental Changes	9,261	4,182	13,443	3,955	17,398
2013 - 14 Base Budget	\$ 158,368	\$ 24,684	\$ 183,052	\$ 195,498	\$ 378,550

¹ Tuition revenues are net of waivers, uncollectible amounts and 30% Financial Aid need based amounts per BOG regulation.

Florida International University
Financial Summary
2013-14 E&G Revenue Growth

	General Revenue	Educational Enhancement (Lottery)	Total State Funding	Student Fee (net)	Total
<i>(In thousands of dollars)</i>					
III. College of Medicine (ex-Legislative Items: Risk Management)					
2012 - 13 Adjusted Base Budget	\$ 26,882		\$ 26,882	\$ 10,274	\$ 37,156
Health Insurance Annualization & Premium Ad	166		166		166
2012 - 13 Adjusted Recurring Base Budget	\$ 27,048	\$ -	\$ 27,048	\$ 10,274	\$ 37,322
2013 - 14 Incremental Changes					
• Tuition ²				2,740	2,740
• Legislative Line Item					
Medical School Phase-in of Students	724		724		724
Florida Retirement System Adjustment	514		514		514
Neuroscience Centers of Florida Foundation	1,000		1,000		1,000
Primary Care Residency Program	831		831		831
Total Incremental Changes	3,069	-	3,069	2,740	5,809
2013 - 14 Base Budget	\$ 30,117	\$ -	\$ 30,117	\$ 13,014	\$ 43,131

IV. College of Medicine (Legislative Items: Risk Management)

2012 - 13 Adjusted Base Budget	\$ 21		\$ 21		\$ 21
Adjustment to Risk Management Base	5		5		5
2012 - 13 Adjusted Recurring Base Budget	\$ 26	\$ -	\$ 26	\$ -	\$ 26

III. & IV. College of Medicine					
2012 - 13 Adjusted Base Budget	\$ 26,903	\$ -	\$ 26,903	\$ 10,274	\$ 37,177
Adjustments to Base Budget	171	-	171	-	171
2012 - 13 Adjusted Recurring Base Budget	\$ 27,074	\$ -	\$ 27,074	\$ 10,274	\$ 37,348
Total Incremental Changes	3,069	-	3,069	2,740	5,809
2013 - 14 Base Budget	\$ 30,143	\$ -	\$ 30,143	\$ 13,014	\$ 43,157

² Tuition revenues are net of uncollectible amounts

Florida International University
Financial Summary
E&G Summary

	Final Budget	Forecast	Forecast vs.	Requested	Forecast vs.
(In millions of dollars)	2012-13	2012-13	Final Budget	Budget ¹	Requested Budget
<u>I. University:</u>					
Revenues					
General Revenues ²	\$ 120.7	\$ 125.0	\$ 4.3	\$ 153.5	\$ 28.5
General Revenues - Legislative Line Item	1.3	1.0	(0.3)	4.9	3.9
Educational Enhancement (Lottery) ²	20.5	20.5	(0.0)	24.7	4.2
Gross Tuition	228.9	229.2	0.3	234.4	5.2
Waivers	(22.5)	(21.0)	1.5	(23.6)	(2.6)
Financial Aid (30%)	(14.8)	(15.5)	(0.7)	(15.3)	0.2
Net tuition ³	191.6	192.7	1.1	195.5	2.8
Total Revenue Available	\$ 334.0	\$ 339.2	\$ 5.1	\$ 378.5	\$ 39.4
Expenditures					
Salaries and Benefits	251.7	248.7	(3.0)	268.1	19.4
OPS	31.6	32.3	0.7	33.4	1.1
Expense	69.3	60.7	(8.6)	73.6	12.9
OCO	8.9	6.6	(2.3)	7.4	0.8
Total Operating Expenses	361.5	348.3	(13.2)	382.5	34.2
Net Assets	\$ (27.5)	\$ (9.1)	\$ 18.4	\$ (4.0)	\$ 5.2
GAP Mitigation					
Carry forward	27.6	21.4	(6.2)	4.0	(17.4)
Net GAP after Non-recurring funds	\$ 0.1	\$ 12.2	\$ 12.2	\$ (0.0)	\$ (12.2)
<u>II. College of Medicine:</u>					
Revenues					
General Revenues	26.9	26.9	0.0	28.3	1.4
General Revenues - Legislative Line Item	-	-	-	1.8	1.8
Gross Tuition	10.4	10.1	(0.3)	13.2	3.1
Waivers	(0.2)	(0.1)	0.1	(0.2)	(0.1)
Net tuition ³	10.2	10.0	(0.2)	13.0	3.0
Total Revenue Available	\$ 37.1	\$ 36.9	\$ (0.2)	\$ 43.2	\$ 6.2
Expenditures					
Salaries and Benefits	30.8	29.0	(1.8)	33.7	4.7
OPS	0.7	1.0	0.3	1.2	0.2
Expense	4.8	5.1	0.3	7.8	2.7
OCO	-	0.4	0.4	-	(0.4)
Total Operating Expenses	36.4	35.6	(0.8)	42.7	7.1
Net Assets	\$ 0.8	\$ 1.4	\$ 0.6	\$ 0.5	\$ (0.9)
GAP Mitigation					
Carry forward	-	-	-	-	-
Net GAP after Non-recurring funds	\$ 0.8	\$ 1.4	\$ 0.6	\$ 0.5	\$ (0.9)

Notes:

¹ The amounts reported as state appropriations are based on the appropriations bill approved by the legislature (SB 1500).

² Total FY 2013-14, excluding College of Medicine, General Revenue and Lotto restoration, is \$24.3M. Additional net pass-throughs of \$17.6M (PO&M of \$3.2M, Legislative line items \$4.9M, retirement and health insurance adjustments \$9.2M and risk management insurance \$0.3M) was offset by non-recurring reduction of \$1.3M.

³ Tuition revenues are net of waivers, uncollectible amounts and 30% Financial Aid need based amounts per BOG regulation.

Florida International University
Financial Summary
E&G Summary

(In millions of dollars)

I. University Carry Forward:

FY 2012-13 Beginning Balance	\$ 82.9
Expenditure Forecast FY 2012-13	(50.7)
Estimated Unused FY 2012-13 Current Year Funds	12.1
FY 2013-14 Estimated Beginning Balance	\$ 44.3
FY 2013-14 Expenditures:	(16.8)
• E&G Funding GAP	(4.0)
• Legislative Earmarked Funds	(5.3)
• Capital Campaign Investment	(2.6)
• Health Services Compliance	(1.0)
• College and Area Commitments	(3.9)
FY 2013-14 Estimated Ending Balance	\$ 27.6
Commitments for FY 2014-15 and Later:	(1.1)
• Legislative Earmarked Funds	(1.1)
Estimated Available Balance	\$ 26.4

II. College of Medicine Carry Forward:

FY 2012-13 Beginning Balance	\$ 5.6
Expenditure Forecast 2012-13	(2.5)
Estimated Unused FY 2012-13 Current Year Funds	0.8
Estimated Tuition from FY2012-13	0.6
FY 2013-14 Estimated Beginning Balance	\$ 4.6
FY 2013-14 Expenditures:	(4.6)
• Strategic Initiatives	(2.2)
• Tuition Remission	(1.4)
• Facilities and Information Technology Infrastructure	(1.0)
Estimated Available Balance	\$ -

**Florida International University
Financial Summary
Total Auxiliary Enterprises**

<i>(In thousands of dollars)</i>	Final Budget 2012-13	Forecast 2012-13	Forecast vs. Final Budget	Requested Budget 2013-14	Forecast vs. Requested Budget
Operating Revenues ¹	\$ 188,857	\$ 183,481	\$ (5,376)	\$ 195,282	\$ 11,802
<u>Expenditures</u>					
Salaries and Benefits	61,017	58,162	(2,854)	70,139	11,977
OPS	22,894	19,883	(3,011)	17,208	(2,675)
Expense	74,027	72,023	(2,004)	73,570	1,547
OCO	4,301	1,525	(2,777)	2,646	1,122
Debt Service Interest	4,967	4,829	(138)	8,060	3,231
Total Operating Expenses	167,205	156,422	(10,784)	171,623	15,201
Net Operating Income	21,651	27,059	5,407	23,659	(3,399)
Investment Revenues	24	86	62	73	(13)
Principal Payment of Debt	(6,905)	(6,905)	(0)	(7,847)	(942)
Operational Transfers	0	-	(0)	-	(0)
Change in Net Assets	14,771	20,241	5,469	15,885	(4,355)
<u>Fund Balance</u>					
Beginning Fund Balance	122,814	119,569		134,657	
Change in Net Assets	14,771	20,241		15,885	
Capital Expenditures	(28,915)	(6,101)		(33,909)	
Third Party Transfers	-	(0)		-	
Institutional Transfers	(1,227)	948		(83)	
Ending Fund Balance	\$ 107,443	\$ 134,657		\$ 116,550	

Notes

Budget figures represent total revenue and expenditures for all Auxiliary activities, hence interdepartmental transactions have not been eliminated.

¹ A&S Transfers to Student Centers, Extracurricular activities and Children's Center have been reclassified to revenues.

Financial Highlights

FY 2012-13 revenues are lower than budgeted mostly due to a change in the methodology of recording the revenue sharing agreement between Higher Ed Holdings and College of Business. Operating expenses are lower mostly for the same reason, although there were increased expenditures in academic auxiliaries.

Revenue increases for FY 2013-14 will be driven primarily by growth in academic auxiliaries, including market rate programs and recharge centers, by the opening of the new student residence, Parkview Hall, and a health fee increase. As a result, operating expenses are projected to increase for academic auxiliaries and Housing. Debt service is increasing due to initial payments for Parkview Hall and Parking Garage VI.

Capital expenditures represent cash outflows for the construction of the Management and New Growth Opportunities (MANGO) Building by FIU Online, College of Business, and Business Services. Other capital expenditures include cash contributions by Housing towards Parkview Hall construction and towards needed improvements in other halls.

**Florida International University
Financial Summary
Academic Auxiliaries**

<i>(In thousands of dollars)</i>	Final Budget 2012-13	Forecast 2012-13	Forecast vs. Final Budget	Requested Budget 2013-14	Forecast vs. Requested Budget
Operating Revenues	\$ 88,745	\$ 81,976	\$ (6,769)	\$ 89,244	\$ 7,268
<u>Expenditures</u>					
Salaries and Benefits	31,569	31,510	(60)	37,917	6,407
OPS	16,320	14,474	(1,846)	11,187	(3,287)
Expense	35,801	32,916	(2,885)	37,430	4,514
OCO	416	783	366	248	(535)
Debt Service Interest	-	-	-	-	-
Total Operating Expenses	84,106	79,682	(4,424)	86,781	7,099
Net Operating Income	4,639	2,294	(2,345)	2,463	169
Investment Revenues	7	32	26	23	(10)
Principal Payment of Debt	-	-	-	-	-
Operational Transfers	1,824	(870)	(2,694)	(1,549)	(679)
Change in Net Assets	6,470	1,456	(5,014)	936	(520)
<u>Fund Balance</u>					
Beginning Fund balance	50,432	46,447		47,282	
Change in Net Assets	6,470	1,456		936	
Capital Expenditures	(11,836)	(1,080)		(14,595)	
Third Party Transfers	-	-		-	
Institutional Transfers	600	459		472	
Total Fund Balance	\$ 45,665	\$ 47,282		\$ 34,095	

Academic Auxiliary programs are comprised primarily of market rate programs, web based courses, conferences, labs, recharge centers and distance learning programs. The revenues generated serve to support the actual programs and their growth.

Financial Highlights

During FY 2012-13, a change in methodology by the Office of the Controller for recording the revenue sharing agreement between Higher Ed Holdings and the College of Business has caused a negative revenue variance of \$5.9M and a positive variance in operating expenses in the same amount. Those funds are now reflected in the Agency Fund.

Aside from the change in methodology, academic auxiliary revenue is less than budget by \$0.8M mostly due to lower enrollment in College of Business, College of Arts & Sciences, and Engineering & Computer Science.

Overall operating expenses increased by \$1.5M. Savings in temporary employees have been offset by higher programmatic expenditures across multiple colleges, particularly in College of Business where scholarship and rent expenditures were higher than planned.

Capital expenditures in FY 2012-13 included transfers to Facilities from College of Business and FIU Online for the Management and New Growth Opportunities (MANGO) Building.

Revenues for FY 2013-14 are projected to increase by \$7M, driven in large part by growth in the College of Business' existing and new programs, College of Arts and Sciences' Aquarius recharge center, School of Hospitality Management's Institute for Hospitality and Tourism Education and Research, College of Medicine's new Antigua program, and the Wall of Wind recharge center.

Expense growth of \$7M is mostly driven by an increase in permanent salary expenses due to a need to service revenue growth, salary adjustments, and a shift in instruction from adjuncts and faculty overloads to full time faculty in the College of Business. Similarly, operating expenses are increasing in the College of Business to appropriately support expected growth.

Capital expenditures in FY 2013-14 include cash outflows by FIU Online and the College of Business for the construction of the Management and New Growth Opportunities (MANGO) Building.

**Florida International University
Financial Summary
Housing**

<i>(In thousands of dollars)</i>	Final Budget 2012-13	Forecast 2012-13	Forecast vs. Final Budget	Requested Budget 2013-14	Forecast vs. Requested Budget
Operating Revenues	\$ 24,467	\$ 24,770	\$ 303	\$ 29,237	\$ 4,467
<u>Expenditures</u>					
Salaries and Benefits	4,115	3,519	(596)	4,020	501
OPS	1,141	680	(460)	1,386	706
Expense	12,272	10,751	(1,521)	10,630	(121)
OCO	74	13	(61)	415	402
Debt Service Interest	2,842	2,702	(140)	5,004	2,302
Total Operating Expenses	20,444	17,666	(2,779)	21,455	3,790
Net Operating Income	4,022	7,104	3,082	7,781	677
Investment Revenues	6	17	12	16	(2)
Principal Payment of Debt	(3,983)	(3,983)	-	(4,957)	(974)
Operational Transfers	28	23	(4)	28	4
Change in Net Assets	73	3,162	3,089	2,868	(294)

Fund Balance

Beginning Fund balance	21,888	20,781		23,943	
Change in Net Assets	73	3,162		2,868	
Capital Expenditures	(8,307)	-		(6,365)	
Third Party Transfers	-	-		-	
Institutional Transfers	-	-		-	
Total Fund Balance	\$ 13,654	\$ 23,943		\$ 20,446	

The Housing Auxiliary generates revenues in the form of rental income from students seeking housing facilities on campus and from summer conference housing.

Financial Highlights

Occupancies in FY 2012-13 averaged 98% at the Modesto Maidique Campus (MMC) and 82% at the Biscayne Bay campus (BBC). The aggregate FY 2012-13 blended occupancy rate was on par with budget at 96%. Higher revenues are attributed to an increase in demand for Bay Vista Housing. Operating expense variances were mostly attributable to unfilled positions and lower operating expenditures due to deferring a few maintenance related projects to next fiscal year.

Expected occupancy in FY 2013-14 is projected at 97% at MMC and 70% at BBC, resulting in an expected blended occupancy rate of 92%. Rental rates at MMC are increasing an average of 2.8% for existing halls. FY 2013-14 will be the first year of operation for Parkview Hall and will increase the number of revenue generating beds by 596 for a grand total of 3,454.

Higher operating costs are expected to result from filling all vacant and new positions and additional operating expenses for Parkview Hall. Other capital outlays include a generator for Panther Hall and a facilities work order system. Debt service payments are increasing as the first debt service payments for Parkview Hall are due in FY 2013-14.

Capital expenditures in FY 2013-14 represent investments in building improvements required at Everglades, Lakeview and Panther Halls. It also includes a cash contribution towards the construction of Parkview Hall.

Housing continues to have sufficient operating revenues to cover the debt service payment and meet required debt service ratios. The fund balance is held as a reserve for major repairs and capital replacement, and for future expansion of Housing facilities.

**Florida International University
Financial Summary
Parking and Transportation**

<i>(In thousands of dollars)</i>	Final Budget 2012-13	Forecast 2012-13	Forecast vs. Final Budget	Requested Budget 2013-14	Forecast vs. Requested Budget
Operating Revenues	\$ 13,986	\$ 14,322	\$ 336	\$ 14,117	\$ (205)
<u>Expenditures</u>					
Salaries and Benefits	2,298	2,114	(183)	2,636	521
OPS	628	555	(72)	485	(71)
Expense	4,556	4,484	(72)	3,818	(666)
OCO	264	72	(192)	28	(45)
Debt Service Interest	2,123	2,125	2	3,056	931
Total Operating Expenses	9,868	9,351	(517)	10,022	670
Net Operating Income	4,118	4,971	853	4,095	(876)
Investment Revenues	2	7	5	6	(1)
Principal Payment of Debt	(2,815)	(2,815)	-	(2,890)	(75)
Operational Transfers	164	-	(164)	168	168
Change in Net Assets	1,469	2,163	694	1,379	(784)

Fund Balance

Beginning Fund balance	8,844	8,803		10,961	
Change in Net Assets	1,469	2,163		1,379	
Capital Expenditures	(500)	(5)		(4,500)	
Third Party Transfers	-	-		-	
Institutional Transfers	-	-		-	
Total Fund Balance	\$ 9,813	\$ 10,961		\$ 7,840	

The Parking and Transportation auxiliary operating revenues are primarily generated from parking decals and fees charged to students, faculty, staff and visitors. There are currently 5 garages and 52 parking lots in operation totaling 14,658 parking spaces. In addition, this auxiliary also services all vehicles owned by the University.

Financial Highlights

In FY 2012-13, increased collection of parking access fees and vehicle services revenues drive the positive revenue variance. Expenses are favorable with savings in permanent salaries, other personnel services and operating expenses.

During FY 2012-13, the Board of Governors approved the issuance of a fixed rate revenue bond not to exceed \$33.5M for the purpose of financing Parking Garage VI (PGVI) on Modesto Maidique Campus on the premise that student parking access fees will not increase for the next six (6) fiscal years.

For FY 2013-14, operating revenues are projected to be slightly lower as a result of a decrease in vehicle services revenues. Higher operating expenses are mostly due to market salary adjustments, reclassifying temporary employees to permanent personnel and increased debt service interest partially offset by lower operating expenditures.

Capital expenditures include a cash outflow to facilities for PGVI.

Parking continues to have sufficient operating revenues to cover the debt service payment and meet required debt service ratios. The fund balance is held as a reserve for major repairs and capital replacement, and for future expansion of parking facilities.

**Florida International University
Financial Summary
Student Health Services**

<i>(In thousands of dollars)</i>	Final Budget 2012-13	Forecast 2012-13	Forecast vs. Final Budget	Requested Budget 2013-14	Forecast vs. Requested Budget
Operating Revenues	\$ 9,496	\$ 9,662	\$ 165	\$ 10,758	\$ 1,097
<u>Expenditures</u>					
Salaries and Benefits	6,251	5,541	(710)	7,101	1,559
OPS	1,134	1,050	(84)	1,036	(14)
Expense	1,898	2,466	568	2,417	(49)
OCO	82	22	(60)	59	37
Debt Service Interest	-	-	-	-	-
Total Operating Expenses	9,366	9,080	(286)	10,612	1,533
Net Operating Income	131	582	451	146	(436)
Investment Revenues	-	-	-	-	-
Principal Payment of Debt	-	-	-	-	-
Operational Transfers	-	2	2	-	(2)
Change in Net Assets	131	584	453	146	(438)

Fund Balance

Beginning Fund balance	4,134	5,265		5,849	
Change in Net Assets	131	584		146	
Capital Expenditures	(1,000)	-		-	
Third Party Transfers	-	-		-	
Institutional Transfers	-	-		-	
Total Fund Balance	\$ 3,265	\$ 5,849		\$ 5,995	

The Student Health Centers at MMC and BBC provide health, wellness, and mental health care services to students, who fund the operations through a health fee paid each semester. Services provided at no additional cost include routine medical exams, certain screenings, medical education, counseling and disability services. Other clinical services, such as laboratory tests, immunization and pharmacy services are available for a nominal fee.

Financial Highlights

Operating revenues for FY 2012-13 are virtually flat vs. original budget with the exception of a small increase in services not covered by the health fee. An increase in operating expenses is due to higher than planned expenditures for materials and supplies and also repairs and maintenance. This is offset by savings in salaries due to unfilled positions.

Overall revenues for FY 2013-14 are increasing as a result of a \$10.50 increase per semester to the health fee. The health fee will increase to \$93.69 from \$83.19 per semester and the increase was recommended unanimously by the Health Fee Committee. The fee increase will cover salary market equity adjustments, Human Resource compliance, additional counseling personnel and programs, a disability consultant as well as increases in services for preventive and wellness care.

Florida International University
Financial Summary
Other Auxiliaries

<i>(In thousands of dollars)</i>	Final Budget 2012-13	Forecast 2012-13	Forecast vs. Final Budget	Requested Budget 2013-14	Forecast vs. Requested Budget
Operating Revenues	\$ 52,162	\$ 52,751	\$ 588	\$ 51,927	\$ (824)
<u>Expenditures</u>					
Salaries and Benefits	16,784	15,478	(1,305)	18,466	2,988
OPS	3,672	3,124	(548)	3,115	(9)
Expense	19,500	21,405	1,905	19,275	(2,130)
OCO	3,464	634	(2,830)	1,896	1,263
Debt Service Interest	2	2	0	-	(2)
Total Operating Expenses	43,421	40,643	(2,778)	42,752	2,109
Net Operating Income	8,741	12,108	3,366	9,175	(2,933)
Investment Revenues	10	30	20	28	(2)
Principal Payment of Debt	(107)	(107)	(0)	-	107
Operational Transfers	(2,016)	845	2,860	1,354	509
Change in Net Assets	6,630	12,876	6,246	10,557	(2,319)
<u>Fund Balance</u>					
Beginning Fund balance	37,516	38,273		46,622	
Change in Net Assets	6,630	12,876		10,557	
Capital Expenditures	(7,273)	(5,016)		(8,449)	
Third Party Transfers	-	(0)		-	
Institutional Transfers	(1,827)	489		(555)	
Total Fund Balance	\$ 35,046	\$ 46,622		\$ 48,175	

Other auxiliaries include the remaining activities which have revenues essentially derived from the following:

- Commission and rental earnings from food service, bookstore and retail operations managed by the office of Business Services
- Support from the student activity and service (A&S) fee for student and recreational centers
- Interdepartmental services such as duplicating, information technology and telecom, construction service reimbursement charges and the shared services fee. The shared services fee funds the pro-rata share of university-wide services indirectly benefitting auxiliary businesses (such as functions performed by legal, finance, human resources, etc.) along with funding special non-recurring projects.
- Other auxiliary enterprises support marketing and sponsorship activities, such as the operations of the South Beach Wine and Food Festival, along with alumni activities and miscellaneous university-wide initiatives.

Financial Highlights

Variances in FY 2012-13 revenues were driven by South Beach Wine & Food Festival and External Relations partly offset by UTS and construction service reimbursements (CSR). Higher operating expenses in South Beach Wine & Food Festival and External Relations were compensated by salary savings in both permanent and temporary positions across multiple units. Savings in operating capital outlays (OCO) are due to unrealized purchases in UTS.

Capital expenditures include outflows by Student Affairs towards the Recreation Center. It also includes expenditures by Business Services for various projects and also towards the Management and New Growth Opportunities (MANGO) building.

Florida International University
Financial Summary

Revenues for FY 2013-14 are planned to decrease by a \$0.8M. Revenue is expected to decrease in UTS, External Relations and in South Beach Wine & Food Festival. However, an increase is expected in construction reimbursement services (CSR) due to new and existing construction projects.

Personnel expenses are expected to increase as vacant positions are filled and new positions are added to maintain and support desired service levels. Units projecting the greatest increase include the Division of Finance, Student Affairs, Facilities Operations, and UTS. Savings in operating expenses are attributed to External Relations, UTS, and South Beach Wine & Food Festival. An increase in OCO expenditure in UTS is due to equipment needed for new and existing projects as well as for replacement of obsolete equipment.

FY2012-13 marked the last debt payment by Business Services to Wells Fargo for a loan originally issued in 2007 for equipment needed in the renovations of the Graham and Wolfe University centers.

Capital expenditures include construction expenses for the Management and New Growth Opportunities (MANGO) building being

**Florida International University
Financial Summary
Intercollegiate Athletics**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 23,634	\$ 23,942	\$ 308	\$ 25,355	\$ 1,413
<u>Expenditures</u>					
Salaries and Benefits	8,120	8,671	551	8,284	(387)
OPS	552	608	56	731	123
Expense	7,409	6,975	(434)	8,090	1,115
Scholarships	6,551	6,358	(193)	6,535	177
OCO	50	7	(43)	10	3
Total Operating Expenses	22,682	22,620	(62)	23,650	1,030
Net Operating Income	952	1,322	371	1,705	383
Investment Revenues	1	2	1	1	(0)
Operational Transfers	900	(600)	(1,500)	400	1,000
Change in Net Assets	1,852	724	(1,128)	2,106	1,382
<u>Fund Balance</u>					
Beginning Fund Balance	1,370	932		350	
Change in Net Assets	1,852	724		2,106	
Capital Expenditures	-	(366)		-	
Institutional Transfers	(1,419)	(940)		(1,634)	
Total Fund Balance	\$ 1,803	\$ 350		\$ 822	

Intercollegiate Athletics is the functional area of the University responsible for team sports and their support activities. The Athletics Stadium operations and its associated bonds are reflected in the Athletics Finance Corp., a Direct Support Organization (DSO) within FIU.

Financial Highlights

FY 2012-13 revenues end favorable to budget, primarily due to increased contributions from the Athletics Finance Corporation and FIU Foundation as well as higher NCAA & Conference participation payments. However, Athletics did experience a negative impact on revenues when the football team did not qualify for a bowl game and from lower than expected athletic fees.

Expenses are flat to budget with savings in team travel, scholarships, and insurance being offset by severance payments.

Capital expenditures include cash outflows towards new softball stadium seating and sand volleyball courts.

Institutional Transfers consist primarily of payments to the Athletics Finance Corporation of pledged revenues applied towards the payment of Stadium debt service payments.

The short-term loan in the amount of \$1.5M from Treasury to Athletics for the construction of the North Side expansion to the FIU stadium was paid on December 2012. This payment is reflected as an operational cash transfer.

In FY 2013-14, revenues are projected to increase from student fees, game guarantees, and NCAA & Conference participation payments.

Expenses are increasing 5%, mostly due to initiation and contribution fees charged by Conference USA.

Institutional Transfers primarily consist of payments to the Athletics Finance Corporation of pledged revenues applied towards the payment of Stadium debt service payments and funding of the marching band.

In FY 2010-11, Treasury Operations entered into a working capital agreement with Athletics in which four annual disbursements will be made totaling \$5.0M. The first and second disbursements were made in June 2011 and December 2011 in the amounts of \$1.9M and \$1.8M respectively. The third disbursement in the amount of \$0.9M is expected in June 2013. The fourth and last disbursement for \$0.4M will be made in June 2014. These disbursements are reflected as operational transfers.

**Florida International University
Financial Summary
Activity and Service**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 15,795	\$ 15,761	\$ (33)	\$ 16,008	\$ 246
Expenditures					
Salaries and Benefits	2,403	2,087	(316)	2,575	488
OPS	920	752	(168)	870	118
Expense	12,665	13,318	654	13,103	(215)
OCO	1	0	(1)	-	(0)
Total Operating Expenses	15,989	16,158	169	16,548	390
Net Operating Income	(194)	(396)	(203)	(540)	(144)
Investment Revenues	-	-	-	-	-
Change in Net Assets	(194)	(396)	(203)	(540)	(144)
Fund Balance					
Beginning Fund Balance	8,654	9,838		9,617	
Institutional Transfers	189	175		189	
Change in Net Assets	(194)	(396)		(540)	
Total Fund Balance	\$ 8,649	\$ 9,617		\$ 9,265	

The Activity and Service Fee fund is the student life component of the University which supports clubs, organizations, student centers and recreational sports for all campuses. The purpose of this activity is to provide students with the opportunity to enhance learning through co-curricular activities. The principle funding source for this activity fee is a per credit hour fee charged to all students.

Financial Highlights

Revenue and expense activity for FY 2012-13 are essentially on target vs. budget.

The Activity and Service Fee will remain unchanged in FY 2013-14 at \$12.87 per student credit hour.

Revenues in FY 2012-13 are slightly below budget mainly due to lower than projected enrollment offset by unbudgeted revenues from Homecoming activities. Expenses are above budget due to unbudgeted Homecoming activities and Scholarships offset by savings from vacant positions.

In FY 2013-14, revenues are projected to increase slightly due to the inclusion of fees charged through the market rate programs. Expenses are projected to increase as due to budgeting of vacant positions and additional costs incurred to service areas related to international students, clubs and organizations.

The fund balance is held as a reserve to cover unexpected repairs and building maintenance at the Wolfe University Center, Graham Center and both MMC and BBC recreation centers.

**Florida International University
Financial Summary
Technology Fee**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 8,330	\$ 8,074	\$ (256)	\$ 9,019	\$ 945
Expenditures					
Salaries and Benefits	900	803	(96)	885	82
OPS	712	631	(81)	692	61
Expense	6,065	7,094	1,029	5,863	(1,231)
OCO	725	897	172	1,500	603
Total Operating Expenses	8,402	9,424	1,023	8,939	(485)
Net Operating Income	(71)	(1,350)	(1,279)	80	1,430
Investment Revenues	-	-	-	-	-
Change in Net Assets	(71)	(1,350)	(1,279)	80	1,430
Fund Balance					
Beginning Fund Balance	914	1,770		420	
Change in Net Assets	(71)	(1,350)		80	
Capital Expenditures	-	-		-	
Institutional Transfers	-	-		-	
Total Fund Balance	\$ 842	\$ 420		\$ 500	

The Technology Fee fund monitors the revenues and resulting expenses related to the Technology Fee. Technology fee revenues are 5% of base tuition. The fee revenues are used to enhance instructional technology resources for students and faculty. Project proposals are reviewed by the Technology Fee Committee which makes investment recommendations to the President for final approval. The Committee is composed of 12 members (6 students & 6 Faculty / Staff) from across the University.

Financial Highlights

Current projects include renovation of classrooms with up-to-date audio visual equipment, investments in course capturing technologies, and the Moodle to Blackboard conversion.

In FY2012-13, revenues are lower mainly due to lower enrollment and higher than expected waivers. Expenditures have increased as part of a planned reduction of fund balances.

Revenues in FY 2013-14 will increase mostly due to tuition increases and inclusion of fees charged through market rate programs. Expenses continue to reflect spending on projects consistent with revenue levels.

**Florida International University
Financial Summary
Board Approved Fees**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 502	\$ 502	\$ (0)	\$ 502	\$ 0
Expenditures					
Salaries and Benefits	-	36	(36)	-	36
OPS	-	14	(14)	-	14
Expense	502	516	(13)	502	13
OCO	-	-	-	-	-
Total Operating Expenses	502	566	(63)	502	63
Net Operating Income	-	(64)	64	-	64
Investment Revenues	-	-	-	-	-
Change in Net Assets	-	(64)	(64)	-	64
Fund Balance					
Beginning Fund Balance	-	225		161	
Change in Net Assets	-	(64)		-	
Capital Expenditures	-	-		-	
Institutional Transfers	-	-		-	
Total Fund Balance	\$ -	\$ 161		\$ 161	

Board Approved Fees are fees specific to the University and have been approved by the Board of Governors.

This fee currently consists of the Florida Bar Test Preparation Fee.

Only those students in certain programs where licensing to practice requires successful completion of an examination and where FIU provides this preparation through a third party vendor are charged the fee. Only students in the College of Law Bar Preparation course are required to pay the fee.

The purpose of the test preparation fee is to increase accessibility to test preparation courses in programs where students are expected to obtain specific preparation for a practice-based examination. By making the test preparation a required activity in the final semester of the program, the fee will be part of the cost of attendance and thus eligible for financial aid.

Financial Highlights

Expenses for FY 2012-13 are higher than budgeted due to payments to the third party vendor for services performed in the prior year.

The fee and third-party vendor expenses are expected to remain unchanged for FY 2013-14.

**Florida International University
Financial Summary
Contracts & Grants**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 96,955	\$ 97,284	\$ 329	\$ 102,029	\$ 4,745
Expenditures					
Salaries and Benefits	46,677	49,134	2,457	48,395	(739)
OPS	14,948	14,829	(119)	11,646	(3,184)
Expense	33,419	32,467	(952)	39,299	6,832
OCO	3,381	3,402	21	1,791	(1,611)
Debt Service Interest	71	31	(40)	-	(31)
Total Operating Expenses	98,497	99,864	1,367	101,131	1,267
Net Operating Income	(1,542)	(2,580)	(1,038)	898	3,478
Investment Revenues	-	(5)	(5)	-	5
Change in Net Assets	(1,542)	(2,585)	(1,043)	898	3,483
Fund Balance					
Beginning Fund Balance	5,765	21,850		19,261	
Change in Net Assets	(1,542)	(2,585)		898	
Third Party Transfers	-	1,483		-	
Institutional Transfers	1,154	(1,487)		58	
Total Fund Balance	\$ 5,377	\$ 19,261		\$ 20,217	

Contracts and Grants includes sponsored research, public service and training activities, incidental non-research initiatives and Direct Support Organization (DSO) Reimbursements.

Sponsored Research revenues are derived from Federal, State, Local and Private sources in support of the sponsored programs of the University. The use of these funds is restricted to the specific purpose for which they are awarded. Sponsored Research awards are comprised of Direct Costs and Facilities & Administrative (F&A) Costs. Direct Costs are those costs directly related to research projects such as the salaries and benefits of researchers and supplies, while F&A costs represent the University's overhead costs which are not directly allocable to a specific project such as administration functions, utilities, etc.

Expenditure levels of the Division of Research administration are driven by the university's direct research expenditures and the associated F&A cost recovery. F&A cost recovery derived from sponsored research projects supports the administrative costs of Sponsored Research and provides funding to deans, department chairs and faculty in support of research.

Incidental non-research activities receive revenue from external sources in exchange for goods or services that are incidental to the main activities of the university. DSO Reimbursements are revenues received from the University's 501c3 Direct Support Organizations which exist solely to support the University's mission.

Financial Highlights

The federally negotiated F&A cost reimbursement rate is currently 45%. Since State and other sponsors often reimburse at a lower rate than the federally negotiated rate, the FY 2012-13 awarded actual recovery rate is forecast at 21.7%. The FY 2013-14 budgeted F&A returns on Sponsored Research are \$14M, equivalent to a blended rate of 21.2%.

Total FY 2012-13 revenues are \$0.3M higher than current budget primarily from \$0.4M in Sponsored Research revenues and \$1.1M incidental non-research revenue offset by a \$1.2M shortfall in DSO Reimbursements. Total FY 2013-14 revenues are budgeted higher than current year mainly due to \$9.4M revenues in DSO Reimbursements as units rely more heavily on funding support from the FIU Foundation and FIU HealthCare Network. Also contributing to the higher revenue budget is \$0.8M incidental non-research activities offset by a \$5.4M decrease in budgeted Sponsored Research revenues, mainly as a result of a sequester-related drop in federal spending.

Florida International University

Financial Summary

Contracts & Grants

FY 2012-13 expenses are \$1.4M higher than budgeted mainly due to greater spending in Sponsored Research \$0.8M and incidental non-research activities \$0.6M as needed to generate the higher revenues mentioned above.

The FY 2013-14 budget anticipates an increase in expenses of \$1.3M, mainly in DSO Reimbursement activities of \$6.3M and incidental non-research initiatives of \$0.7M offset by a decrease in Sponsored Research spending of (\$5.6M) in keeping with the reduced revenue budget for Sponsored Research.

The Division of Research currently uses 9% of the F&A return to support administrative positions of the University including positions in the Controller's Office, EH&S, Human Resources, Audit and the University Graduate School.

**Florida International University
Financial Summary
Student Financial Aid**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 163,402	\$ 145,055	\$ (18,347)	\$ 146,987	\$ 1,932
Expenditures					
Salaries and Benefits	1,639	1,569	(70)	1,725	156
OPS	1,547	1,354	(193)	1,792	438
Expense	162,264	142,802	(19,463)	143,687	886
OCO	-	-	-	-	-
Total Operating Expenses	165,451	145,725	(19,726)	147,204	1,479
Net Operating Income	(2,049)	(670)	1,379	(217)	453
Investment Revenues	6	20	13	19	(1)
Change in Net Assets	(2,043)	(650)	1,392	(199)	452
Fund Balance					
Beginning Fund Balance	5,101	13,777		13,127	
Change in Net Assets	(2,043)	(650)		(199)	
Total Fund Balance	\$ 3,059	\$ 13,127		\$ 12,928	

Student Financial Aid is the functional area of the University responsible for administering Financial Aid to students. It is comprised of funding from student financial aid fees, support from federal and state financial aid awards, institutional programs, as well as numerous private scholarships.

Financial Highlights

In FY 2012-13, the decrease in revenues and expenses vs. budget was mainly driven by a change in eligibility standards for Pell Grants (\$15.4M) and Florida Bright Futures Scholarship (\$2.0M) along with a decrease in departmental scholarships (\$1.8M). There were major changes in eligibility standards; for Pell Grants the maximum number of semesters was limited to 12 and in Bright Futures, SAT eligibility scores for the Florida Medallion Scholars were raised from 980 to 1020.

Revenue projections for FY 2013-14 show a slight increase due to Financial Aid Fees, \$1.3M, slightly offset by stricter eligibility standard changes for grants and scholarships.

Expenses include aid disbursements and are increasing mainly due to Pell Grants, Institutional Grants and the projected spend down of the institutional aid fund balance.

OPS expense includes "authorized" Work Study. In FY 2012-13, OPS expenditures decreased slightly vs. budget mainly due to the University and department match which was implemented to offset award obligations after federal funding and lack of historical supplemental funding. In FY 2013-14, the amount per award and number of awards are increasing slightly along with department match continuing at 25% of the award.

Student Financial Aid includes institutional aid revenues which are derived from financial aid fees to students (net of administrative costs), allocation from tuition differential fee (30% of fees collected) and E&G tuition allocation. FY 2013-14 budgeted revenue of \$30.1M is projected to increase by \$1.0M, mainly driven by higher financial aid fees. Institutional aid disbursements in FY 2013-14 are expected to exceed revenues, consistent with the five-year plan to manage the spend down of the fund balance by funding need-based and merit type scholarships in future years.

**Florida International University
Financial Summary
Concessions**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Operating Revenues	\$ 1,020	\$ 706	\$ (314)	706	\$ (1)
<u>Expenditures</u>					
Salaries and Benefits	-	3	3	1	(2)
OPS	-	37	37	14	(23)
Expense	720	623	(97)	691	67
OCO	-	-	-	-	-
Total Operating Expenses	720	663	(57)	706	43
Net Operating Income	300	43	(257)	0	(43)
Investment Revenues	-	-	-	-	-
Change in Net Assets	300	43	(257)	0	(43)
<u>Fund Balance</u>					
Beginning Fund Balance	381	456		499	
Institutional Transfers	(300)	0		-	
Change in Net Assets	300	43		0	
Total Fund Balance	\$ 381	\$ 499		\$ 499	

This activity contains all the commission based revenues from beverage and pouring, snack vending as well as student housing laundry machines. The commission revenues in the concession fund are used to support the purchase of food and refreshment items at University wide events, e.g., holiday party, faculty and staff recruitment, commencements, training, lecture series, board of trustees, student housing socials and convocation events.

Financial Highlights

The beverage pouring and vending contract with Pepsi provides an annual amount for sponsorship in addition to commission on product sales. Pepsi will provide an annual tiered sponsorship for exclusive pouring rights valued at \$5.0M over the life of the contract.

In FY 2012-13 the entire sponsorship revenue of \$625k was budgeted to be recorded in Concessions and the \$300k allotted to FIU Athletics Finance Corp. reflected as an institutional transfer out. Due to an accounting change the net amount of \$325k was booked directly to Concessions revenue resulting in a negative variance to budget with a corresponding offset in Institutional Transfers.

The Concession fund will receive \$325K of Pepsi sponsorship revenue in FY 2013-14. Additionally, vending and laundry revenues are projected to remain in line with FY 2012-13 forecasts.

**Florida International University
Financial Summary
FIU Athletics Finance Corp**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Total Revenues	\$ 3,617	\$ 3,594	\$ (23)	\$ 3,612	\$ 18
<u>Expenditures</u>					
Salaries	-	-	-	-	-
OPS	-	-	-	-	-
Expense	754	733	(21)	749	16
OCO	-	-	-	-	-
Net Unrealized Investment Loss	-	(136)	(136)	-	136
Debt Service Interest	1,652	1,442	(210)	1,634	192
Total Operating Expenses	2,406	2,039	(367)	2,383	343
Net Operating Income	1,211	1,555	344	1,230	(326)
Principal Payment of Debt ¹	(637)	(637)	0	(656)	(19)
Change in Net Assets	574	918	344	573	(345)
<u>Net Assets</u>					
Beginning Net Assets	4,172	4,904		5,822	
Change in Net Assets	574	918		573	
Total Net Assets	\$ 4,746	\$ 5,822		\$ 6,395	

The Athletics Finance Corp serves as the entity to finance and operate the FIU Football Stadium. Primary sources of revenues are transferred into the AFC from the university's Athletics Department and include beverage vending and pouring contract support, naming rights, premium suite and ticket revenues and a percentage of athletic student fees (per statute 1010.62). These revenue streams are pledged to the annual debt service associated with the stadium's construction cost.

Financial Highlights

FY 2012-13 revenue is lower than budgeted mainly due to shortfall in ticket sales and lower premium seating partly because of increased portion of suite ticket valuation as donations. This is partially offset by increased Athletics fee support and unbudgeted contributions.

FY 2012-13 operating expenses are lower due to savings in utilities and equipment, offset by unanticipated bank and accounting fees. The favorable debt interest is due to lower 3-month LIBOR interest rates.

FY 2013-14 budgeted revenues are projected to increase slightly driven by the growth in ticket and concession sales through the Marketing team's efforts and the onboarding of the new football coach.

FY 2013-14 expenses are projected to increase mainly due to an increase in debt service payments based on anticipated higher interest rates calculated by the Office of the Treasurer. Other operating expenses are expected to remain flat.

**Florida International University
Financial Summary
FIU Foundation Inc.**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
REVENUES:					
<u>Contributions:</u>					
Endowments	\$ 12,897	\$ 11,325	\$ (1,572)	\$ 18,847	\$ 7,522
Scholarships & Programs (Non-Endowed)	8,549	10,193	1,644	19,569	9,376
Building Funds	1,751	3,730	1,979	3,901	171
Annual Fund	903	635	(268)	1,259	625
Pledged Revenue	-	-	-	-	-
Total Contributions	24,100	25,882	1,782	43,576	17,694
<u>Other Revenues:</u>					
MARC Building - Rental Income	1,669	1,912	243	1,672	(240)
Foundation Enterprise Holdings I	249	204	(45)	227	23
Foundation Enterprise Holdings II	-	31	31	130	98
Estimated Investment Returns	12,818	14,126	1,308	12,726	(1,400)
Administrative Fee	2,605	2,615	10	2,800	186
Total Other revenues	17,341	18,888	1,547	17,555	(1,333)
Total Revenues	41,441	44,770	3,329	61,132	16,361
EXPENDITURES:					
<u>University Programs:</u>					
Scholarships & Programs	10,148	9,797	(351)	14,106	4,309
Building Funds	3,301	935	(2,366)	3,552	2,617
Annual Fund	809	809	(0)	926	117
Total University programs	14,258	11,541	(2,717)	18,584	7,043
<u>Operational:</u>					
MARC Building	909	751	(158)	904	153
Foundation Enterprise Holdings I	159	128	(31)	171	43
Foundation Enterprise Holdings II	-	10	10	79	69
Administrative Reserve	1,609	1,574	(35)	1,743	169
General Reserve	1,949	864	(1,085)	6,686	5,822
Administrative Fee	2,605	2,615	10	2,800	186
Total Operational Expenditures	7,231	5,943	(1,288)	12,384	6,441
Total Operating Expenses	21,489	17,484	(4,005)	30,968	13,484
Net Operating Income	\$ 19,952	\$ 27,287	\$ 7,335	\$ 30,164	\$ 2,877

Financial Highlights

Revenues:

The FY 2013-14 endowment revenue budget is based on pledges, gift agreements, and other certifiable criteria likely to deliver cash of \$18.8M. Non-endowed scholarships and programs receipts are expected at \$19.6M, almost 50% of which are expected from the College of Arts & Sciences; Wolfsonian Museum; College of Medicine; and Athletics. Only 43% of total contributions expected in FY 2013-14 are budgeted for endowments where historically approximately 75% of receipts were in support of endowments.

Building fund gifts are expected at \$3.9M with the bulk going to College of Arts & Sciences Kampong building and Hospitality Management for the new dining facility. Other significant projects are the Hospitality Management Graduate building and the FIU Football Stadium expansion. Budgeted Annual Fund revenues are derived from Board of Directors dues, President's Council dues, the Annual Giving Campaign, and the 3% Foundation Advancement Initiative. In keeping with directions from the FIU Foundation Inc.'s Board of Directors, this budget does not address changes in pledged revenues receivable.

The MARC building is currently at 100% occupancy but conservatively budgeted at 95% occupancy with rental rates increasing by 1.5% in FY 2013-14. Foundation Enterprise Holdings I is a wholly-owned subsidiary of the Foundation currently holding 5,353 SF of commercial real-estate on Washington Avenue on Miami Beach. Revenues represent rental income. Foundation Enterprise Holdings II is a single member LLC currently holding the museum property of the recently acquired Jewish Museum of Florida (JMOF). Budgeted Revenues for FY 2013-14 are transfers from the JMOF projects in FIU Foundation to cover building expenses.

Florida International University
Financial Summary
FIU Foundation Inc.

Investment returns for FY 2013-14 are projected at 6% or \$12.7M and assume a \$200M beginning fund value and net cash flows into the portfolio consistent with budgeted cash receipts and expenses.

Administrative fee revenues are budgeted at \$2.8M based on expected FY 2013-14 investment returns and on a 2% administrative fee charged to endowments at year's end in support of FY 2014-15 administrative operations.

Expenses:

Scholarship and Program expenses are increasing by 39%. The College of Medicine, Wolfsonian Museum, College of Arts & Sciences, College of Business Administration, and Athletics account for 67% of this budget.

Based on university construction schedules, drawdowns for building fund proceeds are expected to be \$1.5M for the Hospitality Management dining facility; \$1.2M for the MANGO Building; \$0.8M for Stocker Astrophysics Center and \$0.1M for the Law School building.

Budgeted MARC building expenses are relatively flat in comparison to the current year budget. The balance in the MARC reserve as of March 31, 2013 is \$5.3M. Foundation Enterprise Holdings I expenses reflect customary costs related to owning commercial real-estate including management fees and a replacement reserve. Foundation Enterprise Holdings II expenses include insurance and repairs to the dome, the air conditioning and other repairs and maintenance.

Administrative operations are funded by the Administrative Fee charged on June 30 of the prior year. As such, the FY 2013-14 Administrative Fee of \$2.8M will fund operations in FY 2014-15. The operations expense budget is based on investment returns and a 2% administrative fee charged to endowments consistent with their signed gift agreements.

**Florida International University
Financial Summary
FIU Health Care Network**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Total Revenues	\$ 1,754	\$ 1,429	\$ (325)	\$ 3,790	\$ 2,362
<u>Expenditures</u>					
Salaries	2,011	2,163	151	3,579	1,416
OPS	386	199	(187)	305	106
Expense	1,005	882	(123)	982	100
OCO	-	-	-	-	-
Debt Service Interest	71	81	10	104	22
Total Operating Expenses	3,474	3,325	(149)	4,969	1,644
Net Operating Income	(1,721)	(1,896)	(176)	(1,179)	718
Change in Net Assets	(1,721)	(1,896)	(176)	(1,179)	718
<u>Net Assets</u>					
Beginning Net Assets	-	264		649	
Institutional Transfers	250	2,281		530	
Change in Net Assets	(1,721)	(1,896)		(1,179)	
Total Net Assets	\$ (1,471)	\$ 649		\$ (0)	

The FIU Health Care Network (HCN) serves as the entity for the collection and administration of income generated from the university's clinical operations. Pursuant to FL BOG Regulation 9.017 governing SUS Faculty Practices, the distribution of all faculty practice funds will be for the improvement and support of the academic mission of FIU.

The FIU Faculty Group Practices provide primary care and select specialty care to FIU faculty, staff and their dependents. The HCN, however, has no employees. All functions related to clinical enterprises are performed by FIU personnel. This report reflects the combined activities of the University units and HCN units which form the clinical services arm of the University.

Financial Highlights

FY 2012-13 revenues are lower than budget due to lower than expected patient volumes and lower than expected revenues from practice space rentals to outside physician partners.

FY 2012-13 expenses include university employment and other costs related to clinical operations. Savings reflect cost control in keeping with lower than expected revenues, offset by increased physician salaries for new service lines.

FY 2012-13 Change in Net Assets is funded by a reimbursement of \$1.5M from Miami-Dade County for construction costs associated with Phase 1 of the Ambulatory Care Center and the proceeds of a \$5.3M start-up loan provided by the University; the loan is reflected as an institutional transfer.

FY 2013-14 revenues are projected to increase by \$2.4M accounting for greater patient volumes, an expansion of services offered, a new Faculty Group Practice location in Broward County and management services revenue from initiatives with the American University of Antigua (AUA) and Jackson Memorial Hospital. Some physician leasing is also expected to contribute to revenues.

FY 2013-14 projected expenses include reimbursements to the university for professional services, incremental startup costs for the new Faculty Group Practice Broward location, professional service expenses related to the AUA initiative and practice operation costs.

This report is based on the materials expected to be presented to the HCN Board of Directors at their June 2013 meeting.

**Florida International University
Financial Summary
FIU Self-Insurance Program**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Total Revenues	\$ 470	\$ 503	\$ 33	\$ 500	\$ (3)
<u>Expenditures</u>					
Salaries	-	-	-	-	-
OPS	-	-	-	-	-
Expense (Admin. & Overhead)	470	200	(270)	200	0
OCO	-	-	-	-	-
Incurred But Not Reported - Contingent Liability Expense	-	-	-	-	-
Total Operating Expenses	470	200	(270)	200	0
Net Operating Income	(0)	303	303	300	(3)
Investment Earnings	-	3	0	-	(0)
Change in Net Assets	(0)	306	306	300	(3)
<u>Fund Balance</u>					
Beginning Fund Balance	1,313	1,452		1,758	
Change in Net Assets	-	306		300	
Institutional Transfer	-	-		-	
Total Fund Balance	\$ 1,313	\$ 1,758		\$ 2,058	

The Self-Insurance Program has been established by the Florida Board of Governors regulation 10.001 to provide professional liability protection to the Florida Board of Governors, the FIU Board of Trustees and other authorized entities and individuals. The Self-Insurance Program (SIP) entity serves to record the activities associated with the Self-Insurance Program and is subject to oversight by the SIP Council.

The Self-Insurance Program includes coverage for the clinical activities of the Colleges of Medicine and Nursing, and University Health Services. Revenues include funding for premium contributions and claims bill insurance premiums directly associated with the SIP. In addition, provision is made for administrative expenses primarily for the University of Florida as the SIP administrator.

Financial Highlights

The FY 2012-13 forecast revenues exceeded budget due to extra funding necessary to cover prior year delayed expenses. FY 2013-14 budgeted revenues are current estimates only since the SIP Council has not yet approved the premiums for FY 2013-14.

FY 2012-13 forecast expenses are favorable compared to current year budget due to lower than expected premium and claims expenses. FY 2013-14 budgeted expenses are current estimates only since the SIP Council has not yet approved the premiums for FY 2013-14.

**Florida International University
Financial Summary
FIU Research Foundation, Inc.**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Total Revenues	\$ 60	\$ 60	\$ -	\$ 20	\$ (40)
<u>Expenditures</u>					
Expense	18	23	5	43	20
Debt Service Interest	-	-	-	-	-
Total Expenditures	18	23	5	43	20
Net Operating Income	42	37	(5)	(23)	(60)
Principal Payment of Debt	-	-	-	-	-
Unrealized Gains & Losses	-	-	-	-	-
Change in Net Assets	42	37	(5)	(23)	(60)
<u>Net Assets</u>					
Beginning Net Assets	223	189		226	
Change in Net Assets	42	37		(23)	
Institutional Transfers	-	-		-	
Total Net Assets	\$ 265	\$ 226		\$ 203	

The FIU Research Foundation serves as an agent with respect to special Grants awarded to the University. These activities and the entire amount of the grant is recognized by FIU in the Sponsored Research Development Trust Fund and is not in the budget above.

Financial Highlights

FY 2012-13 revenue funding from the Division of Research to cover outstanding prior year expenses and budgeted current year expenses.

FY 2012-13 forecast operating expenses include audit and accounting fees.

FY 2013-14 projected revenues are expected to come from anticipated royalties to cover the accounting and other operating expenses.

FY 2013-14 budgeted operating expenses are \$18k for audit and accounting fees, and \$25k professional service fees for outsourcing the technology management and commercialization services.

**Florida International University
Financial Summary
University Treasury Operations**

	Final Budget	Forecast	Forecast vs.	Requested Budget	Forecast vs.
<i>(In thousands of dollars)</i>	2012-13	2012-13	Final Budget	2013-14	Requested Budget
Investment Revenues	\$ 13,478	\$ 15,202	\$ 1,724	\$ 11,705	\$ (3,497)
Operating Expenditures	\$ (796)	\$ (799)	\$ (3)	\$ (893)	\$ (94)
Net Revenues	\$ 12,683	\$ 14,403	\$ 1,721	\$ 10,812	\$ (3,591)
Net Operating Income	12,683	14,403	1,721	10,812	(3,591)
Investment Earnings Distribution	(1,337)	(643)	695	(351)	291
Operational Transfers	(900)	600	1,500	(400)	(1,000)
Change in Net Assets	\$ 10,445	\$ 14,361	\$ 3,915	\$ 10,061	\$ (4,300)

Treasury Operations revenue consists of earnings from the University's investment portfolio. Earnings include interest income, realized gains (which are reinvested each month) and unrealized gains / losses

Financial Highlights

Investment earnings in FY 2012-13 are expected to be higher than budget as a result of higher investment returns. Investments are projected to return 5% versus 4% in the budget. The Strategic Capital Pool is expecting a 6.2% return and the Working Capital Pool is projected at a 1.4% return. Investment earnings are projected to be lower in FY 2013-14 due to the return to historical investment returns (4%). FY 2012-13 forecasted expenses are expected to remain in line with the budget. FY 2013-14 expenses are expected to increase due to personnel, investment consulting and financial fees.

Investments Earnings are distributed to E&G (Carry Forward), Auxiliary Enterprises and Financial Aid. E&G funds receive the Special Purpose Investment Account (SPIA) rate and the non-E&G funds receive the risk free rate (30-Day T-Bill). FY 2012-13 distributions are expected to be significantly lower than plan due to the significant reduction in the interest eligible funds. The reduction of the interest eligible funds is a result of the State's intention to spend down E&G fund balances. FY 2013-14 distributions are projected to be lower than FY 2012-13 due mostly to lower SPIA rates.

Treasury Operations extended a \$1.5M short term loan to Athletics for stadium renovations in March 2012. This loan was paid in full in December 2012. In FY 2010-11, Treasury Operations entered into a working capital agreement with Athletics, in which, four annual disbursements will be made, totaling \$5.0M. The first and second disbursements were made in June 2011 and December 2011 in the amounts of \$1.9M and \$1.8M, respectively. The third disbursement in the amount of \$0.9M is expected in June 2013. The fourth and last disbursement for \$0.4M will be made in June 2014. These disbursements are reflected as operational transfers.

Florida International University
Financial Summary
Fixed Capital Outlay

STATE UNIVERSITY SYSTEM PROJECTS
2013-14

PUBLIC EDUCATION CAPITAL OUTLAY (PECO)

Utilities / Infrastructure / Capital Renewal/ Roofs (P,C,E)	0
Student Academic Support Center (MMC)	5,678,129

TOTAL	\$ 5,678,129
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MAINTENANCE REPAIR RENOVATION AND REMODELING

\$ 3,603,832

(From Public Education Capital Outlay and Debt Service Trust Fund)

CAPITAL IMPROVEMENT TRUST FUND (CITF) PROJECTS

Recreation Center Expansion (MMC)	8,595,233
Wolf University Center Improvements (BBC)	1,108,352

TOTAL	\$ 9,703,585
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Notes:

- *Capital Improvement Trust Fund (CITF): Capital Improvement Trust Fund Fee projects are authorized by Florida Statutes; generally, an appropriation is requested every two or three years based on availability of funds.*
- *Alec P. Courtelis Facility Enhancement Challenge Grant Program: no funds have been allocated to the University in FY 2013-14 for this program.*

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Amendment of University Tuition Fees Schedule Regulation for the 2013-14 academic year

Proposed Committee Action:

Recommend to The Florida International University Board of Trustees (the BOT) approval of the Amended Regulation FIU-1101 Tuition Fees Schedule and delegate authority to the University President to approve any subsequent amendments that are based on comments to the Regulation received from the Board of Governors as a result of the regulation-making process.

Background Information:

The Florida State Legislature has included the following language in the HB 5001 (General Appropriations Act):

Tuition for graduate and professional programs and out-of-state fees for all programs shall be established pursuant to section 1009.24, Florida Statutes

In accordance with the 2013 General Appropriations Act (HB 5001), Florida Statutes Section 1009.24, HB 5201, and the Board of Governors Regulations 1.001, 7.001, and 7.003, recommendations are presented with regard to increasing tuition, the Financial Aid fee, and the Technology fee for Graduate and Law students, adding the Nursing and Health Sciences graduate degree programs to the graduate degree programs (i.e., Medicine and Law) for which tuition and fees will be authorized separately from other graduate degree programs, authorizing the President or appropriate designee to establish continuing education programs and set the cost therefor, and increasing the Capital Improvement Trust Fund fee, and Health fee for all students.

The Regulation pertains to tuition and fees and therefore, in accordance with the Florida Board of Governors' Regulation Development Procedure, the University is required to submit the regulation to the Florida Board of Governors for approval.

The University President will report to the BOT at its next regularly scheduled meeting on any substantive change requested or made to the Regulation as a result of comments received from the Board of Governors as part of the regulation-making process.

Supporting Documentation: Tuition and Fees Schedule 2013-14, FIU-1101

Facilitator/Presenter: Kenneth A. Jessell

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**THE FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES
FLORIDA BOARD OF GOVERNORS
NOTICE OF CHANGE TO PROPOSED AMENDEMENT**

REGULATION TITLE: Tuition and Fees Schedule
REGULATION NO.: FIU-1101

SUMMARY OF THE REGULATION: The regulation provides the tuition and associated fees charged to students attending FIU. The major revisions to the regulation include, increasing tuition, Financial Aid fee, and Technology fee for **Undergraduate**, Graduate and Law students, adding the Nursing and Health Sciences graduate degree programs to the graduate degree programs (ie, Medicine and Law) for which tuition and fees will be authorized separately from other graduate degree programs, authorizing the President or appropriate designee to establish continuing education programs and set the cost therefor, and increasing the Capital Improvement Trust Fund fee, and Health fee for all students.

TEXT OF REGULATION: The full text of the Amended Regulation can be viewed below and on the website of The Florida International University Board of Trustees, <http://regulations.fiu.edu>. If you would like a copy of the Amended Regulation, please contact Eli Deville, Chief of Staff, Office of the General Counsel, devillee@fiu.edu (305) 348-2103.

AUTHORITY: Board of Governors Regulations 1.001, 7.001, and 7.003 and the 2013 General Appropriations Act.

NAME OF PERSON INITIATING PROPOSED REGULATION: Kenneth Jessell, CFO and Senior Vice President

ANY PERSON SEEKING TO COMMENT ON THE PROPOSED REGULATION MUST SUBMIT COMMENTS IN WRITING TO THE CONTACT PERSON LISTED BELOW. ALL WRITTEN COMMENTS MUST BE RECEIVED BY THE CONTACT PERSON WITHIN 14 CALENDAR DAYS OF THE DATE OF PUBLICATION OF THIS NOTICE.

THE CONTACT PERSON REGARDING THIS REGULATION IS: Eli Deville, Chief of Staff, Office of the General Counsel, Florida International University, 11200 SW 8th Street, PC 511, Miami, FL 33199. Email: devillee@fiu.edu. Phone: 305-348-2103, Fax: (305) 348-3272.

DATE OF PUBLICATION: June 3, 2013

THE FULL TEXT OF THE PROPOSED CHANGES TO THE AMENDED REGULATION IS HIGHLIGHTED IN **YELLOW** BELOW:

FIU 1101 Tuition and Fees Schedule

(1) Tuition is defined as the basic fee charged to a student for enrollment in credit courses provided by the Florida International University and the out-of-state fee assessed to non-residents. Tuition and associated fees consists of the following:

1. Tuition (basic fee);
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Health Fee;
5. Athletic Fee;
6. Activity and Service Fee; ~~and~~
7. Tuition Differential Fee (Undergraduates); and
8. Technology Fee.

In addition to the fees set forth in 1.-8. above, a non- resident student, as defined by the Florida Board of Governors', will pay the Out-of-State Fee and the Non-Resident Student Financial Aid Fee.

(2) Registration is defined as consisting of two components:

(a) Formal enrollment in one or more credit courses approved and scheduled by the University; and

(b) Payment of tuition and associated fees, or other appropriate arrangements for payment (installment payment, deferment, or third party billing), for the courses in which the student is enrolled.

(3) A student is liable for tuition associated with all courses for which the student is registered at the end of the drop/add period. The fee payment deadline shall be as determined by the University.

(4) The following tuition and associated fees shall be levied and collected on a per credit hour basis, effective the fall semester indicated for each student regularly enrolled, unless provided otherwise by law, or Board of Governors or University regulation.

(a) Undergraduate – Fall ~~2012~~2013

	<u>Undergraduate</u>			
	<u>Resident</u>		<u>Non Resident</u>	
<u>Fee – Per Credit Hour</u>				
Tuition	\$103.32	\$105.07	\$103.32	\$105.07
*Tuition Differential ⁽¹⁾	\$52.29		\$52.29	
Out of State Fee			\$393.62	
Financial Aid	\$5.16	\$5.25	\$5.16	\$5.25
Out of State Financial Aid			\$19.68	
Capital Improvement Trust Fund	\$6.76	\$8.76	\$6.76	\$8.76
Activity & Service	\$12.87		\$12.87	
Athletic	\$16.10		\$16.10	
Technology Fee	\$5.16	\$5.25	\$5.16	\$5.25

(b) Graduate – Fall ~~2012~~ 2013⁽²⁾

	<u>Graduate</u> Student enrolled prior to Fall 2006			
	<u>Resident</u>		<u>Non Resident</u>	
<u>Fee – Per Credit Hour</u>				
Tuition	<u>\$335.38</u>	<u>\$352.15</u>	<u>\$335.38</u>	<u>\$352.15</u>
Out of State fee			\$480.08	
Financial Aid	<u>\$16.76</u>	<u>\$17.60</u>	<u>\$16.76</u>	<u>\$17.60</u>
Out of State Financial Aid			\$24.00	
Capital Improvement Trust Fund	<u>\$6.76</u>	<u>\$8.76</u>	<u>\$6.76</u>	<u>\$8.76</u>
Activity & Service	\$12.87		\$12.87	
Athletic	\$16.10		\$16.10	
Technology Fee	<u>\$16.76</u>	<u>\$17.60</u>	<u>\$16.76</u>	<u>\$17.60</u>

	<u>Graduate</u> Students enrolled in Fall 2006 or thereafter			
	<u>Resident</u>		<u>Non Resident</u>	
<u>Fee – Per Credit Hour</u>				
Tuition	<u>\$351.31</u>	<u>\$368.88</u>	<u>\$351.31</u>	<u>\$368.88</u>
Out of State Fee			\$480.08	
Financial Aid	<u>\$17.56</u>	<u>\$18.44</u>	<u>\$17.56</u>	<u>\$18.44</u>
Out of State Financial Aid			\$24.00	
Capital Improvement Trust Fund	<u>\$6.76</u>	<u>\$8.76</u>	<u>\$6.76</u>	<u>\$8.76</u>
Activity & Service	\$12.87		\$12.87	
Athletic	\$16.10		\$16.10	
Technology Fee	<u>\$17.56</u>	<u>\$18.44</u>	<u>\$17.56</u>	<u>\$18.44</u>

(c) Law – Fall ~~2012~~ 2013⁽³⁾

<u>Law</u> <u>Students enrolled prior to Fall 2006</u>				
<u>Fee – Per Credit Hour</u>	<u>Resident</u>		<u>Non Resident</u>	
Tuition	<u>\$485.84</u>	<u>\$534.42</u>	<u>\$485.84</u>	<u>\$534.42</u>
Out of State Fee			\$437.61	
Financial Aid	<u>\$24.29</u>	<u>\$26.72</u>	<u>\$24.29</u>	<u>\$26.72</u>
Out of State Financial Aid			\$21.88	
Capital Improvement Trust Fund	<u>\$6.76</u>	<u>\$8.76</u>	<u>\$6.76</u>	<u>\$8.76</u>
Activity & Service	\$12.87		\$12.87	
Athletic	\$16.10		\$16.10	
Technology Fee	<u>\$24.29</u>	<u>\$26.72</u>	<u>\$24.29</u>	<u>\$26.72</u>

<u>Law</u> <u>Students enrolled in</u> <u>Fall 2006 or thereafter</u>				
<u>Fee – Per Credit Hour</u>	<u>Resident</u>		<u>Non Resident</u>	
Tuition	<u>\$508.97</u>	<u>\$559.86</u>	<u>\$508.97</u>	<u>\$559.86</u>
Out of State Fee			\$437.61	
Financial Aid	<u>\$25.44</u>	<u>\$27.99</u>	<u>\$25.44</u>	<u>\$27.99</u>
Out of State Financial Aid			\$21.88	
Capital Improvement Trust Fund	<u>\$6.76</u>	<u>\$8.76</u>	<u>\$6.76</u>	<u>\$8.76</u>
Activity & Service	\$12.87		\$12.87	
Athletic	\$16.10		\$16.10	
Technology Fee	<u>\$25.44</u>	<u>\$27.99</u>	<u>\$25.44</u>	<u>\$27.99</u>

⁽¹⁾ Tuition Differential fee shall not be charged to students who are beneficiaries of prepaid tuition contracts and exempt under the requirements as described in Florida Statutes section 1009.24 or to any student who was in attendance at FIU before July 1, 2007, and who maintains *continuous enrollment.

⁽²⁾ The additional Graduate fees for students enrolled in Graduate programs in the Fall 2006 or thereafter shall not apply to a graduate student who was enrolled in a graduate program prior to Fall 2006, and such student's enrollment has not lapsed in four terms before re-enrolling in the same graduate program. Effective Spring term 2009, the additional fees for students enrolled in

*the fall 2006 or thereafter shall not apply to a graduate student who was enrolled in a graduate program prior to Fall 2006, provided such student maintains *continuous enrollment.*

*(3) The additional Law fees for students enrolled in the law school in the Fall 2006, or thereafter, shall not apply to a law school student who was enrolled in a law program prior to Fall 2006, and such student's enrollment has not lapsed in four terms before re-enrolling in the same law program. Effective Spring term 2009, the additional fees for students enrolled in the fall 2006, or thereafter, shall not apply to a law school student who was enrolled in a law program prior to Fall 2006, provided such student maintains *continuous enrollment.*

**For purposes of the Tuition Differential fee, the Graduate fees, and the Law fees, "continuous enrollment" means the student has not been absent from the University for two (2) or more consecutive terms (excluding summer terms and military withdrawals.)*

(d) Nursing Practicum Programs Fall 2013

Master of Science in Nursing in Advanced Adult Gerontology Nurse Practitioner

Master of Science in Nursing in Advanced Child Nurse Practitioner

Master of Science in Nursing in Advanced Family Nurse Practitioner

Master of Science in Nursing in Psychiatric and Mental Health Nurse Practitioner

Master of Science in Nursing in Nurse Administration

	Resident	Non-resident
<u>Fee – Per Credit Hour</u>		
Tuition	\$487.88	\$487.88
Out of State fee		\$480.08
Financial Aid	\$ 24.39	\$ 24.39
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity & Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 24.39	\$ 24.39

Master of Science in Nursing in Nurse Anesthetist

	Resident	Non-resident
<u>Fee – Per Credit Hour</u>		
Tuition	\$645.82	\$645.82
Out of State fee		\$480.08
Financial Aid	\$ 32.29	\$ 32.29
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity & Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 32.29	\$ 32.29

Master of Science in Athletic Training Education

	Resident	Non-resident
<u>Fee – Per Credit Hour</u>		
Tuition	\$494.88	\$494.88
Out of State fee		\$480.08
Financial Aid	\$ 24.74	\$ 24.74
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity & Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 24.74	\$ 24.74

Master of Science in Speech Language Pathology

	Resident	Non-resident
<u>Fee – Per Credit Hour</u>		
Tuition	\$598.88	\$598.88
Out of State fee		\$480.08
Financial Aid	\$ 29.94	\$ 29.94
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity & Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 29.94	\$ 29.94

Master of Science in Occupational Therapy

	Resident	Non-resident
<u>Fee – Per Credit Hour</u>		
Tuition	\$544.88	\$544.88
Out of State fee		\$480.08
Financial Aid	\$ 27.24	\$ 27.24
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity & Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 27.24	\$ 27.24

Doctorate in Nursing Practice

	<u>Resident</u>	<u>Non-resident</u>
<u>Fee – Per Credit Hour</u>		
Tuition	\$487.88	\$487.88
Out of State fee		\$480.08
Financial Aid	\$ 24.39	\$ 24.39
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity& Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 24.39	\$ 24.39

Doctorate in Physical Therapy

	<u>Resident</u>	<u>Non-resident</u>
<u>Fee – Per Credit Hour</u>		
Tuition	\$562.88	\$562.88
Out of State fee		\$480.08
Financial Aid	\$ 28.14	\$ 28.14
Out of State Financial Aid		\$ 24.00
Capital Improvement Trust Fund	\$ 8.76	\$ 8.76
Activity & Service	\$ 12.87	\$ 12.87
Athletic	\$ 16.10	\$ 16.10
Technology Fee	\$ 28.14	\$ 28.14

(5) The following College of Medicine tuition and associated fees shall be levied and collected on an academic year basis, effective the fall semester indicated for each student regularly enrolled, unless provided otherwise by law, or Board of Governor or University regulation.

College of Medicine- Fall ~~2012~~ 2013

	<u>College of Medicine</u>			
<u>Fee - Per Academic Year</u>	<u>Resident</u>		<u>Non Resident</u>	
Tuition	\$31,938.37		\$31,938.37	
Out of State Fee			\$30,000.00	
Financial Aid	\$1,596.91		\$1,596.91	
Out of State Financial Aid			\$1,500.00	
Capital Improvement Trust Fund	<u>\$338.00</u>	<u>\$438.00</u>	<u>\$338.00</u>	<u>\$438.00</u>
Activity & Service	\$643.50		\$643.50	

Athletic	\$825.00		\$825.00	
Technology Fee	\$1,596.91		\$1,596.91	
Health	\$166.38	<u>\$187.38</u>	\$166.38	<u>\$187.38</u>
Parking	\$178.00		\$178.00	
Total	<u>\$37,283.07</u>	<u>\$37,404.07</u>	<u>\$68,783.07</u>	<u>\$68,904.07</u>

(6) Effective the Fall 2005 term, during any semester in which a graduate nonresident student has been appointed as a Graduate Assistant for at least .25 FT, the Out-of-State fee for the student shall be \$0.00 per credit hour.

(7) Effective the Fall 2009 term, during any semester in which a graduate nonresident is receiving a full fellowship, the Out-of-State fee for the student shall be \$0.00 per credit hour.

(8) The following fees shall be levied and collected on a per semester basis, effective the fall semester indicated for each student regularly enrolled (excluding College of Medicine students, whose fees are charged on an annual basis), unless provided otherwise by law, or Board of Governors or University regulation.

Fall ~~2012~~ 2013

	Resident		Non-Resident	
Fee – Per Semester				
Health	\$83.19	<u>\$93.69</u>	\$83.19	<u>\$93.69</u>
Athletic	\$10.00		\$10.00	

(9) Effective the Fall Semester 2009, each student enrolled in the same undergraduate course more than twice shall be assessed an additional sum to cover 100 percent of the full cost of instruction as established by the Board of Governors for each such course in addition to the tuition and associated fees set forth above.

(10) Students in their last year of Law School shall pay a test preparation fee, at cost, to cover test preparation programs offered as part of the law school program of instruction, including a Florida Bar examination preparation course.

(11) Optional fees.	
Orientation fee	\$ <u>5035.00</u>
Tuition Installment Service Charge	\$ 15.00
Identification Card (annually)	\$ 10.00
Replacement	\$ 15.00
Fee for Transcript	\$ 10.00
Fee for Diploma replacement	\$ 10.00
Late Payment fee	\$100.00
Late Registration fee	\$100.00
Off-Campus Fee	cost

Distance Learning Fee	cost
Fingerprinting	cost
Materials and Supplies fee	cost
Equipment Use Fee	cost
Convenience Fee	cost
Library Fines and Penalties	varies

(12) For students who enter a community college or university for the first time in the 2009-2010 academic year and thereafter, the University shall require the student to pay an excess hour surcharge equal to 50 percent of the tuition rate for each credit hour in excess of 120 percent of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled.

(13) For students who enter a community college or university for the first time in the 2011-2012 academic year and thereafter, the University shall require the student to pay an excess hour surcharge equal to 100 percent of the tuition rate for each credit hour in excess of 115 percent of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled.

(14) All state university undergraduate students who entered a postsecondary undergraduate program at any Florida public institution of higher education for the first time in fall 2012 or thereafter shall pay an excess hour fee equal to 100 percent of the undergraduate tuition identified in Florida Board of Governors Regulation 7.001(3) for each credit hour in excess of 110 percent of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled.

(15) The University President is authorized to establish, and determine the cost of, continuing education credit and non-credit courses and programs as provided in Board of Governors' Regulation 8.002. The President may delegate authority for credit courses and programs to the Provost and for non-credit courses and programs to any designee with responsibility for such programs.

(16) In academic years 2009-2010, 2010-2011, 2011-2012, 2012-2013, the President or if delegated, Provost, is authorized to charge up to 15% more than the tuition amounts set forth in subsection 4(b) for each respective fiscal year as additional tuition for graduate program(s) in the College of Nursing and Health Professions for which there is additional cost due to clinical curricular requirements; provided such additional tuition shall not exceed the actual additional costs.

~~(15)~~ (17) Throughout the FIU Regulations where the University is charging a fee or service based on cost, the University President / Designee has the authority to approve the amount of the charge.

Authority: Florida Board of Governors Regulations 1.001, 7.001, and 7.003 and the ~~2013~~ General Appropriations Act, History- New 11-3-02, Amended 9-3-03, 8-22-04- 9-1-05, Formerly 6C8-6.010, Amended 6-20-06, 7-20-07, 11-20-07, 6-25-08, 9-29-08, 7-14-09, 8-10-10, 7-5-11, 7-9-12, _____13.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Student Health Fee

Proposed Committee Action:

Recommend to the Florida International University Board of Trustees (the BOT) approval of the proposed Florida International University Health Fee Increase from the current \$83.19 per student headcount to \$93.69 per student headcount effective the Fall term of 2013 for academic year 2013-14.

Background Information:

The University Fee Committee has approved an increase in the Health Fee in the amount of \$10.50 per student headcount effective with the Fall term, 2013. The University President has approved the fee increase after consultation with the Student Government presidents.

The proposed increase will raise the Health Fee from \$83.19 per student headcount to \$93.69 per student headcount. In accordance with Florida Statutes §1009.24(11) and the State University System of Florida Board of Governors' Regulation 7.003 Fees, Fines and Penalties, the increase was decided by a fee committee comprised of 50% (3) students and 50% (3) faculty/staff. The following procedure was used by the committee:

1. Two public hearings were advertised (through posters, electronic messaging and the student newspaper) and held at the Modesto A. Maidique campus and the Biscayne Bay campus to hear comments and address concerns from the University community.
2. Following the hearings, the fee committee convened to discuss and vote on the proposal. A vote was held by the fee committee approving the increase with a vote of six (6) in favor, and none opposed.
3. The recommendation was forwarded to the University President and Vice President for Student Affairs for approval and was approved.

This increase will be reflected, along with any other changes, in a revised FIU-1101 Tuition Fees Schedule regulation which will be presented to the BOT for approval. The approved Regulation will then be forwarded to the Board of Governors for its approval.

Supporting Documentation: Fee Committee Recommendations to University President
University Fee Committee, 2012-13 Summary of
Meetings and Activities
Calculation of Fee Cap and Allowable Fee Increase

Facilitator/Presenter: Kenneth A. Jessell

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April 3, 2013

Dear Vice President Lunsford:

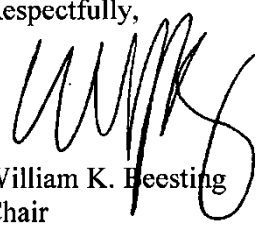
As chair of the University Fees Committee this year, I am pleased to forward our recommendations for student fees for the 2013-14 year. Specifically, the committee has recommended that the student Health Fee be increased by 2.845 percent, which amounts to \$10.50 per student headcount. This will increase the per student health fee from \$83.19 to \$93.69, and if approved by the University Board of Trustees, will become effective in the Fall 2013 term.

The additional revenue from the recommended fee increase will be approximately \$1,036,000 for 2013-14. Though the request for an increase could have been as high as 5%, the beneficiaries of the increase requested only the 2.845%, paring their request in recognition of the current financial state. The committee members also recognized a strong concern from students about the rising cost of education, and in particular, student tuition. However, the committee did validate the need to sustain current initiatives and enhance others, hence, the determination of the 2.845 %increase.

The committee held a total of four meetings, which included one day for an open forum public hearing at each campus.. Furthermore, the public hearings were publicized via The Beacon newspaper and notices were placed in Housing. Electronic announcements of the hearings were also made through the LCD displays in the Graham Center and the Wolfe Center. The Student Government Council (SGC) at MMC and BBC posted the announcement of the hearing on their website as well as having the notices on their LCD displays. The SGC at BBC sent an e-mail blast of the notice to their students.

All committee members were present at the initial meeting which included one person who telephoned. All committee members were present at the final meeting, and at least one-half of the committee members attended each public hearing. The final vote of the committee on the fee increase was unanimous. I attach copies of the Fee Committee membership, Florida Statute 1009 dealing with fees and the allowable fee increase, and a summary of the student fees at each SUS institution in 2012. If you have any questions, please contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "W. Beesting", is written over the typed name.

William K. Beesting
Chair

c: Matilde Gramling
Fee Committee Members

Office of the Associate Dean of Undergraduate Education
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<http://www.fiu.edu>

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**University Student Health Fee Committee, 2012-13
Summary of Meetings and Activities
April 4, 2013**

The University Fee Committee was appointed by President Mark B. Rosenberg's designee, Interim Vice President for Student Affairs Larry Lunsford, in consultation with the Student Government Association (SGA) in January of 2013. The three student voting members were: Laura Fariñas, SGA President for the Modesto A. Maidique Campus (MMC); Pablo Haspel, SGA President for the Biscayne Bay Campus (BBC); and Liane Sippin, SGA Senator at Large and Speaker Pro Tem at MMC,. The three faculty/staff voting members were Korrin Anderson , Mariela Gabaroni and Nancy Hernandez. Dr. William Beesting served as the committee's Chairperson. Other interested parties attending the meetings included, Matilde Gramling, Silvana Rogelis, and Directors of the various Student Health Services departments. Dr. Larry Lunsford attended the first meeting and gave the opening charge to the committee.

Two meetings were held by the committee, plus two public hearings:

March 4, 2013 – Committee Meeting

Dr. Lunsford provided opening remarks by thanking members for agreeing to serve on the committee and explaining the usual process of meetings, forums and discussions. He charged them with looking at the potential for a Health Fee increase. The committee is to make a recommendation that complies with the Florida Statute limiting the maximum increase to five (5) percent. He further explained the enrollment growth of the university in the past three years since the last health fee increase.

Dr. Lunsford further explained the University's rotation cycle for consideration of fee increases. FIU's past precedent is to rotate the fee increases so that only one of the three areas involved, Athletics, Activity and Service (A&S), and Health fees, is considered individually at one time.

Dr. Lunsford explained how the departments in the Student Health Services area have submitted a request consisting of critical needs, noting that many pertain to compliance issues. He noted that the request was held conservative in order to take into consideration the increase in student fees. He charged the committee to review the request for sufficient justification to warrant a consideration for an increase in Student Health Fee.

The Chairperson introduced Dr. Cheryl Nowell, Interim Assistant Vice President for Student Affairs and Director for Counseling and Health Services, noting that Dr. Nowell is responsible for the oversight of the Student Health Services area.

Dr. Nowell introduced the Directors that were present, and noted the areas which they supervised. In attendance were: Sharon Aaron, Victim's Empowerment; Therese Boyd from Student Health Services at BBC; Dr. Oscar Loynaz, Student Health Services at MMC; and Amanda Niguidula, Disability Resource Center and.

Dr. Nowell delineated the list of needs in the area which amounted to \$1.036 million dollars and included the following:

- Nurse's salary market equity adjustment
- Human Resource Compliance to convert long term employed Other Personnel Services (OPS) employees to benefits-earning positions
- Accreditation Compliance
- Disability Consultant
- Needs at Student Health Services (SHS) at BBC and Counseling
- Counseling – medication provision
- Specialty services

The floor was open to questions as Dr. Nowell described each request. Questions were addressed by Dr. Nowell or a SHS member.

As the Chair distributed the Florida Statute pertaining to student fees, the composition of the Committee and the State University System (SUS) comparison of fees, he explained each item. The Chair explained that the process going forward could include another meeting to get further clarification on the requests being presented for the increase if the committee felt it was necessary, two public hearings on the proposed fee increase, one at MMC and another at BBC, and a final meeting where the committee vote would be recorded.

Public Hearings:

The Public Hearings were publicized in the Beacon (FIU's student-run newspaper) and notices were placed in Housing. Electronic announcements of the hearings were also made through the LCD displays in the MMC Graham Center and the BBC Wolfe University Center. The Student Government Council (SGC) at MMC and BBC posted the announcement of the hearings on their website as well as having the notices placed on their LCD displays. The SGC at BBC sent an e-mail blast of the notice to their students.

March 28, 2013: Modesto Maidique Campus Public Hearing

The first public hearing was held at MMC in GC 150. Eighteen individuals attended the hearing, which commenced at 10:15 a.m. and ended at 10:55 a.m.

The chairperson opened the hearing, introduced the committee members present and introduced the request for an increase for the Student Health fee. He explained that the current Health fee is \$83.19 per-student headcount and explained that the maximum allowable increase would amount to \$18.55 per student headcount, but that the Student Health Services areas intentionally are limiting their request to a \$10.50 per headcount increase in recognition of the student's concern with rising fees. He explained the importance of public opinion and feedback to the process, and then introduced Dr. Nowell who presented the justification for requesting the increase. Dr. Nowell introduced the members of her team and proceeded to detail the items for the requested increase.

The floor was then open for questions. A student who suffered from Multiple Sclerosis was in the audience and questioned the types of services that the area offered and how it might help her. Another student expressed support for the provision of medication that was part of the request. The students in the audience all expressed support of the request. There was not one student who expressed disagreement. There was, however a student who questioned why the legislature didn't provide funding for student health.

The chairperson concluded the meeting with a statement asking the audience to e-mail the Fee Committee panel with any questions/concerns they might still have.

March 28, 2013: Biscayne Bay Campus Public Hearing

The second public hearing was held at the BBC in WUC 155. Twelve individuals attended the hearing which commenced at 2:15 p.m. and ended at 2:40 p.m. The chairperson introduced the committee members present and explained the request for an increase to the Student Health fee in a similar fashion as was presented earlier in the day at the MMC public hearing. The chairperson explained the fee increase process.

The chair explained the importance of public opinion and feedback to the process, and then introduced Dr. Nowell who presented the need for the \$10.50 increase. Dr. Nowell introduced the members of her team, which were available to address questions and concerns from.

Questions raised included an inquiry on whether part of the fee increase request included laboratory services, followed by a question for the group to inform them of what types of laboratory services are provided.

A committee member posed the question to the audience if they would "be ok with a \$10.50 per student increase" in the health fee. Answers included: "I think it's real humble to request less than the 5% max and \$10.50 would be o.k." Another member of the audience commented, "I agree with the increase including the salary increases because it's to provide services for us." Overall, all student comments were positive towards an increase.

The chairperson concluded the meeting with a statement asking the audience to e-mail the Fee Committee panel with any questions/concerns they might still have.

March 28, 2013 Committee Meeting

This meeting was called for the purpose to vote on the proposed increase. Prior to the vote, the floor was open for discussion and to address any remaining questions. The chairperson had the committee members present at each of the public hearings tell the others what they had heard. Each member noted something particular to each of the public hearings they attended, and all committee members noted that the students were supportive of the health fee increase.

Laura Fariñas suggested that the committee first vote to identify if the fee be increased, and if agreed, then they could vote for the amount.

Pablo Haspel moved that there should be a Student Health Fee increase. Korrin Anderson seconded the vote. The vote passed with unanimous support.

Laura Fariñas then moved to increase the Student Health Fee by \$10.50 per student headcount. Nancy Hernandez seconded the vote. The vote passed with unanimous support.

The Chairperson thanked the committee for their hard work.

**FLORIDA INTERNATIONAL UNIVERSITY
CALCULATION OF FEE CAP AND ALLOWABLE FEE INCREASE**

PER STUDENT CR. HR.:

Fall 2012

Spring 2013 (Projected)

SCH

Athletics

Activity and Service Fee

PER STUDENT HEADCOUNT

Fall 2012

Spring 2013 (Projected)

HEADCOUNT

Athletics

Health Fee

TOTAL REVENUES (Fall:Spring)

TOTAL STUDENT CREDIT HOURS (Fall:Spring)

TOTAL CREDIT HOUR EQUIVALENT FEE

Adjust for \$2.00 Legislative Increase not part of Cap

ADJ. TOTAL CREDIT HOUR EQUIVALENT FEE

40% CAP

2012-13 Undergraduate Matriculation

40% of Adjusted(1) Undergraduate Matriculation

Room under the 40% Cap

Tuition cap

Max Tuition Cap

Allowable Increase per Credit Hour

Allowable Increase per Headcount

Health (HC)

Athletics (SCH)

Activity & Service (SCH)

2013-14	
2012-13	Revenues
475,186	
436,991	
912,177	
\$16.10	\$14,686,050
\$12.87	\$11,739,718
	\$26,425,768
50,400	
44,566	
94,966	
\$10.00	\$949,660
\$83.19	\$7,900,222
	\$8,849,882
	\$35,275,649
	912,177
	\$38.67
	<u>-\$2.00</u>
	\$36.67
\$103.32	40%
	\$41.32
	\$4.65
2.84%	\$1.10
	\$1.10
	\$10.50
\$83.19	\$93.69
\$16.10	\$16.10
\$12.87	\$12.87

BOG Regulation 7.003 4b

(b) The sum of the activity and service, health, and athletic fees a student is required to pay to register for a course shall not exceed 40 percent of the tuition. Within the 40 percent cap, universities may not increase the aggregate sum of activity and service, health, and athletic fees more than 5 percent per year or the same percentage increase in tuition, whichever is higher..

Maximum Fee increase 5% cap, but increasing at 2.84%	\$10.50	This is the fee increase per Headcount
If \$10.5 is fully applied to Health, the Health fee could increase from \$83.19 to	\$93.69	This will represent a 2.84 % increase in the Health fee

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Capital Improvement Trust Fund Fee

Proposed Committee Action:

Recommend to The Florida International University Board of Trustees (the BOT) approval of the proposed Florida International University Capital Improvement Trust Fund Fee increase from the current \$6.76 per student credit hour to \$8.76 per student credit hour effective the Fall term of 2013 for academic year 2013-14.

Background Information:

The proposed increase will raise the Capital Improvement Trust Fund Fee for the 2013-14 academic year from \$6.76 per student credit hour to \$8.76 per student credit hour. In accordance with Florida Statutes §1009.24 and Board of Governors' Regulation 7.003 Fees, Fines and Penalties, the increase was decided by a fee committee half of whom were students appointed by Student Government and the other half appointed by the University President. The following procedure was used by the committee:

1. Two public hearings were advertised (through posters, electronic messaging and the student newspaper) and held at the Modesto A. Maidique campus and the Biscayne Bay campus to hear comments and address concerns from the University Community.
2. Following the hearings, the fee committee convened to discuss and vote on the proposal. The committee voted unanimously in favor of the fee increase.
3. The recommendation was forwarded to and approved by the University President.

As required by Section 1009.24(8) of the Florida Statutes quoted above, and Board of Governors Regulation 7.003, Fees, Fines and Penalties, the University Fee Committee has approved an increase in the Capital Improvement Trust Fund Fee in the amount of \$2.00 per student credit hour effective with the Fall term of 2013. The University President has approved the fee increase after consultation with the Student Government presidents.

This increase will be reflected, along with any other changes, in a revised FIU-1101 Tuition Fees Schedule Regulation being presented to the BOT for approval. The approved Regulation will then be forwarded to the Board of Governors for its approval.

Supporting Documentation: Fee Committee Recommendations to University President
University Fee Committee, 2012-13 Summary of Meetings and Activities
CITF Fee cap calculation

Facilitator/Presenter: Kenneth A. Jessell

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April 3, 2013

Dear Vice President Lunsford:

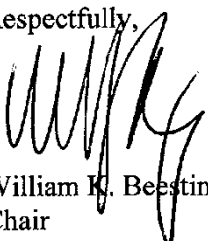
As chair of the Capital Improvement Trust Fund (CITF) Fee Committee this year, I am pleased to forward our recommendations for student fees for the 2013-14 year. Specifically, the committee has recommended that the CITF fee be increased by \$2.00 per student credit hour. This will increase the per student credit hour CITF fee from \$6.76 to \$8.76, and if approved by the University Board of Trustees, will become effective in the Fall 2013 term.

It was estimated that the additional revenue from the recommended fee increase would be approximately \$2.3 million for 2013-14. The committee members would like to see more strategic planning of projects so that student fees will not have to be considered for an increase every year. However, the committee did validate the need to sustain current initiatives and enhance others, hence, the determination of the increase.

The committee held a total of five meetings, which included one day for an open forum public hearing at each campus. Furthermore, the public hearings were publicized via The Beacon newspaper and notices were placed in Housing. Electronic announcements of the hearings were also made through the LCD displays in the Graham Center and the Wolfe Center. The Student Government Council (SGC) at MMC and BBC posted the announcement of the hearing on their website as well as having the notices on their LCD displays. The SGC at BBC sent an e-mail blast of the notice to their students.

All committee members were present at the initial meeting. All committee members were present at the final meeting, and at least one-half of the committee members attended each public hearing. The final vote of the committee on the fee increase was unanimous. I attach copies of the Fee Committee membership, FS 1009.24 dealing with fees and the allowable fee increase, and a summary of the student fees at each SUS institution in 2012. If you have any questions, please contact me.

Respectfully,



William K. Beesting
Chair

c: Matilde Gramling
Fee Committee Members

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University Capital Improvement Trust Fund Fee Committee, 2012-13
Summary of Meetings and Activities
April 2, 2013

The University Capital Improvement Trust Fund (CITF) Fee Committee was appointed by President Mark B. Rosenberg's designee, Interim Vice President Larry Lunsford, in consultation with the Student Government Association (SGA) on January 30, 2013. The three student voting members were: Laura Fariñas, SGA President for the Modesto A. Maidique Campus (MMC); Pablo Haspel, SGA President for the Biscayne Bay Campus (BBC); and Liane Sippin, SGA Senator at Large and Speaker Pro Tem at MMC. The three faculty/staff voting members were Korrin Anderson, Mariela Gabaroni and Nancy Hernandez. Dr. William Beesting served as the committee's Chairperson. Guests and interested parties attending meetings included Matilde Gramling and James Wassenaar. Dr. Larry Lunsford attended the first meeting and gave the opening charge to the committee.

Three meetings were held by the committee in addition to two public hearings:

March 11, 2013 – Committee Meeting

Dr. Lunsford provided opening remarks by thanking members for agreeing to serve on the committee and explaining the usual process of meetings, forums and discussions. He stated the uses for the CITF fee, and noted its current amount of \$6.76 per student credit hour. He added that the fee was increased last year by \$2 but added that it still does not produce sufficient funding to address the needs of the university. The uses for the fee were delineated and included the funding of construction and renovations of non-academic (student) buildings. Dr. Lunsford charged the committee with consideration for a CITF fee increase of \$2 per student credit hour (SCH). The committee is to make a recommendation that complies with Florida Senate Bill 5201 limiting the maximum increase to \$2 per credit hour. He elaborated that the decision process includes listening to students at public hearings so that students can voice their opinions. The committee decision needs to be submitted for posting to the Florida International University Board of Trustees.

It was explained how the CITF fee which was passed last year and has been earmarked for Graham University Center expansion but that the scope of the work was reduced to meet available funding. The current request for a \$2 increase in CITF fee would be applied towards the expansion of the MMC Recreation Center. It was explained how more space is needed to meet the current demand as well as the anticipated increased demands upon the opening of new residential housing in Fall, 2013.

A discussion followed regarding the process for the allocation of the CITF funds. It was explained how allocations are normally made every three (3) years and the distribution amount is dependent on the amounts generated from enrollment and investment outcomes. It was asked how CITF funds are distributed. In answer to the question, it was explained how each university's CITF fee is collected and joined with other State University System (SUS) institutional CITF fees and the money is bonded collectively for efficiency. When it comes time for an allocation, each university receives from the investment pool the amount back in proportion to what it has contributed.

Mr. Robert Frye, Director for the MMC Recreation Center presented the University's vision for the expansion of the Center. He distributed copies of the PowerPoint presentation that was to be presented and described in detail the slides as they were presented. He delineated the following:

- Increased use of the facility since its opening in August, 2005
- The impact of new residential housing on the use of the recreation center
- The 201- NIRSA/NASPA Impact Study of students in relation to the Recreation Center
- Composition of Recreation Center usage at MMC
- Description of the expansion of space and addition of exercise and wellness opportunities that would be made

The committee noted that a \$2 per SCH increase would generate an estimated \$2.3 million dollars. A committee member expressed concern with the possibility of a recurring proposal of a CITF increase. It was explained that the request for a student fee increase is considered by university administration along with other university fees before being proposed for consideration by a committee.

A guest at the meeting noted that the Engineering students would like to see more recreation offerings at their building in Sweetwater.

The committee was satisfied that Mr. Frye's presentation was sufficiently detailed and well presented, as well as the fact that he was able to answer all of their questions. Therefore, it was decided that an additional committee meeting prior to the public hearing was not necessary.

Public Hearings:

The public hearings were publicized in the Beacon (FIU's student-run newspaper) and notices were placed in Housing. Electronic announcements of the hearings were also made through the LCD displays in the MMC Graham Center and the BBC Wolfe University Center. The Student Government Council (SGC) at MMC and BBC posted the announcement of the hearings on their website as well as having the notices placed on their LCD displays. The SGC at BBC sent an e-mail blast of the notice to their students.

March 25, 2013: Modesto A. Maidique Campus Public Hearing

The first public hearing was held at MMC in GC 140. Twenty one students as well as four members of the community attended the hearing, which commenced at 10:30 a.m. and ended at 11:30 a.m.

The chairperson opened the hearing, introduced the committee members present and named those absent. He then introduced the request for an increase to the current CITF fee. He explained that the current CITF fee is \$6.76 per-student credit hour and explained that the maximum allowable increase would amount to \$2.00 per student credit hour. He explained the importance of public opinion and feedback to the process. Mr. Robert Frye then detailed the request for the expansion of the Recreation Center at MMC with the visual aid of the same PowerPoint presentation that was made to the student fee committee on March 11. After the presentation, questions were taken from the audience. Remarks from the students were generally supportive. Many remarked that it “sounded like a great idea that would bring FIU to “Worlds Ahead,” while another student said that “the idea was really nice and would benefit a lot of students”. Yet another remarked that “It’s good and would encourage health and fitness.” Questions ranged from asking how soon the expansion could take place to particular questions regarding why some of the classes at the gym have an additional charge.

Mr. Andrew Black, Assistant Director of the Recreation Center at MMC added that the recreation center aids in the retention and graduation of students since it is one factor to help students increase fitness that helps towards this goal.

A final remark from a student was that it is a “forward way of thinking and that it is a smart way of thinking by going forward and moving to a larger venue.”

The chairperson concluded the meeting with a statement asking the audience to e-mail the Fee Committee panel or their SGA President with any questions/concerns they might still have.

March 25, 2013: Biscayne Bay Campus Public Hearing

The second public hearing was held at the BBC in WUC 155. Ten individuals attended the hearing which commenced at 2:30 p.m. and ended at 3:00 p.m. The format presented was the same as the earlier MMC public hearing. The chairperson introduced the committee members present and stated the amount being requested and the reason for a CITF fee. He noted that the request being made was for an expansion to the MMC recreation center. Mr. Frye then presented the PowerPoint presentation with the vision for an expansion to the MMC Recreation Center to the audience. The chairperson explained the fee increase process.

A student questioned if the expansion included additional parking. Another noted that approximately 50,000 students were being asked to fund something that is only at MMC. They questioned why the increase from last year could not be used for the recreation center project. At which point, the collection and distribution process of CITF funds were elaborated to the audience.

One student stated that it was interesting to see how many people go to the Rec Center, but personally, "I would not like to see an increase."

In general, the students in attendance at BBC raised questions but were less vocal, (other than the one student comment) on a preference for or against the increase.

March 26, 2013 Committee Meeting

This meeting was called for the purpose to vote on the proposed increase. The chairperson reminded the committee that the vote they make represents a recommendation that is made to President Rosenberg and the Board of Trustees. All members of the committee were present. Prior to the vote, the floor was opened for discussion and any remaining questions.

The chairperson asked the committee members who were present at the MMC forum to please share with the rest of the committee the reactions/comments which were heard.

One member stated that the comments had an overall positive tone. A student committee member noted that the students liked the idea of what the fee would be used for.

Comments from the BBC public forum were discussed. It was commented how one student was not supportive and it was explained that the reason was that an increase was approved last year and "she didn't want an increase this year." The committee noted that a lot of students did not attend the BBC forum.

A member of the committee raised the concern that there is the potential that this fee could be increased yearly and students are increasingly paying more fees. It was agreed that there is a need for an increase but noted that differential tuition is being increased, along with the consideration of a Student Health Fee increase. A student committee member stated that he would like to see more strategic planning so that projects are planned without the need to considered fee increases every year.

Overall, committee members were in agreement that there is a need for the \$2 increase in the CITF fee and felt that it would be a good investment for the students and the university.

It was requested that a vote first take place to determine if an increase should be granted and then to discuss the amount.

Laura Fariñas moved to vote on the increase in the CITF fee. Pablo Haspel seconded the motion. The vote was passed with five members voting for an increase and one member opposed.

The committee discussed the amount for the increase. One member expressed feeling comfortable with an increase between \$1 and \$1.50 per SCH. Another member believed that the committee should recommend the full \$2 increase. Furthermore, the member stated that he would like to note for the record that the “elected officials” release the CITF money that the students have paid.”

Nancy Hernandez motioned for a vote to increase the CITF fee by \$2 per SCH. Mariela Gabaroni seconded the motion. The vote passed with four members voting for the \$2 increase and 2 members opposed.

The Chairperson thanked the committee for their hard work.

March 29, 2013 Committee Meeting

On March 29, a student committee member notified Matilde Gramling by e-mail that she would like to have the CITF committee meet again since she had further thoughts about her vote.

Due to the nature of the request and the imminent deadline, Matilde Gramling was able to reconvene the committee to meet that same afternoon. The meeting was held in MMC GC 1223. Two of the staff members participated in the meeting telephonically.

The chairperson explained the reason for the meeting. It was noted that although the vote to grant the increase passed, the student committee member that voted against the increase felt it was necessary to note that she now supported the increase. Laura Fariñas motioned to reconsider the vote. Nancy Hernandez seconded the motion. The vote was passed unanimously.

Laura Fariñas then motioned for the committee to increase the CITF fee by \$2 per SCH. Liane Sippin seconded the motion. A vote was taken (again) and passed with unanimous support.

The chairperson thanked the committee again for diligence.

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FLORIDA INTERNATIONAL UNIVERSITY
CITF Fee cap calculation

	Tuition (per credit hour)	Out-of-State Fee (per credit hour)	Total (per credit hour)	<u>Max CITF Fee</u>	Current CITF fee	Allowable increase
Undergraduate Resident	\$103.32		\$103.32	\$10.33	\$6.76	\$2.00
Undergraduate Non Resident	\$103.32	\$393.62	\$496.94	\$49.69	\$6.76	\$42.93
Graduate Resident prior to Fall 06	\$352.15		\$352.15	\$35.22	\$6.76	\$2.00
Graduate Non Resident prior to Fall 06	\$352.15	\$480.08	\$832.23	\$83.22	\$6.76	\$76.46
Graduate Resident	\$368.88		\$368.88	\$36.89	\$6.76	\$2.00
Graduate Non Resident	\$368.88	\$480.08	\$848.96	\$84.90	\$6.76	\$78.14
Law Resident prior to Fall 06	\$534.43		\$534.43	\$53.44	\$6.76	\$2.00
Law Non Resident prior to Fall 06	\$534.43	\$437.61	\$972.04	\$97.20	\$6.76	\$90.44
Law Resident	\$559.87		\$559.87	\$55.99	\$6.76	\$2.00
Law Non Resident	\$559.87	\$437.61	\$997.48	\$99.75	\$6.76	\$92.99

	Tuition (per Academic Year)	Out-of-State Fee (per Academic Year)	Total (per Academic Year)	<u>Max CITF Fee</u>	Current CITF fee	Allowable increase
College of Medicine Resident	\$31,938.37		\$31,938.37	\$3,193.84	\$238.00	\$100.00
College of Medicine Non Resident	\$31,938.37	\$30,000.00	\$61,938.37	\$6,193.84	\$238.00	\$5,955.84

HB 5201:

(8)(a) The Capital Improvement Trust Fund fee is established as \$4.76 per credit hour per semester.

(b) Beginning with the 2012 fall term, each university board of trustees may increase the Capital Improvement Trust Fund fee. Any increase in the fee must be recommended by a Capital Improvement Trust Fund committee, at least half of whom are students appointed by the student body president. The remainder of the committee shall be appointed by the university president. A chair, appointed jointly by the university president and the student body president, shall vote only in the case of a tie. The recommendations of the committee shall take effect only after approval by the university president, after consultation with the student body president, with final approval by the university board of trustees. An increase in the fee may occur only once each fiscal year and must be implemented beginning with the fall term. The Board of Governors shall adopt regulations and timetables to implement the fee.

(c) The fee may not exceed 10 percent of the tuition for resident students or 10 percent of the sum of tuition and out-of-state fees for nonresident students. The fee for resident students shall be limited to an increase of \$2 per credit hour over the prior year. The Capital Improvement Trust Fund fee may be used to fund any project or real property acquisition that meets the requirements of chapter 1013. The Division of Bond Finance of the State Board of Administration shall analyze any proposed reductions to the Capital Improvement Trust Fund fee to ensure consistency with prudent financial management of the bond program associated with the revenues from the fee.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Tuition for Market Rate Program, 2014-15 Academic Year

Proposed Committee Action:

Recommend to the Florida International University Board of Trustees approval of market tuition rate for the online Master of Science in Human Resource Management offered through continuing education, beginning academic year 2014-15.

Background Information:

According to Florida Statutes §1009.24 (15)(a):

The Board of Governors may approve:

3. A proposal from a university board of trustees to implement flexible tuition policies, such as ... market tuition rates for graduate-level online courses or graduate-level courses offered through a university's continuing education program...

(b) A proposal developed pursuant to paragraph (a) shall be submitted in accordance with guidelines established by the Board of Governors. Approval by the Board of Governors of such proposal must be made in accordance with the provisions of this subsection.

Pursuant to State University System of Florida Board of Governors (BOG) Regulation 7.001(15) Tuition and Associated Fees, university boards of trustees may submit proposals for market tuition rates for graduate-level courses offered online or through the university's continuing education unit. The proposals must be submitted to the BOG for consideration by the budget committee during the November meeting.

Supporting Documentation:

Request to Establish Market Tuition Rates – Online
Master of Science in Human Resource Management

FIU Market Rate Tuition Proposal 2014-15, Summary
Table

Facilitator/Presenter:

Kenneth A. Jessell

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**State University System
Florida Board of Governors
Request to Establish Market Tuition Rates – Regulation 7.001(15)**

University: Florida International University

Date	
University Board of Trustees approval date:	June 12, 2013
Proposed Implementation Date (month/year):	Fall 2014
Market Tuition Rate and Process	
<p>Explain the process used to determine market tuition.</p> <p>The market rate tuition for the Online Master of Science in Human Resource Management (MSHRM) program was determined by benchmarking against other national and State of Florida programs. All associated costs of managing the program are also included in the rate.</p> <p>Below are other factors that are taken into account when determining the rate:</p> <ul style="list-style-type: none">- Development cost and support for online courses.- Marketing and recruitment.- Additional services provided to students including a 4-day residency, graduation reception, and course materials including electronic and academic preparation. <p>The demand for online programs, particularly professional master's degrees is increasing. Analysis of other online master's degrees in the human resource management presents a favorable environment for program success.</p> <p>Several factors point to program success.</p> <ol style="list-style-type: none">1. Relatively low number of programs being offered online by reputable institutions.2. Current demand experienced in FIU's on-campus MSHRM program.3. We believe there is a demand for the program in all Caribbean countries, especially Puerto Rico that operates under same legal framework for HR.4. The program was previously successfully offered in Jamaica and the success in Jamaica makes us believe there will be continuous demand for the program in the region due to FIU CBA reputation.5. We also expect demand from northeast where few accredited schools exist other than Cornell University and the name recognition of our faculty is higher.6. The average minimum time to completion of comparable online MSHRM degree is 24 months. FIU's proposed online MSHRM degree program utilizes mini-terms and thus is completed in half that time (12 months).	

**State University System
Florida Board of Governors
Request to Establish Market Tuition Rates - Regulation 7.001(15)**

For 2014-2015, the online MSHRM program tuition will be \$35,000 for residents and non-residents. All these may be adjusted by up to 15% for 2015-16 and each year thereafter.

The following comparable programs were used to set the market rate tuition:

NYU, \$63,462R/NR 42 credits
Penn State, \$25,575R/NR 33 credits
Devry Univ.\$ 33,824R/NR, 48 credits
Villanova Univ. \$27,899R/NR, 30 credits
Univ. of Scranton, \$33,617R/NR, 39 credits

Mission Alignment

Describe how offering the proposed program at market tuition aligns with the mission of the university and the Board strategic plan:

The Online MSHRM program is well aligned with the mission of the University, the College of Business Administration, and the Department of Management and International Business.

In serving the mission of the University, the Online MSHRM program promises to engage our local and global community by providing greater access to this program's AACSB accredited first rate education via the flexible online format.

Declaratory Statement

Provide a declaratory statement that the policy will not increase the state's fiscal liability or obligation:

This policy will not increase the state's fiscal liability or obligation.

Restrictions / Limitations

Identify any proposed restrictions, limitations, or conditions to be placed on the policy:

There are no proposed restrictions, limitations or conditions on the policy.

Accountability Measures

Indicate how the university will monitor the success of the policy. Provide specific metrics that will be used:

The university will monitor success of the policy using two metrics: 1) the number of students enrolled and 2) student satisfaction levels. Retention and graduation rates are currently

**State University System
Florida Board of Governors
Request to Establish Market Tuition Rates - Regulation 7.001(15)**

accountability measures for all graduate programs. An end of the program survey will be used to measure student satisfaction. The goal is to enhance a globally recognized graduate program in human resource management.

Course Availability

Explain how the university will ensure that sufficient courses are available to meet student demand and facilitate completion of each program submitted for consideration:

The program will be managed in a lock-step cohort format that will ensure that sufficient courses are available to meet student demand and facilitate completion of the program.

Economic Impact

Provide economic impact that this proposal will have on the university and the student, anticipated revenue collection, how the revenue will be spent, whether any private vendors will be used, and which budget entity the funds will be budgeted.

The program will allow the University to offer the program and provide a needed service to the community. It is expected that the program will generate total revenue of approximately \$1.7 million for one year of the program. The revenue will be spent to cover direct and indirect instructional costs, program administration, enhanced student career and academic services, marketing, course development (online and face to face) and online delivery, technical support, professional development, facility rental, and university and college initiatives. A vendor will not be used. The funds will be budgeted in the auxiliary enterprise. The expected enrollment per cohort is 50 students.

Other Information

See attached supplemental form.

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**State University System
Market Tuition Proposal**

		Proposal
1	Degree Program	Master of Science in Human Resources Management (Online)
2	Has the program been approved pursuant to Regulation 8.011?	Yes
3	Does the program lead to initial licensing or certification?	No
4	Is the program identified as a state critical workforce need?	No
5	Are the program's admission & graduation requirements the same as other programs?	Yes
6	Current Tuition Rate	\$32,500
7	Proposed Market Tuition Rate	\$35,000R/NR with up to 15% increase each year thereafter
8	5 Other Public/Private Rates for Similar Program:	
9	University name and rate:	NYU, \$63,462R/NR, 42 credits
10	University name and rate:	Penn State, \$25,575R/NR, 33 credits
11	University name and rate:	Devry Univ. \$ 33,824R/NR, 48 credits
12	University name and rate:	Villanova Univ. \$27,899R/NR, 30 credits
13	University name and rate:	Univ. of Scranton, \$33,617R/NR, 39 credits
14	Length of Program (SCH)	36
15	Student Enrollment (Headcount):	
16	Resident	40
17	Non-Resident	10
18	Total	50
19	Similar Program at other SUS Institutions (if yes, provide	No
20	University and program name:	n/a
21	University and program name:	n/a
22	University and program name:	n/a
23	University and program name:	n/a
24	Different Rate for Resident vs. Non-Resident (NR)?	No

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Proposed 2013-14 - Fixed Capital Outlay Budget

Proposed Committee Action:

Recommend to The Florida International University Board of Trustees (the BOT) approval of Florida International University's 2013-14 Fixed Capital Outlay Budget and authorize the University President to amend the budget as necessary, consistent with Florida Board of Governors and BOT directives and guidelines.

Background Information:

Section 1013.61, Florida Statutes, requires that the BOT adopt a capital outlay budget for the ensuing year in order that the capital outlay needs of the Board for the entire year may be well understood by the public.

Florida Board of Governors Regulation 1.001(6)(a) provides, in relevant part, that each board of trustees shall submit an institutional budget request, including a request for fixed capital outlay to the Board of Governors for approval in accordance with the guidelines established by the Board of Governors.

The capital outlay budget is part of the annual budget and shall be based upon and in harmony with the Board's capital outlay plan. The budget shall designate the proposed capital outlay expenditures by project for 2013-14 from all fund sources, as amended. The Capital Outlay Budget governs the University's capital expenditures during the year.

Supporting Documentation:	2013-14 Capital Outlay Budget Request for Florida International University
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Facilitator/Presenter:	Kenneth A. Jessell
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**FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
FINANCE AND AUDIT COMMITTEE**

PUBLIC EDUCATION CAPITAL OUTLAY PROJECTS (PECO)

Utilities / Infrastructure / Capital Renewal / Roofs (P, C, E)	\$0 ¹
Student Academic Support Center (MMC)	\$5,678,129 ²
Minor Building Repair and Maintenance	\$3,603,832 ³
TOTAL 2013-2014 CAPITAL OUTLAY BUDGET (PECO)	\$9,281,961

CAPITAL IMPROVEMENT TRUST FUND PROJECTS (CITF)

Recreation Center Expansion (MMC)	\$8,595,233
Wolf University Center Improvements (BBC)	\$1,108,352
TOTAL 2013-2014 CAPITAL OUTLAY BUDGET (CITF)	\$9,703,585⁴

P= Planning
C= Construction
E= Equipment

MMC = Modesto A. Maidique Campus
BBC = Biscayne Bay Campus

1. State University System (SUS) Total was \$0
2. SUS Total was \$70M funded from a General Revenue transfer to PECO
3. SUS Total was \$44.4M funded from PECO cash
4. SUS total was \$9,281,961 funded from Capital Improvement Fees

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

**Subject: Request for Approval of Florida International University's 2014-15
Fixed Capital Outlay Legislative Budget Request, consisting of the five-year
Capital Improvement Plan**

Proposed Committee Action:

Recommend to The Florida International University Board of Trustees (the BOT) approval of Florida International University's 2014-15 Fixed Capital Outlay Legislative Budget Request, consisting of the five-year Capital Improvement Plan, and authorize the University President to amend the Legislative Budget Request as necessary, consistent with Florida Board of Governors and BOT directives and guidelines.

Background Information:

Section 1013.64(4)(a), Florida Statutes, requires the BOT to update annually its fixed capital outlay budget request. In addition to Public Education Capital Outlay projects, the capital request will include Capital Improvement Trust Fund projects approved by the University's Student Government, projects from other state sources and projects from non-state sources including debt. It is anticipated that Florida International University will have the opportunity to submit an updated Fixed Capital Outlay Budget Request to the Florida Board of Governors in December 2013.

The Fixed Capital Outlay Budget Request governs the University's proposed capital expenditures during the next five years. The Fixed Capital Outlay Budget Request must be approved annually by the BOT.

Supporting Documentation:	Five-Year Capital Improvement Plan and Legislative Budget Request, <i>Fiscal Years 2014-15 through 2018-19</i>
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Facilitator/Presenter:	Kenneth A. Jessell
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STATE UNIVERSITY SYSTEM
Five-Year Capital Improvement Plan (CIP-2) and Legislative Budget Request
Fiscal Years 2014-15 through 2018-19

Florida International University

BOT Meeting

6/5/2013

PECO-ELIGIBLE PROJECT REQUESTS

		2014-15	2015-16	2016-17	2017-18	2018-19
Priority						
No.	Project Title	Year 1	Year 2	Year 3	Year 4	Year 5
1	FACILITIES INFRASTRUCTURE /CAPITAL RENEWAL - UW (P,C,E)	\$10,500,000	\$10,500,000	\$10,500,000	\$10,500,000	\$10,500,000
2	STUDENT ACADEMIC SUPPORT CENTER - MMC, BT-882 (C,E)*	\$1,687,000				
3	STRATEGIC LAND ACQUISITION - UW (A)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
4	SATELLITE CHILLER PLANT EXPANSION - MMC (P,C,E)	\$7,000,000				
5	HUMANITIES CTR., (ARTS & SCIENCES) - MMC (P,C)(C,E)	\$23,370,000	\$6,000,000			
6	REMODEL./RENOV. OF EXIST. EDUC. SPACE - MMC (P,C,E)(P,C,E)		\$20,000,000	\$8,000,000		
7	GREEN LIBRARY ADDITION - MMC (P)(C)(E)		\$13,500,000	\$26,000,000	\$6,250,000	
8	CLASSROOM/OFFICE, (ACADEMIC III) - BBC (P,C)(C,E)		\$3,385,000	\$15,400,000	\$6,215,000	
9	GRADUATE SCHOOL OF BUSINESS, Phase II - MMC (P,C)(C,E)(C,E)		\$2,710,000	\$14,000,000	\$10,000,000	\$5,290,000
10	SCIENCE LABORATORY COMPLEX - MMC (P,C)(C)(C,E)				\$29,750,000	\$21,250,000
11	REMODEL./RENOV. OF STUDENT ACADEMIC SUPPORT - BBC (P,C,E)(P,C,E)				\$20,500,000	\$2,500,000
12	REMODEL./RENOV. OF ACADEMIC DATA CENTER - MMC (P,C,E)(P,C,E)				\$12,775,000	\$7,557,500
13	ENGINEERING BUILDING - EC (P,C)(C,E)				\$1,000,000	\$11,500,000
14	TRAINING COMPLEX - MMC (P,C)(P,C,E)				\$1,200,000	\$13,200,000
15	HONORS COLLEGE - MMC (P,C)(C,E)				\$2,000,000	\$25,000,000
16	SOCIAL SCIENCE, Phase II - MMC (P,C)(C,E)				\$10,500,000	\$12,000,000
TOTAL		\$44,557,000.00	\$58,095,000.00	\$75,900,000.00	\$112,690,000.00	\$110,797,500.00

*Due from Department of Education as a result of error.

CITF PROJECT REQUESTS

Priority No.	Project Title	Year 1	Year 2	Year 3	Year 4	Year 5
1	GRAHAM UNIVERSITY CENTER EXPANSION / RENOVATIONS – MMC (P,C,E)	\$12,000,000	\$12,000,000			
2	RECREATION CENTER RENOVATIONS - MMC (P,C,E)	\$2,000,000	\$2,000,000			
3	WOLFE UNIVERSITY CENTER EXPANSION / RENOVATIONS - BBC (P,C,E)	\$3,000,000	\$3,000,000			
4	RECREATION CENTER RENOVATIONS - BBC (P,C,E)	\$1,000,000	\$1,000,000			
TOTAL		\$18,000,000.00	\$18,000,000.00	0	0	0

REQUESTS FROM OTHER STATE SOURCES

Priority No.	Project	Year 1	Year 2	Year 3	Year 4	Year 5
1	PARKVIEW HOUSING II - MMC (P,C,E)					
2	RESEARCH 1 - MMC (P,C,E)					
TOTAL		0	0	0	0	0

REQUESTS FROM NON-STATE SOURCES, INCLUDING DEBT

Priority No.	Project	Year 1	Year 2	Year 3	Year 4	Year 5
1	MEDICAL ARTS PAVILLION - MMC, (P,C E)					
2	CONFERENCE CENTER - MMC (P,C,E)					
TOTAL		0	0	0	0	0

THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Proposed Regulation, FIU-1113 Waiver of Tuition and Fees

Proposed Committee Action:

Recommend to the Florida International University Board of Trustees approval of the proposed regulation, Waiver of Tuition and Fees, and delegate authority to the University President to approve any subsequent amendments that are based on comments to the Regulation received from the Florida Board of Governors (BOG) and as a result of the regulation-making process.

Background Information:

The proposed Regulation, Waiver of Tuition and Fees, FIU-1113, is being proposed as required by the BOG. The purpose of this new Regulation is to list the categories of tuition and fee waivers provided by the University.

This Regulation is being created pursuant to the authority granted by Florida Statutes Section 1009.26 and BOG Regulation 7.008, which state that each board of trustees is authorized to waive tuition and fees. BOG Regulation 1.001 (3)(j) states that each board of trustees is authorized to promulgate university regulations in accordance with the Regulation Development Procedure adopted by the BOG.

Supporting Documentation:	Proposed Regulation, FIU-1113 Waiver of Tuition and Fees
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Facilitator/Presenter:	Kenneth A. Jessell
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**THE FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES
FLORIDA BOARD OF GOVERNORS**

NOTICE OF PROPOSED REGULATION

REGULATION NO.: FIU-1113
REGULATION TITLE: Waiver of Tuition and Fees

SUMMARY: The purpose of this new Regulation is to list the categories of tuition and fee waivers provided by the University.

TEXT OF REGULATION: The full text of the Proposed Regulation can be viewed below and on the website of The Florida International University Board of Trustees, <http://regulations.fiu.edu>. If you would like a copy of the Proposed Regulation, please contact Eli Deville, Chief of Staff, Office of the General Counsel, (305) 348-2103.

AUTHORITY: Florida Statutes Section 1009.26 and BOG Regulation 7.008.

NAME OF PERSON INITIATING PROPOSED REGULATION: Douglas Wartzok, Provost and Executive Vice President.

ANY PERSON SEEKING TO COMMENT ON THE PROPOSED REGULATION MUST SUBMIT COMMENTS IN WRITING TO THE CONTACT PERSON LISTED BELOW. ALL WRITTEN COMMENTS MUST BE RECEIVED BY THE CONTACT PERSON WITHIN 14 CALENDAR DAYS OF THE DATE OF PUBLICATION OF THIS NOTICE.

CONTACT PERSON REGARDING THE PROPOSED REGULATION: Eli Deville, Chief of Staff, Office of the General Counsel, Florida International University, 11200 SW 8th Street, PC 511, Miami, FL 33199. Email: devillee@fiu.edu Fax: (305) 348-3272. Phone: 305-348-2103.

DATE OF PUBLICATION: May 9, 2013

THE FULL TEXT OF THE PROPOSED REGULATION IS PROVIDED BELOW:

FIU-1113 Waiver of Tuition and Fees.

- (1) Florida International University waives tuition, non-resident tuition or associated fees for purposes that support and enhance the strategic goals of FIU including student recruitment, increasing degree production, or to provide flexibility in tuition costs for selected programs as authorized and limited by Board of Governors (BOG) Regulations and Florida Statutes.
- (2) The following general categories of tuition and fee waivers are established pursuant to BOG Regulation 7.008 and Florida Statutes Section 1009.26 that set forth specific criteria applicable to the following categories:
 - (a) Participants in Sponsored Credit Institutes and Programs.
 - (b) Certain educational expenses of a child or spouse of a Law Enforcement Officer or Firefighter killed in the line of duty.
 - (c) Students who earn credit in courses toward both a Florida high school diploma and an associate or baccalaureate degree, or enrolled in dual enrollment or early admission programs.
 - (d) Certain Florida Department of Children and Family Service foster care or adopted students.
 - (e) Graduate Interns participating in the School Psychology Training Program.
 - (f) Students enrolled in Florida Linkage Institutes Program.
 - (g) Certain educational expenses for the child of a deceased teacher or school administrator employed by a Florida District School Board who dies as a result of an unlawful and intentional act, provided such killing is related in whole or part to the fact that the individual is a teacher or school administrator.
 - (h) Homeless or temporary shelter residence students.
 - (i) Purple Heart or other superior combat decorated recipients.
 - (j) State Employees - A waiver of up to 6 credit hours per term on a space available basis.
 - (k) Admissions Deposit Fee - waived based on significant financial hardship as determined by the FIU Financial Aid Office.

- (l) Victims of Wrongful Incarceration Compensation Act - A waiver of tuition and fees for up to 120 hours.
- (3) The following additional tuition and fee waivers are authorized by the Board of Governors and may be granted for purposes that support and enhance the mission of FIU:
 - (a) Full-time University employees may be awarded a waiver of up to six (6) credit hours of tuition-free courses per term on a space available basis.
 - (b) Florida residents 60 years of age or older who enroll to audit courses on a space-available basis may be awarded a waiver for all applications, tuition and associated fees. No academic credit shall be awarded.
 - (c) Intern Supervisors may be given one non-transferable certificate (fee waiver) for each full academic term during which the person serves as an intern supervisor. This certificate shall provide for waiver of the basic fee (as defined in BOG Regulation 7.001). Certificate holders are entitled to a waiver of tuition for a maximum of six (6) hours credit instruction (including credit through continuing education) during a single term.
 - (d) Non-resident, non-degree seeking students may be granted a waiver of the out-of-state fee. The credit hours generated must be non-state fundable and the cost for the program of study recovered from the fees charged to all students.
 - (e) Tuition differential may be waived for students who meet the eligibility requirements for the Florida public assistance grant (Sec. 1009.50, Florida Statutes).
 - (f) Public School classroom teachers employed full-time by a school district who meet the academic requirements established by the University may be granted up to six credit hours per term on a space-available basis in undergraduate courses related to special education, mathematics or science, however, the waiver may not be used for courses scheduled during the school district's regular school day.
- (4) The University Board of Trustees delegates to the University Provost all authority to waive tuition and fees based on additional criteria for purposes that enhance and support the strategic goals of the University in accordance with FIU policy.

- (5) The amount of tuition waivers shall not exceed the respective tuition charged or total amount of waivers authorized by the University Board of Trustees in the University Budget.

Authority: Art. IX, Sec. 7, Fla. Constitution; Fla. Board of Governors Regulations 7.003, 7.008, Sec. 1009.24, 1009.26, F.S. History–New _____ .

THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Internal Audit Plan, 2013-14

Proposed Committee Action:

Approve the University Internal Audit Plan for Fiscal Year 2013-14.

Background Information:

The Florida International University Board of Trustees (the BOT) Finance and Audit Committee Charter mandates approval of the audit plan for the upcoming fiscal year.

The BOT Operating Procedures, Finance and Audit Committee Charter, Specific Responsibilities: The Office of Internal Audit, states in relevant part:

The Finance Committee shall... Review and approve the Office of Internal Audit's annual audit plan (and any subsequent changes thereto), considering the University wide risk assessment and the degree of coordination with the Auditor General's Office for an effective, efficient, non-redundant use of audit resources.

Supporting Documentation: Internal Audit Plan, Fiscal Year 2013-14

Facilitator/Presenter: Allen Vann

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M E M O R A N D U M

Date: June 5, 2013

To: Chairman and Members of the Finance and Audit Committee

From: Allen Vann, Audit Director

Subject: Internal Audit Plan for Fiscal Year 2014

I am pleased to present our proposed audit plan for fiscal year 2014 for your review and approval. The development of the plan was shaped using a systematic approach to help us decide what audits need to be performed. The planning process helps us develop the theme for our audits and identify an appropriate mix of various types of audits. The audit plan considers how we can best allocate our resources.

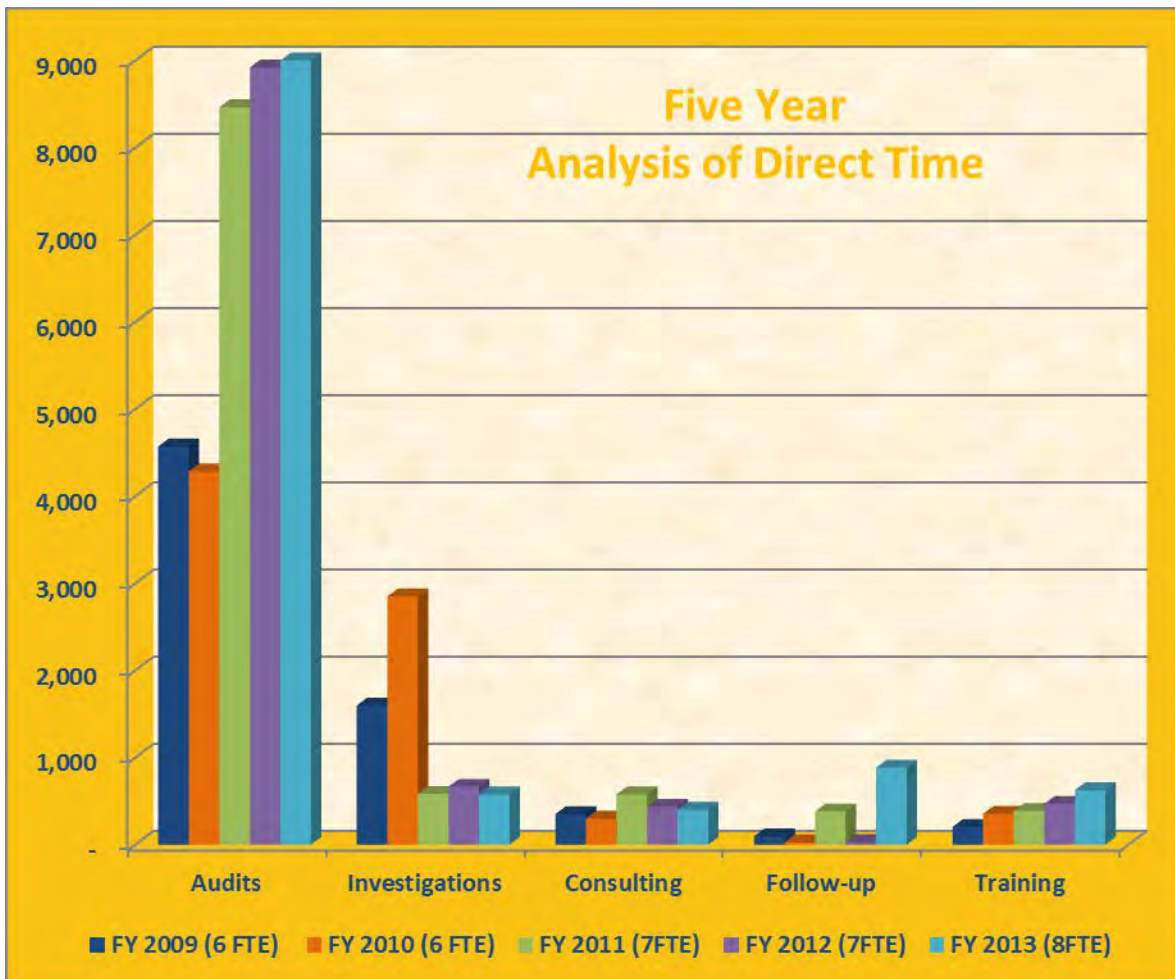
Internal Audit Resources:

One of the responsibilities of the Finance and Audit Committee is to “Assess the staffing of the Office of Internal Audit, including the annual budget.”¹ The composition of our office currently includes eight professional auditors and an office manager. During fiscal year 2013, we added an audit professional to meet the growing needs of the University, particularly as it relates to the College of Medicine and other health care related issue areas.

While our audit staff is effectively deployed, our workload is often difficult to predict as investigations and other unplanned work affect our ability to complete all of the planned audit projects. Nevertheless, this fiscal year we continued the momentum of the previous two years, i.e. increasing the direct time spent on planned audits. We also devoted more time to following up on past recommendations and have fully achieved our required continuing professional education requirements for the entire staff.

The following graph reflects how the Office of Internal Audit’s direct staff time was spent during the past five fiscal years:

¹ FIU Board of Trustees Operating Procedures, page 15.



Note: FY 2013 data was annualized.

Risk Assessment:

Previously prepared risk assessments were updated and budgeted and/or actual expenditures were reviewed and compared. In performing our risk assessment we took a quantitative approach, which considers risk factors against assigned values based on the likelihood of occurrence and impact on the University. The cumulative value is then ranked using a scoring formula to determine whether audit work should be considered in a particular area. The five factors we considered in our University-wide risk assessment are: 1) materiality; 2) past audit coverage; 3) internal risks; 4) external risks; and 5) information risks. We also spent a considerable amount of time meeting with senior staff to ensure that each proposed audit will provide the best value added to the University.

Audit Plan:

The following table outlines our proposed audit plan for FY 2014:

Audit Title	Department
Carryover (In-Process) Audits:	
DPR Construction (Science Classroom Complex)	Facilities Management
Public Safety (Clery Act Compliance)	Police Department
Billing, Collections, & Electronic Medical Record Systems	Healthcare Network
Salary Costs Charged to Grants	Sponsored Research
Follow-Up Audit	University-Wide
New Audits:	
Student Activity and Service Fee	Student Affairs
Affiliation (Operational) Agreements	College of Medicine
College of Business	Academic Affairs
Kovens Conference Center	School of Hospitality & Tourism Management
Southeast Environmental Research Center	College of Arts and Sciences
Frost Art Museum	Academic Affairs
Sub-Recipient Monitoring	Sponsored Research
Information Technology Controls	College of Engineering & Computing
Network Security	University Technology Services
Award & Administration – Retail/Vending Contracts	Office of Business Services
Lab Safety	Environmental Health & Safety
Award & Administration Minor Construction Projects	Facilities Management
Purchasing Practices for Commodities	Procurement Department
NCAA Football Attendance	Athletics
Other Activities:	
Investigations/Consulting/Follow-Up/Training	

Attached to this memo is a five year plan reflecting where we have provided audit coverage in the past five years and how we plan to provide internal audit for the next five years.

Conclusion:

By arraying the pattern of past audit coverage of University activities/programs and respective expenditures/budgets, we were able to combine our knowledge of potential audit areas from our assessment of risk, and professional judgment to arrive at a list of proposed new audits for FY 2014 that will optimize our resources and capitalize on our individual strengths.

I would be happy to answer any questions and provide any additional details that you may require. I can be reached at (305) 348-2465.

Attachment

- C Chairman of the FIU Board of Trustees
- University President
- Provost
- Chief Financial Officer
- Chief of Staff

Organizational Units			RISK	Where we've been ...					Where we need to go ...					
			Low Medium High	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
Office of the President	President's Office													
	Athletics	High		✓	✓	✓	✓	x	x	x	x	x		
	South Beach Wine & Food Festival	High					✓			x				
	Office of Internal Audit	Low		QA					QA	QA = Quality Assurance Review				
General Counsel	General Counsel	Low					✓							
External Relations	Advancement/Community Relations/Editorial Services/Marketing/Media Relations/Protocol & Special Events /Publications/Web Communications	Low												
FIU Foundation	Business Office	Medium	✓		✓									
	FIU Foundation, Inc.	Medium	CPA					CPA					CPA = Annual Certified Financial Statement	
	FIU Research Foundation, Inc.	Medium												
	FIU Athletics Finance Corporation	High												
	HealthCare Network	High												
Office of Finance & Administration														
Facilities Management	CONSTRUCTION (Capital Program)	High			✓	✓	✓	x	x	x	x	x		
	Maintenance	Medium										x		
	Custodial Services	Low				✓					x			
	Grounds Services	Low							x	AG = Florida Auditor General financial, operational and compliance audits.				
	Utility Services	Low						x						
Office of the Controller	Accounting and Reporting Services	Medium	AG					AG						
	Financial Systems and Support Services	Medium												
	Tax Compliance	Medium												
	Student Financial Services	Medium												
	Purchasing and Asset Management	High	✓	✓	✓		✓	x						
	Payment Services													
Treasury Management		Medium	AG			✓			x					
Division of Human Resources	Payroll, Benefits, Recruitment, etc.	Medium	✓			✓					x			
Office of Business & Finance	Financial Planning & Aux. & Enterprise Dev.	Low		✓										
	Parking & Transportation	High	✓		✓	✓			x					
	Business Services	Medium				✓		x						
Disaster Management & Emergency Operations	Emergency Management	Medium	✕	✕	✕				x					
	Environmental Health & Safety	High						x						
Police Department		High					✓					x		
Academic Affairs	Frost Art Museum	Medium							x				x	
	Wolfsonian Museum	Medium					✓							
	Jewish Museum of Florida	Medium							x					
	Research/OSRA	Medium	✓		✓		✓	x						
	International Hurricane Center	Medium				✓						x		
	ARC: Applied Research Center	Medium	✓	✓							x			
	Enrollment Services/Registrar	Medium	AG					AG						
	Library	Low					✓						x	
	School of Artichecture & The Arts	Medium									x			
	College of Arts & Sciences	Medium	✓				✓							
	Southeast Environmental Research Center	Medium						x						
	Global Water for Sustainability Program	High				CPA			CPA					
	College of Education	Medium	✓								x			
	School of Journalism & Mass Communication	Medium					✓						x	
	Law School	Medium	✓											
	College of Business Administration	Medium	✓		✓		✓	x						
	College of Engineering and Computing	Medium				✓		x				x		
	University College (Continuing Education & Online Programs)	High		✓			✓					x		
	School of Hospitality Management	Medium												
	Tianjin/FIU	Medium				✓						x		
	Kovens Conference Center	Medium							x					
	Undergraduate Education	Medium								x				
	Graduate School	Medium									x			
	Honors College	Medium										x		
	College of Medicine	High	✕		✓	✓	✓	x	x	x	x	x	x	
	College of Nursing & Health Sciences	Medium								x			x	
	Robert Stemple School of Public Health	Medium	✓									x		
	Student Affairs	Career Services	Low		✓									
		Children's Creative Learning Center	Low					✓						x
		Graham Center	Low								x			
		Housing & Residential Life	High			✓				x				
		Student Health Services	High					✓						x
Wolfe University Center		Low										x		
Student Government/Student Activity and Service Fee		Low						x						
University Technology Services	Division of Information Technology	Medium	✓	✓	✓	✓	✓	x	x	x	x	x		

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Amendment to Signature Authority – Authorization to Sign Checks for Certain Foreign Research Program Accounts

Proposed Committee Action:

Recommend that the Florida International University Board of Trustees amend the Signature Authority - Authorization to Sign Checks for Certain Foreign Research Program Accounts to reflect the following changes:

For the West African Water, Sanitation Hygiene Program:

Remove: Mr. Adama Ouedraogo, West African Program Office Manager

Approve: Mr. Issiaka Sawadogo, West African Program Office Manager

For the Rwanda Integrated Water Security Program:

Remove: Dr. David Mutekanga, Director
Ms. Macklean Rwivanga, Office Manager

Approve: Ms. Liliane Cyakwela, Office Manager

Background Information:

The Florida International University Board of Trustees (the BOT) is updating its official records to reflect University officers and employees authorized to sign checks to pay legal obligations on behalf of the University.

The University has depositories at banking institutions at which University funds are deposited and the University pays its legal obligations from said depositories. As such, the BOT must state with particularity the legal name and title of University employees who are authorized to sign checks to pay legal obligations of the University.

Supporting Documentation: International Water Programs, Amendment to Signature Authority

Facilitator/Presenter: Kenneth A. Jessell

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INTERNATIONAL WATER PROGRAMS

Amendment to Signature Authority – Authorization to Sign Checks for Certain Foreign Research Program Accounts

Florida International University Board of Trustees (the BOT) approval is requested to amend a previously approved Signature Authority on the designated local depositories for the following international water programs, which were funded by the U.S. Agency for International Development (USAID):

1. West African Water, Sanitation and Hygiene Program, with USAID funding of \$28 million (the “West African Water Program”)
2. Rwanda Integrated Water Security Program with USAID funding of \$28 million

On March 30, 2011, the BOT approved the following designated local depositories for the aforementioned programs:

In Mali:	Bank of Africa -Mali (BoA) (Correspondent Bank to Societe Generale) Bamako-Mali http:// www.bank-of-africa.net
In Burkina Faso:	Societe Generale Ouagadougou, Burkina Faso http://www.sgbb.bf
In Rwanda:	Bank of Kigali Kigali, Rwanda http://www.bk.rw

On March 30, 2011, the BOT also approved the following officers and employees of the University as authorized to sign checks on accounts related to the aforementioned depositories and programs:

Kenneth A. Jessell, Senior Vice President for Finance and Administration
and Chief Financial Officer

Cecilia Hamilton, Associate Vice President and University Controller

Luis Salas, Associate Vice President for Research

Lakhdar Boukerrou, West African Program Director
(authorized only for the West African Water Program)

Emeline Bereziat, Deputy West African Program Director
(authorized only for the West African Water Program)

The BOT is requested to approve the following employees of the University as authorized to sign checks from the designated depositories as further specified below:

APPROVE Issiaka Sawadogo, Office Manager
(for the West African Water Program only)

APPROVE Liliane Cyakwela – Officer Manager
(for the Rwanda Integrated Water Security Program only)

Signature Authority has been removed for the following individuals as they are no longer employed by the University:

REMOVED - Adama Ouedraogo, Office Manager
As of February 28, 2013, Adama Ouedraogo is no longer employed by the West African Water Program.

REMOVED - David Mutekanga
As of May 14, 2012, David Mutekanga is no longer employed by the Rwanda Integrated Water Security Program.

REMOVED - Macklean Rwivanga
As of August 1, 2012, Macklean Rwivanga is no longer employed by the Rwanda Integrated Water Security Program.

All controls on the bank accounts previously approved by the Board on March 30, 2011 shall continue to apply. Specifically, those controls are:

Controls to be Placed on Bank Accounts

Access to the bank accounts by local Program staff will be kept to the minimum persons necessary to effectively perform the Programs. Controls will be implemented to ensure that the bank accounts are used appropriately for Program purposes and that FIU Program personnel maintain oversight and monitoring of the bank accounts' use. In addition to world-wide insurance coverage for liability and theft by FIU employees overseas, the following controls, which have been used successfully by FIU in other international projects, will be adhered to:

- Checks on the bank accounts will require signature by two authorized Program personnel and no cash withdrawal cards will be issued. All checks issued in the foreign countries must be cosigned by two of the authorized signatories on the account and all checks issued to one of the authorized signatories in foreign countries must be cosigned by one of the authorized signatories in FIU/Miami.
- The maximum check amount will be US\$10,000.
- There will always be one bank account in US Dollars that will receive wires from the US and another in local currency.
- The bank accounts will have a monthly balance of no more than between US\$55,000 to US\$70,000 at any given time.
- Replenishment of the bank accounts will be done only when financial reports of expenditures on the bank accounts have been approved by FIU personnel. Every month the local Program offices will send to the FIU/Miami Program office substantiated financial reports (i.e., reports with back-up documentation) detailing the expenditures for the preceding period and requesting funds to replenish the bank accounts by the amount accounted for in the report. Such reports and back-up documentation will be reviewed by the FIU Program office.
- If the local FIU Program office approves the monthly financial report, it will forward a reimbursement package to the Division of Research for its review and auditing. Each reimbursement package will have a unique Report Number that will separate it from other reports. Invoices will be submitted with the report detailing each payment made, the currency rate used, check payee, amount, and date. In addition, any deposits made will be totaled separately and will equal any deposits made to that account. After the Division of Research audits the report and if it is approved, it will then be sent to the FIU Controller's Office for wire processing and reconciliation.
- The FIU personnel reconciling the accounts will have online access to the banks accounts, if available.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Approval for Florida International University to sell the Woman's Club property to PCCO, INC., a Florida corporation, on the terms outlined in the April 19, 2013 "As-Is Real Estate Purchase and Sale Contract" executed by PCCO, Inc. and submitted as PCCO, Inc.'s best and final offer in response to FIU's invitation to negotiate No. 23-003 ("ITN").

Proposed Committee Action:

Recommend that the Florida International University Board of Trustees (the BOT) adopt the following Resolution:

The BOT is the owner of real property located at 2401 Pine Tree Drive, Miami Beach, Florida 33140 commonly referred to as the Woman's Club (Woman's Club), together with all improvements thereon, more fully described on Exhibit A attached hereto and incorporated herein by reference.

The BOT has determined that: (a) the Woman's Club Property is unnecessary for educational purposes; and (b) it would be in its best interest to sell the Woman's Club Property to PCCO, Inc., based upon the best and final offer (BAFO) submitted by PCCO, Inc. to the BOT in response to the FIU ITN.

The BOT approves the sale of the Woman's Club Property to PCCO, Inc. on the terms contained in the "AS-IS" Real Estate Purchase and Sale Contract executed by PCCO, Inc. on April 19, 2013 (Purchase Agreement) and submitted to FIU as PCCO Inc.'s BAFO in response to the FIU ITN. A copy of the Purchase Agreement is attached as Exhibit B and incorporated herein by reference.

Further, if the Purchase Agreement transaction with PCCO Inc. is not closed on or before the Closing Date established in the Contract, or any extension thereof approved by the parties in writing, the BOT authorizes the University President or his designee, in their sole discretion, to proceed with sale of the Woman's Club to the party with the next highest BAFO.

The President or his designee is authorized to undertake all steps necessary or desirable to process and finalize the sale of the Woman's Club Property on the terms above and to complete any and all documents necessary or desirable to effectuate and finalize the transaction.

Background Information:

LEGAL AUTHORITY:

Florida Statutes Section 1013.28 entitled "Disposal of Property" provides in section (1)(b):

"Subject to regulations of the Board of Governors, a state university board of trustees may dispose of any land or real property to which it holds valid title which is, by resolution of the state university board of trustees, determined to be unnecessary for educational purposes as recommended in an educational plant survey."

State University System of Florida Board of Governors Regulation 1.001 University Board of Trustees Powers and Duties provides in subsection (7)(b):

“Each board of trustees shall have the authority to acquire real and personal property and contract for the sale and disposal of same, and approve and execute contracts for purchase, sale, lease, license, or acquisition of commodities, goods, equipment and contractual services, leases of real and personal property and construction.”

Supporting Documentation: Exhibit A: Legal Description for the Woman’s Club Property
Exhibit B: PCCO, Inc. Purchase Agreement

Facilitator/Presenter: Kenneth A. Jessell

EXHIBIT A

Legal Description

Beginning at a Permanent Reference Monument situated at the intersection of the East line of Pine Tree Drive and the North line of west 24th Street, as same is shown on a Plat entitled "DEDICATION OF PORTION OF LIBERTY AVENUE AND WEST 24TH STREET", as recorded in Plat Book 26, page 13, public Records, Dade County, Florida, run in a Northerly direction along the East line of Pine Tree Drive a distance of forty-five (45) feet to the point of beginning of the tract herein described;

From said point of beginning continue in a Northerly direction along the easterly line of Pine Tree Drive a distance of seventy-five (75) feet to a point; thence run in an Easterly direction along a line parallel to and one hundred and twenty (120) feet distant from the North line of West 24th street, as same is shown on the above record Plat, a distance of three hundred and fifty (350) feet to a point; thence run in a Southerly direction along a line parallel to and three hundred fifty (350) feet distant from the East line of Pine Tree Drive, a distance of one hundred (100) feet to a point; thence run in a Westerly direction along a line parallel to and twenty (20) feet distant from the North line of West 24th Street, as same is shown on above mentioned record Plat, a distance of three hundred twenty-five (325) feet to the point of curvature (P.C.) of a circular curve, thence run along the arc of said circular curve deflecting to the right and having for its elements a radius of twenty-five (25) feet and a central angle of ninety (90) degrees, a distance of thirty nine and twenty-seven (39.27) hundredths feet to the point of tangency (P.T.) which is the point of beginning of the tract herein described containing eight tenths (0.8) acres more or less.

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"AS IS" REAL ESTATE PURCHASE AND SALE CONTRACT

This "AS-IS" Real Estate Purchase and Sale Contract (hereinafter referred to herein as the "Contract") is made and entered into by and between **PCCO, INC.**, a Florida corporation, whose principal business address is: 1680 Meridian Avenue, Suite 102, Miami Beach, Florida 33139 (the "Buyer") and The Florida International University Board of Trustees, whose principal business address is: Modesto Maidique Campus, 11200 S.W. 8th Street, PC 523A, Miami, Florida 33199, Attention: CFO and Senior Vice President, Finance and Administration (the "Seller").

WITNESSETH:

1. AGREEMENT TO SELL AND DESCRIPTION.

Seller hereby agrees to sell to Buyer and Buyer hereby agrees to purchase from Seller, under and pursuant to all the terms, provisions and conditions of this Contract, certain real estate and other improvements located thereon (hereinafter referred to as the "Property") in the County of Miami-Dade, State of Florida, located at 2401 Pine Tree Drive, Miami Beach, Florida 33140, as more particularly described in **Exhibit A** attached hereto and made a part hereof, together with all appurtenances thereto and all rights, title and interest of Seller, if any, in and to all roads, streets and ways, whether public or private, bounding the Property including all strips, gores, easements, privileges, right-of-way, riparian and other water rights, and rights to lands underlying any adjacent streets or roads to the center line of such streets and roads, and other appurtenances pertaining to or accruing to the benefit of the Property.

2. DEPOSIT.

To secure the performance by Buyer of its obligations under this Contract, Buyer agrees to pay into an escrow account with **Suzanne A. Dockerty, P.A., Real Estate Trust Account** (hereinafter referred to as "Escrow Agent"), the sum of THREE HUNDRED THOUSAND AND NO/100 (\$300,000.00) DOLLARS as earnest money within three (3) business days following Buyer's receipt of the fully executed Contract (the "Deposit").



3. PURCHASE PRICE.

The purchase price to be paid by Buyer to Seller for the Property (hereinafter referred to as the "Purchase Price") shall be THREE MILLION AND NO/100 (\$3,000,000.00) DOLLARS. The Purchase Price shall be paid to Seller as follows:

\$300,000.00	being the Deposit referred to in paragraph 2 of this Contract, which sum shall be paid to Seller at Closing (as hereinafter defined).
\$2,700,000.00	in U.S. funds, at time of Closing, subject to prorations and adjustments as hereinafter provided, to be paid by wire transfer.

4. CONDITION OF THE PROPERTY/IMPROVEMENTS: INSPECTIONS.

(a) Condition of the Property/Improvements: Inspections. The Buyer acknowledges and agrees that the Property, together with any improvements thereon, is being sold by Seller in its "**AS-IS, WHERE IS**" condition, subject to all patent and latent defects, if any, with no representation or warranty by Seller as to its fitness for any particular use or purpose, suitability, habitability, or usability, including but not limited to, the quality or condition of the Property, the manner of operating the Property and the expenses of any type related thereto, and the compliance of the Property with any laws, rules, ordinances or regulations of any governmental body. Seller makes no representations about zoning, land use, governmental use approvals, historical preservation permit or other permits for the Property. Seller makes no representation as to any environmental matters relating to the Property including, without limitation, soil conditions, or asbestos. Buyer acknowledges and agrees that Buyer shall have ample time as of Closing to verify the Property condition, and to consult appropriate professionals concerning matters affecting the Property and the transaction contemplated by this Contract. Seller does not reside in or otherwise occupy the Property. Buyer agrees to rely solely on Buyer's professional inspections and governmental agencies for verification of Property condition and allowable uses.

(b) Inspections: THERE SHALL BE NO INSPECTION PERIOD OR DUE DILIGENCE PERIOD. THE BUYER IS ACQUIRING THE PROPERTY AND THE IMPROVEMENTS THEREON IN AN "AS-IS" "WHERE IS" CONDITION.

(c) Buyer acknowledges, agrees and understands that FIU, as a public institution with public educational and ancillary facilities, is exempt from certain state and other codes under Florida Statutes Section 1013.371 as well as other relevant Florida Statutes. Therefore, there may be governmental requirements and/or monetary claims, penalties, etc. that have been closed as to FIU but that may be applicable to Buyer upon the closing of the purchase transaction under this Contract, for example only, but not by way of limitation, building, zoning, unsafe structures, 40/10 year certification and other violations, liens or fines (collectively referred to herein as "Governmental Matters"). Buyer is solely responsible for independently investigating and verifying the status of the Property and the improvements thereon, including but not limited to Governmental Matters, with all governmental authorities that it/they deem necessary.

(d) Buyer acknowledges and understands that the Property has been historically designated by the City of Miami Beach Historical Preservation Board. Any and all development, redevelopment, or demolition of the Property is subject to review, approval and permitting by the City of Miami Beach Planning Department for the Historical Preservation Board.

(e) INTENTIONALLY DELETED.

(f) Notwithstanding any provisions in this Agreement to the contrary, Buyer does and shall indemnify and hold harmless and defend Seller, its agents, employees, successors and assigns, against all losses, claims, damages, liability, attorneys' and accountants' fees and costs of litigation and all other expenses related to, growing out of, or arising from the investigation of or entry upon the Property, or other acts undertaken by Buyer, its agents, employees or assigns, under this Agreement. If Buyer does not close on the purchase of the Property under this Agreement, it shall return the Property to the condition in which it existed prior to any investigations undertaken by Buyer, its agents, employees and assigns pursuant to this Agreement.

This entire Section 4 shall survive expiration of this Contract.

5. REAL ESTATE TAXES, EASEMENTS, RESTRICTIONS AND ENCUMBRANCES

The Buyer agrees to take title to the Property "AS IS" and subject to:

- (a) Any and all outstanding taxes, including but not limited to general or special taxes, liens, including but not limited to, special liens, assessments of any type, notice(s) of violation, penalties, and any other monetary claims of governmental authorities, without prorations; and,
- (b) General or special taxes and assessments required to be paid in the year 2013; and subsequent years; and
- (c) All matters contained on the Plat of The Ocean Front Property of the Miami Beach Improvement Co., as recorded in Plat Book 5, Page(s) 7, Public Records of Miami-Dade County, Florida; and,
- (d) Permits, including open permits (if any); and,
- (e) Comprehensive land use plans, zoning, restrictions, prohibitions, and other requirements imposed by governmental authority(ies), including but not limited to any restrictions/prohibitions/ and other requirements related to designation as a historical site and/or a contributing Building within a historical site; and,
- (f) Restrictions, qualifications, and matters appearing on the plat or otherwise common to the subdivision, and all covenants, restrictions, easements, reservations, documents and other matters or interests of record; and,
- (g) Instruments of record; and
- (h) Governmental Matters or governmental claims of any type.

The entire Section 1.3.2A of Invitation To Negotiate No. 23-003 issued in connection with this Contract ("ITN") is incorporated herein by reference.

This entire Section 5 shall survive expiration of this Contract.

6. TITLE.

Buyer, at Buyer's expense, shall obtain a title insurance commitment (the "Commitment") with respect to the Property within three (3) business days from the Effective Date, subject to the Permitted Title Exceptions set forth in **Exhibit B** attached hereto and made a part hereof. The Commitment shall show that Seller is vested with and can convey to Buyer good, marketable and insurable title to the Property. If Buyer finds title to be defective, Buyer shall, within five (5) business days from the Effective Date, notify Seller in writing specifying the defect(s). Seller shall have the option, in its sole and absolute discretion, to cause such defect(s) to be cured or to elect not to cure such defect(s). In the event Seller elects not to cure the defect(s) then Buyer shall have the option of (i) closing and accepting title "**AS IS**", without reduction in the Purchase Price, or (ii) canceling this Contract in which event the Escrow Agent shall return the Deposit to Buyer, whereupon both parties shall be released from further obligations under this Contract.

7. SURVEY.

Buyer may obtain a survey of the Property from a registered Florida surveyor. If the survey shows an encroachment on the Property, or reveals unrecorded easements, or any violation of restrictions, covenants or applicable governmental regulations, the same shall constitute a title defect and Buyer shall be entitled to object to such matters in the manner provided for objecting to title defects.

8. CLOSING.

The sale and purchase of this Contract (the "Closing") shall take place on the date which will be eight (8) business days from ~~the Effective Date~~. The Closing shall take place through a so-called "Mail-Away" closing, it being understood that neither Seller nor Buyer nor their respective counsel need be physically present at Closing so long as all documents that are required to be delivered at Closing are fully executed, delivered in escrow to the Escrow Agent and available on the date of the Closing, and an authorized signatory of the affected party is available either in person or by telephone and facsimile at Closing.

Ratification of Seller's Board of Trustees at it's next meeting



9. DEFAULT.

(a) If Seller shall default in performance of any of its obligations under this Contract prior to Closing, then, Buyer's sole and exclusive remedy shall be to terminate this Contract and receive the return of the Deposit plus One Thousand Dollars (\$1,000.00).

(b) If Buyer shall default in the performance of any of its obligations under this Contract, the sole and exclusive right of Seller shall be to be paid and the sole and exclusive liability of Buyer shall be to pay liquidated damages in the amount of the Deposit, such amount being fixed as such by reason of the fact that the actual damages to be suffered by Seller in such event are in their nature uncertain and unascertainable with exactness.

10. DOCUMENTS AND CONTRACTS.

Within one (1) business day from the Effective Date, Seller shall deliver to Buyer documents and agreements that Seller may have in its possession or control which relate to the Property. Seller shall convey title to the Property by good and sufficient Special Warranty Deed. Seller agrees that at Closing, it will also deliver to Buyer: (i) an affidavit of exclusive possession (at Closing, Seller shall deliver exclusive undisputed possession of the Property to Buyer) (ii) Non-Foreign FIRPTA Affidavits and (iii) all documents reasonably required by Schedule B-I of the Commitment. Seller and Buyer shall each execute such other documents as are reasonably necessary to consummate this transaction.

11. ESCROW OF DEPOSIT.

The Deposit shall be held by the Escrow Agent on the terms and conditions hereinafter set forth:

The Escrow Agent shall not be liable for any actions taken in good faith, but only for its willful misconduct. The parties hereby indemnify and hold the Escrow Agent harmless from and against any loss, liability, claim or damage whatsoever (including reasonable attorney's fees and court costs at trial and all appellate levels) the Escrow Agent may incur or be exposed to in its capacity as escrow agent hereunder except for willful misconduct. If there be any dispute as to disposition of any proceeds held by the Escrow Agent pursuant to the terms of this Contract, the Escrow Agent is hereby authorized to interplead said amount or the entire proceeds with any court of competent jurisdiction and thereby be released from all obligations hereunder. The Escrow Agent shall not be liable for any failure of the depository.

12. NOTICES.

Notices and communications hereunder shall be given in writing and shall be deemed to have been given if sent by facsimile with confirmation of transmittal, delivered by hand, sent by recognized overnight courier (such as Federal Express) or mailed by certified mail return receipt requested, in a postage prepaid envelope, and addressed to the other party as follows:

To Seller: The Board of Trustees of Florida International University
Modesto Maidique Campus
11200 S.W. 8th Street, PC 523A
Miami, Florida 33199
Attn: CFO and Senior Vice President, Finance and
Administration

With a copy to: Florida International University
Modesto Maidique Campus
11200 SW 8th Street, PC 511
Miami, Florida 33199
Attention: General Counsel

To Buyer: PCCO, Inc.
1680 Meridian Avenue
Suite 102
Miami Beach, Florida 33139
Attention: Alan Lieberman, President

With a copy to: Leopold Korn, P.A.
20801 Biscayne Boulevard, Suite 501
Aventura, Florida 33180
Attention: Gary A. Korn, Esquire

13. CLOSING COSTS.

The parties shall bear the following costs:

- (a) The Seller shall be responsible for payment of the following: (i) the documentary stamp taxes on the Deed and the Miami-Dade County Surtax, if applicable;
- (b) The Buyer shall be responsible for payment of the following: (i) the recording fees for the Deed; (ii) any and all costs and expenses of inspections and feasibility studies and reports incident to Buyer's inspections; (iii) the cost of the survey obtained by Buyer; (iv) title search reports, updates and tax/lien searches, title examination and abstracting fees and costs; and (v) the premiums for the owner's title insurance policy to be issued from the Commitment.
- (c) Each party shall pay its own legal fees and costs.

14. CONDEMNATION.

In the event that the Property or any portion thereof is taken by eminent domain prior to Closing, Buyer shall have the option of either: (i) canceling this Contract and receiving a refund of the Deposit and all interest earned thereon, whereupon both parties shall be relieved of all further obligations under this Contract; or (ii) proceeding with Closing without reduction of the Purchase Price, and Buyer shall be entitled to all condemnation awards and settlements, if any.

15. ENTIRE CONTRACT.

This Contract constitutes the whole agreement between the parties. There are no terms, obligations, covenants or conditions other than contained herein. No modifications or variations thereof shall be deemed valid unless evidenced by a written agreement executed by both parties hereto.

16. ASSIGNMENT.

This Contract may not be assigned by Buyer without the prior written consent of Seller, except that this Contract may be assigned by Buyer to an entity controlled by ALAN LIEBERMAN without the necessity of obtaining the prior written consent of Seller.

17. SUCCESSORS.

The covenants, agreements, terms, conditions and warranties of this Contract shall be binding upon and inure to the benefit of Seller and Buyer and their respective heirs, executors, administrators, successors and assigns.

18. EFFECTIVE DATE/TIME PERIODS.

The term "Effective Date", as used herein, shall mean the latter of the date on which this Contract is executed by Seller or Buyer, as indicated by their signatures or initials, which latter date shall be the date of final execution and agreement by the parties hereto. Unless specified in this Contract to the contrary, all time periods shall be determined on calendar days. This contract is subject only to Final Ratification of Seller's Board of Trustees at its next meeting and completion of the Intent to Award notice process for # 23-003.



19. SCOPE AND INTERPRETATION.

This Contract shall be governed and interpreted by the laws of the State of Florida. Venue shall be in Miami-Dade County, Florida.

20. BROKERAGE.

(a) Buyer and Seller covenant, represent, and warrant that they have had no dealings or communications with any broker or agent in connection with the consummation of this Contract. Buyer and Seller covenant and agree to pay, hold harmless and indemnify each other from and against any and all costs, expense, (including reasonable attorney's fees) or liability for any compensation, commissions, or charges claimed by any broker or agent whom they dealt with respect to this Contract or the negotiation thereof.

(b) The provisions of this Section shall survive the Closing.

21. DRAFTING.

The preparation of this Contract has been a joint effort of the parties who have each had an opportunity to consult with counsel and shall be construed without regard to any presumption or other rule requiring construction against the party causing this Contract to be drafted. If any words or phrases in this Contract shall have been stricken out or otherwise added, this Contract shall be construed as if the words or phrases so stricken out are otherwise eliminated or never included in this Contract. No implication or reference shall be drawn from the fact that such words or phrases were so stricken out or otherwise eliminated.

22. ITN Provisions Incorporated by Reference: The following ITN Provisions are incorporated into this Contract by reference and shall survive expiration of this Contract: Section 1.3 Specifications; and Section 4.5 Covenant Against Commissions, or Brokerage or Contingent Fees.

To the extent there is a conflict between this Contract and the above ITN Provisions, the terms of this Contract shall prevail.

IN WITNESS WHEREOF, the parties hereto, through their authorized representatives, have executed this Contract the year and date indicated.

WITNESSES:

Lizvette Torres
Lizvette Torres
Print Name

Rafael Paz
Rafael Paz
Print Name

MARINA HUANG
MARINA HUANG
Print Name

Stephanie Guzman
Stephanie Guzman
Print Name

SELLER:

The Florida International University Board of Trustees

By: Kenneth A. Jessell

Print Name: Kenneth A. Jessell

Title: Senior Vice President + CFO

Date: April 14, 2013

BUYER:

PCCO, INC., a Florida corporation

By: ALAN LIEBERMAN, President

Date: April 19, 2013



* On May 14, 2013, the Florida International University ("FIU") Board of Trustees Real Estate Subcommittee ("BOT Real Estate Subcommittee") approved the "AS-IS" Real Estate Purchase and Sale Agreement executed by PCCO, Inc. on April 19, 2013 ("PCCO, Inc. Purchase Agreement"). The Seller's BOT Real Estate Subcommittee also authorized the FIU Senior Vice President and CFO to execute the PCCO, Inc. Purchase Agreement subject only to final ratification of the FIU BOT at its next meeting and completion of the Intent to Award Notice process pursuant to the terms of ITN No. 23-003.

EXHIBIT "A"

Legal Description

Beginning at a Permanent Reference Monument situated at the intersection of the East line of Pine Tree Drive and the North line of west 24th Street, as same is shown on a Plat entitled "DEDICATION OF PORTION OF LIBERTY AVENUE AND WEST 24TH STREET", as recorded in Plat Book 26, page 13, public Records, Dade County, Florida, run in a Northerly direction along the East line of Pine Tree Drive a distance of forty-five (45) feet to the point of beginning of the tract herein described;

From said point of beginning continue in a Northerly direction along the easterly line of Pine Tree Drive a distance of seventy-five (75) feet to a point; thence run in an Easterly direction along a line parallel to and one hundred and twenty (120) feet distant from the North line of West 24th street, as same is shown on the above record Plat, a distance of three hundred and fifty (350) feet to a point; thence run in a Southerly direction along a line parallel to and three hundred fifty (350) feet distant from the East line of Pine Tree Drive, a distance of one hundred (100) feet to a point; thence run in a Westerly direction along a line parallel to and twenty (20) feet distant from the North line of West 24th Street, as same is shown on above mentioned record Plat, a distance of three hundred twenty-five (325) feet to the point of curvature (P.C.) of a circular curve, thence run along the arc of said circular curve deflecting to the right and having for its elements a radius of twenty-five (25) feet and a central angle of ninety (90) degrees, a distance of thirty nine and twenty-seven (39.27) hundredths feet to the point of tangency (P.T.) which is the point of beginning of the tract herein described containing eight tenths (0.8) acres more or less.

EXHIBIT "B"

Permitted Exceptions

- (a) Any and all outstanding taxes, including but not limited to general or special taxes, liens, including but not limited to, special liens, assessments of any type, notice(s) of violation, penalties, and any other monetary claims of governmental authorities, without prorations; and,
- (b) General or special taxes and assessments required to be paid in the year 2013; and subsequent years; and
- (c) All matters contained on the Plat of The Ocean Front Property of the Miami Beach Improvement Co., as recorded in Plat Book 5, Page(s) 7, Public Records of Miami-Dade County, Florida; and,
- (d) Permits, including open permits (if any); and,
- (e) Comprehensive land use plans, zoning, restrictions, prohibitions, and other requirements imposed by governmental authority(ies), including but not limited to any restrictions/prohibitions/ and other requirements related to designation as a historical site and/or a contributing Building within a historical site; and,
- (f) Restrictions, qualifications, and matters appearing on the plat or otherwise common to the subdivision, and all covenants, restrictions, easements, reservations, documents and other matters or interests of record; and,
- (g) Instruments of record; and
- (h) Governmental Matters or governmental claims of any type.

THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Amendment of University Traffic and Parking Regulation

Proposed Committee Action:

Recommend to the Florida International University Board of Trustees (the BOT) approval of the Amendment of the University Traffic and Parking Regulation FIU-1105 and delegate authority to the University President to approve any subsequent amendments that are based on comments to the Regulation received from the Florida Board of Governors and as a result of the regulation-making process.

Background Information:

The University Traffic and Parking Regulation FIU-1105 is being amended to reflect various changes, including: to allow the purchase of a semester student decal by students not required to pay the Transportation Access Fee; to add several restrictions ranging from “expired decal/permit” to “crosswalk light violation” and corresponding fines of \$20 or \$25; to provide up to four hours of free parking in metered spaces to disabled visitors; to disallow appeals for ten enumerated reasons; to add a housing garage decal and an Army ROTC (Reserve Officers’ Training Corps) decal (for non-FIU ROTC students); and to provide for review by an appeal board upon request. The rule is also being edited for clarification and to update the handling of visitor parking for departmental events.

Florida Board of Governors Regulation 1.001(3)(k) University Board of Trustees Powers and Duties provides that each board of trustees may govern traffic on the grounds of the university and in other areas in accordance with law and any mutual aid agreements entered into with other law enforcement agencies.

Florida Board of Governors Regulation 7.003(9) Fees, Fines and Penalties provides that each university board of trustees shall establish charges for parking decals, permits and parking fines.

The Regulation pertains to tuition and fees and therefore, in accordance with the Florida Board of Governors’ Regulation Development Procedure, the University Administration is required to submit the proposed amendments to the University Traffic and Parking Regulation FIU-1105 to the Florida Board of Governors for approval.

The University President will report to the BOT at its next regularly scheduled meeting on any substantive change requested or made to the Regulation as a result of comments received from the Board of Governors pursuant to the regulation-making process.

Supporting Documentation: Proposed Amendment, University Traffic and Parking Regulation, FIU-1105

Facilitator/Presenter: Kenneth A. Jessell

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**THE FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES
FLORIDA BOARD OF GOVERNORS**

NOTICE OF CHANGE TO PROPOSED AMENDMENT

REGULATION NO.: FIU-1105

REGULATION TITLE: University Traffic and Parking Regulation

SUMMARY: This Regulation is being amended to reflect various changes, including: to allow the purchase of a semester student decal by students not required to pay the Transportation Access Fee; to add several restrictions ranging from “expired decal/permit” to “crosswalk light violation” and corresponding fines of \$20 or \$25; to provide up to four hours of free parking in metered spaces to disabled visitors; to disallow appeals for ten enumerated reasons; to add a housing garage decal and an ROTC decal (for non-FIU ROTC students); and to provide for review by an appeal board upon request. The rule is also being edited for clarification and to update the handling of visitor parking for departmental events.

TEXT OF REGULATION: The full text of the Notice of Change to Proposed Amended Regulation can be viewed below and on the website of The Florida International University Board of Trustees, <http://regulations.fiu.edu>. If you would like a copy of the Proposed Amended Regulation, please contact Eli Deville, Chief of Staff, Office of the General Counsel, (305) 348-2103.

AUTHORITY: BOG Regulations 1.001(3)(k) and 7.003(9), and Section 1006.66 FS.

NAME OF PERSON INITIATING PROPOSED REGULATION: Kenneth Jessell, Chief Financial Officer and Senior Vice President.

ANY PERSON SEEKING TO COMMENT ON THE PROPOSED AMENDED REGULATION MUST SUBMIT COMMENTS IN WRITING TO THE CONTACT PERSON LISTED BELOW. ALL WRITTEN COMMENTS MUST BE RECEIVED BY THE CONTACT PERSON WITHIN 14 CALENDAR DAYS OF THE DATE OF PUBLICATION OF THIS NOTICE.

CONTACT PERSON REGARDING THE PROPOSED AMENDED REGULATION: Eli Deville, Chief of Staff, Office of the General Counsel, Florida International University, 11200 SW 8th Street, PC 511, Miami, FL 33199. Email: devillee@fiu.edu Fax: (305) 348-3272. Phone: 305-348-2103.

DATE OF PUBLICATION: May 24, 2013

THE FULL TEXT OF THE PROPOSED CHANGES TO THE AMENDED REGULATION ARE HIGHLIGHTED IN **YELLOW BELOW:**

FIU-1105 University Traffic and Parking Regulation.

(1) General. This regulation is applicable to all persons who operate or park a motor vehicle on the campuses of Florida International University. Every motor vehicle parked on University property must display a valid University parking decal/hang tag or parking permit. All Miami-Dade County traffic and parking ordinances which are not in conflict or inconsistent with University regulations shall extend and be applicable to the University's campuses. The Department of Parking and Transportation is authorized and empowered to enforce all university traffic and parking regulations as per Florida Statutes Section 1006.66. The University Police Department is authorized and empowered to enforce University regulations, all county ordinances and state laws. Copies of the University parking and traffic regulations are available from the Department of Parking and Transportation, the University Police Department, the Visitor Information Center and through the Florida International University web site URL <http://parking.fiu.edu>. The University assumes no liability for vehicles parked or operated on University property. The issuance of a decal or permit does not guarantee a place to park.

(2) Registration of Motor Vehicles. Vehicles used by members of the faculty, staff, students, (full or part-time), concessionaire employees and others who regularly operate a vehicle on campus must be registered with the Department of Parking and Transportation during the first day the vehicle is on campus. [Registration can be completed online at http://parking.fiu.edu](http://parking.fiu.edu) or at the Parking and Transportation Offices located at the Modesto A. Maidique (MAM) and Biscayne Bay Campuses (BBC). The registration expiration date for a vehicle registered with the Department of Parking and Transportation corresponds with the expiration date of the decal or permit associated with that vehicle. All visitors must use parking meters unless a parking permit has been provided by a University representative. Use of a motor vehicle on University property is a privilege, not a right and is made available only under this regulation (FIU-1105).

(a) Decals

1. Employees: A parking decal must be obtained for each vehicle which is, or may be, parked on the University's campuses. Decals are issued according to the classifications contained in these regulations. A decal will be issued by the Department of Parking and Transportation, upon the following conditions:

a. The owner or driver registers the vehicle with the Department of Parking and Transportation.

b. The owner or driver, unless otherwise exempt, pays the appropriate fee and provides proof of the decal classification to which he or she is entitled.

c. The owner or driver settles all outstanding parking and traffic fines and fees before a current decal or permit will be issued.

d. When two or more persons who are employed by the University reside in the same household and register more than one vehicle, each is required to purchase a separate original decal according to their classification; Duplicate decals will not be issued for either person. Replacement decal will be issued upon proof of replacement of the originally registered vehicle. If two or more persons travel together in one vehicle, only one decal is required but a duplicate decal cannot be purchased except upon proof of replacement of the originally registered vehicle.

2. Students: ~~Students pay a~~ Transportation Access Fee is assessed to all students per semester, as part of their registration-enrollment fees except for students registered for fully online courses using tuition waiver, or otherwise exempted from the Transportation

~~access fee who must pay the access fee to obtain a decal. students using a tuition waiver who must purchase a permit at the associated rate.~~ A student decal will be issued by the Department of Parking and Transportation to each student who pays the Transportation Access Fee under the following conditions: ~~and it is the students' responsibility to properly display the current decal in accordance with this regulation.~~

- a. The student must be currently enrolled at the University.
- ~~b. The student must pay the Transportation Access Fee.~~
- ~~b.e.~~ The student must provide a valid vehicle registration for the vehicle on which the decal will be placed.
- ~~c.d.~~ The student must settle all outstanding parking and traffic fines and fees.

~~d.e. Students registered for fully online courses, or using tuition waivers, or exempted from the transportation fee and desiring to park on campus, will need to pay the access fee at the Parking and Transportation office prior to a decal being issued~~

 3. Decal Classifications: The issuance of decals is restricted to the classifications specified in these regulations. The following decal classifications are in effect:

 a. Faculty -- A "Faculty" decal is available to persons currently employed as regular or adjunct faculty which includes the following categories: Faculty 9 Months, Faculty 12 Months, Faculty Summer A, Faculty Summer B and Adjunct. A one semester or two semester decal is available during an academic school year to employees who do not wish to purchase an annual decal.

 b. Staff— A "Staff" decal is available to persons currently employed as regular or temporary staff which includes the following categories: Staff, Administrative, Executive, OPS and OPS Student. A one semester or two semester decal is available during an academic school year to employees who do not wish to purchase an annual decal. Individuals who are currently employed by vendors or contractors with the University, or who are otherwise required by contract to obtain a decal, are also entitled to obtain a decal in this classification.

 c. Student -- A "Student" decal will be issued to those persons who are currently enrolled as students. For purposes of this regulation, a person shall be considered a student regardless of the number of hours or courses for which he or she is enrolled at the University. Students residing in the University's housing complexes are required to display a current semester housing sticker in addition to the current student decal. Students employed as faculty or staff at the University may elect to purchase a decal at the additional cost according to their classification.

 d. Alumni -- An "ALUM" decal is available to FIU graduates who are not currently enrolled at the University and entitles the holder to park in spaces designated for student parking.

 e. Administrative -- An "ADMIN" decal is available to those employees who desire a higher level of parking service or have special parking needs based upon work requirements. A one semester or two semester decal is available during an academic school year to employees who do not wish to purchase an annual decal.

 f. Executive -- An "E" decal is available to those employees who desire the highest level of parking service or convenience. A one semester or two semester decal is available during an academic school year to employees who do not wish to purchase an annual decal.

g. ROTC – A “ROTC” semester decal is available for non-FIU students registered in the program. Proof of registration in the program must be presented at the time of purchase.

h. Housing Garage Decal – A “Housing Garage” decal will be available to students residing in University housing at the MAM Campus for parking on a first come first served basis. ~~for the maximum spaces available in the garage.~~ The decal will be valid in conjunction with a current FIU Decal and FIUOne Card to provide gate entry and exit to the garage. Replacement decals may be obtained, but ~~n~~No duplicate decals will be sold. ~~for the housing garage.~~ Only replacement decals may be obtained. Cancellation of housing contracts will result in deactivation of the housing garage decal and access.

i.g. Replacement Decal – A Replacement decal is available for situations where original decal must be replaced due to an accident, the re-painting of the vehicle, stolen vehicles, etc.

j.h. Duplicate Decal -- A Duplicate decal is available to persons who have purchased an original decal for that semester or academic year. This category is for additionally owned vehicles used alternately. A duplicate decal will be issued provided the following criteria are met:

i. The additional vehicle(s) must be registered to the same address as the one listed for the original decal, ~~and~~

ii. ~~n~~No other person residing at that address is affiliated with the University (either as a student or an employee).

–A vehicle with a duplicate decal is not permitted on campus at the same time as the vehicle with the original decal. A violation of this provision will result in the ticketing, immobilization and/or towing of both vehicles.

4. Decal Registration Fees:

a. The following are the annual registration fees, exclusive of sales tax, for each decal classification:

	Original	Duplicate/ Replacement
E	\$972.00	\$30.00
Admin	\$447.00	\$20.00
Faculty and Staff (Annual base pay over \$45,000)	\$254.00	\$15.00
Faculty and Staff (Annual base pay over \$35,000)	\$227.00	\$15.00
Faculty and Staff (Annual base pay over \$25,000)	\$155.00	\$15.00
Faculty and Staff (Annual base pay \$25,000 and under)	\$133.00	\$15.00
Alumni	\$260.00	\$15.00
Student		
Fall -	N/A	\$15.00
Spring -	N/A	\$15.00
Summer A, B, or C -	N/A	\$15.00

b. The following are the one semester registration fees, exclusive of sales tax, for each decal classification:

E		\$616.00	\$30.00
Admin		\$286.00	\$20.00
Faculty and Staff			
(Annual base pay over \$45,000)		\$140.00	\$15.00
Faculty and Staff			
(Annual base pay over \$35,000)		\$24.00	\$15.00
Faculty and Staff			
(Annual base pay over \$25,000)		\$100.00	\$15.00
Faculty and Staff			
(Annual base pay \$25,000 and under)		\$ 84.00	\$15.00
<u>ROTC Decal</u>		<u>\$57.00</u>	<u>\$15.00</u>
<u>Housing Garage Decal</u>		<u>\$225.00</u>	<u>N/A</u>
Alumni		N/A	N/A
Student	Fall -	\$ 89.00	N/A
	Spring -	\$ 89.00	N/A
	Summer A, B, or C -	\$ 83.00	N/A

c. The following are the two semester registration fees, exclusive of sales tax, for each decal classification:

E		\$794.00	\$30.00
Admin		\$366.00	\$20.00
Faculty and Staff			
(Annual base pay over \$45,000)		\$197.00	\$15.00
Faculty and Staff			
(Annual base pay over \$35,000)		\$176.00	\$15.00
Faculty and Staff			
(Annual base pay over \$25,000)		\$128.00	\$15.00
Faculty and Staff			
(Annual base pay \$25,000 and under)		\$108.00	\$15.00
<u>Housing Garage Decal</u>		<u>\$450.00</u>	<u>N/A</u>
Alumni		N/A	N/A
Student	Fall -	N/A	N/A
	Spring -	N/A	N/A
	Summer A, B, or C -	N/A	N/A

d. Lost or Stolen Decals. If a decal has been lost or stolen, the incident shall be reported to the Department of Parking and Transportation, and a replacement decal shall be purchased. An “FIU Parking and Transportation Decal Affidavit”, form PT #11, Revised 03/2012, which is incorporated by reference into this regulation, must be filled out.

e. Change in Decal Status. Any employee requesting an upgrade in decal classification shall pay the difference between the appropriate fee according to the classification currently in effect and the one being requested. The old decal or identifiable parts,

including numbers, must be returned to the Department of Parking and Transportation for auditing purposes.

f. Non-Refundable Fees. All fees paid for decal registration shall be non-refundable except for instances where a person has mistakenly made a double payment and the request for refund is made within the same academic year in which the payment was made. The Transportation Access Fee and the Housing Garage Decal cost paid by the students is only refunded in the same manner as other University student fees are refunded.

g. Deactivated Decals. A decal may be deactivated if the Transportation Access Fee is not paid for the current semester. Vehicles found on campus with a deactivated decal will be ticketed and the vehicle is subject to towing at vehicle owner's expense.

(b) Permits and Permit Fees.

1. Temporary permits are issued only by the Department of Parking and Transportation to those persons who require temporary parking authorization and who are not otherwise required by these regulations or contract to obtain a decal. Permits must be applied for and are issued for durations that are commensurate with their purposes. Permits may or may not include the payment of parking fees as provided below.

2. The circumstances under which a permit rather than a decal shall be issued include but are not limited to use of a temporary vehicle; parking on the University's campuses for occasional business-related purposes; parking on the University's campuses for attendance at conferences and meetings; and visitors who are not otherwise required to obtain a decal. Any person who has a current decal and needs to use temporary transportation must obtain a temporary parking permit. These temporary parking permits are issued, free of charge, for a maximum of thirty (30) consecutive days.

3. Carpool permits. A carpool permit is available for those employees and students who register for the car sharing program. Please visit via the Parking & Transportation website through the GreenRide carpool website at <http://www.fiu.greenride.com>. All registrants must have a current FIU decal and must be affiliated with the university. At least two carpool permits must be displayed at the same time when parked at a carpool space.

4. Temporary 30, 60, and 90-day permits are available to persons not otherwise required by these regulations or contract to obtain a parking decal. The following are the permit fees, **exclusive of sales tax**:

30-day permit \$27.00

60-day permit \$45.00

90-day permit \$65.00

5. Specific visitor, vendor and contractor, and volunteer permits will be issued by the Department of Parking and Transportation upon payment of a fee as follows:

a. Visitor fees. Metered parking is available throughout the University at a cost of 25 cents per 15 minutes except in PC Loading which is are 50 cents per 15 minutes. Visitors can also park at the multi-space meters for \$1.00 per hour with a maximum of \$ 8.00 per day. University departments hosting an event can purchase garage or lot guest permits in advance.

b. Vendors and Contractor fees. All vendors and contractors conducting business on campus are required to purchase either a staff decal (at the lowest Staff rate listed in (1)(a)4 above) or a contractor permit. The following are the contractor permit fees, **exclusive of sales taxes**:

30-day permit \$27.00

60-day permit \$45.00

90-day permit \$65.00

c. Volunteers' fees. Upon verification, individuals outside the University who volunteer their time at either campus can purchase a volunteer permit for the following fees **exclusive of sales tax**:

30-day permit \$5.00

60-day permit \$10.00

90-day permit \$15.00

(c) Vehicle Registration Exemptions. The following persons shall not be required to register their vehicles with the Department of Parking & Transportation:

1. Representatives of news media on official business.

2. Members of the Florida International University Board of Trustees who are on campus to attend meetings and functions of the Board of Trustees. Trustees shall be issued a decal or hang tag which shall be prominently displayed in their vehicles.

3. Members of the FIU Foundation Board of Directors who are on campus to attend meetings and functions of the Foundation. Directors shall be issued a decal or hang tag which shall be prominently displayed in their vehicles.

(3) Decal, Permits, Traffic and Parking Regulations, Golf Cart, and Garage Parking

(a) Decal Regulations

 1. Display of Decal. Each driver who regularly parks a vehicle on campus shall display a valid decal or permit. It is the responsibility of the driver to properly display a decal or permit so it is easily visible and readable. Failure to display it correctly may result in a violation for improper display.

 2. Decals shall be permanently affixed to the outside of the vehicle on the left side either on the rear bumper, or the outside of the rear window. For unusually constructed vehicles, decals shall also be permanently affixed in the manner directed by the Department of Parking and Transportation upon issuance of the decal. ~~Housing and Disabled decals shall be permanently affixed adjacent to the current student decal.~~

 3. Housing ~~and Disabled~~ decals shall be permanently affixed adjacent to the current student decal.

 4. The entire decal or permit must be displayed unaltered.

 5. Permits shall be displayed on the front dashboard.

 6. It is a violation of these regulations to transfer a decal or permit from one vehicle to another; alter a decal or permit, falsify documents to obtain a decal or permit or otherwise obtain or display a decal or permit in violation of the University rules and regulations. Any such act shall constitute decal fraud subject to a fine and will result in the revocation of ~~cause~~ the decal or permit. ~~to be revoked~~ In addition, the ~~and~~ vehicle may be ~~is~~ subject to immobilization and/or towing at vehicle owner's expense.

(b) Traffic Regulations

1. Speed Limit. The speed limit on University property is 25 miles per hour on main roads unless otherwise posted. The speed limit inside the garage is 5 mph. Speed limit inside surface lots is as posted.

2. Right-of-Way. Pedestrians and wildlife have the right-of-way over motor vehicles, including golf-carts. Pedestrians must use crosswalks when crossing a roadway.

3. Barriers. Barriers may be placed by the University at any point deemed necessary for specific temporary use. Except as required for the passage of emergency vehicles, removal of any such barrier without permission is prohibited.

4. Enforcement Directives. A directive given by a police officer or parking patroller or designee supersedes the regulations posted by sign or signal.

(c) Golf-Carts Regulations

1. Golf-carts are restricted by Florida International University for use on University facility premises only by University employees, volunteers, contractors, vendors or agents and are generally recognizable as a low speed passenger or utility type cart, vehicle, such as, but not limited to, utility terrain vehicles, including all-terrain vehicles designed for work uses, and golf carts, golf carts, mules, or gators, club car or conveyance.

2. Any person who accepts the privilege of operating ~~operates~~ a golf-cart on University premises is deemed, by so doing, to have the knowledge, training and skill to safely operate this such vehicle and shall be fully accountable for their actions and the consequences thereof.

3. Golf-cart Enforcement. Golf-carts shall be operated in accordance with the following specific regulations:

a. Golf-carts shall not be parked within 20 6-8 feet of the entrance or exit of any building, except at loading docks or ~~approved~~ designated golf-cart parking spaces.

b. Operators shall stop golf-carts at all blind intersections and sound their horns before proceeding.

c. Golf-carts shall not be parked ~~or operated~~ in any manner likely to obstruct or interfere with the flow of pedestrian or vehicular traffic in heavily traveled areas. This includes Pedestrians, as used here, shall include persons in wheelchairs or mobility assistance devices. In addition, golf carts shall not park in the following areas: fire lanes, handicap parking, meter parking, on sidewalks or ramps that would impede handicap accessibility.

d. Operators shall not bring a golf cart to rest for any period of time ~~stop for any extended period of time~~ in the middle of roads and walkways. ~~Golf carts shall not be parked on pedestrian crosswalks.~~

e. Golf-carts may be driven on sidewalks only where streets and/or parking lots are not available, and then only to the nearest street or parking lot. ~~Safety precautions shall be taken while driving golf carts through parking lots. Golf carts are not permitted in any red zones as identified on the maps which can be found at <http://policies.fiu.edu>.~~

f. Golf-carts shall not be driven through buildings or breezeways covered walkways, landscaped areas or golf cart free red zones as identified on the maps which can be found at http://policies.fiu.edu/record_profile.php?id=782. Golf carts shall not be driven through the Green Library breezeway or any other building except: 1) under circumstances of police or medical emergency, 2) in order to provide maintenance service to a location in a that specific building or to grounds in which large amounts or heavy ~~wherein~~ equipment and supplies, but not people, are being transported to the work site, 3) in order to make a delivery of large amounts or heavy materials to which cannot be otherwise transported to a specific location in a building ~~or~~; 4) in order to assist a handicapped individual or; 5) when conducting a pre-approved University tour. to pick up or drop off disabled persons.

g. ~~Where circumstances warrant operation of a golf cart in or through any University building as described above, the operator must take the route least disruptive route to building occupants or pedestrians and must follow all other operating requirements.~~

g. Use of ear phones, eating, texting, or the use of any device that may hinder the proper and safe operation of golf carts is prohibited.

(d) Parking Regulations for Surface and Garage Parking

1. Posted signs, bumper blocks, and other markings designate the various parking areas on campus. Parking areas may be restricted by decal classification, time or purpose. Parking areas restricted by decal classification, time or purpose shall be considered no parking zones to those individuals who do not fall within the restriction of the decal classification. Individuals parking in areas so restricted require a decal, hang tag, or permit. The following parking restrictions are found in areas on the University's campuses:

- | | |
|-------------------------------|-------------------------|
| a. E | i. State Vehicles |
| b. Admin | j. Time Limit Parking |
| c. Faculty/Staff | k. Housing Parking |
| d. Student | l. Service/Delivery |
| e. Meters | m. Garage Visitors |
| f. Disabled | n. Golf-Cart |
| g. Disabled Modified Vehicles | o. Carpool |
| h. Motorcycle/Motorbike/Moped | p. Head-in Parking Only |

2. Metered parking is for visitors and is enforced daily, from 7:00 a.m. to 10:00 p.m. including weekends and holidays. ~~If a meter is malfunctioning, parking in that space is prohibited.~~ A current FIU parking decal or permit does not entitle the driver to park in a metered parking space without paying the appropriate fee, unless otherwise specified on the permit.

3. Use of parking areas designated as Faculty/Staff shall be enforced between the hours of 6:00 a.m. to 7:00 p.m., Monday through Friday, unless otherwise indicated by signage. Parking in all other areas, including Executive/Administrative, Disabled and Meters shall be observed and enforced at all times.

4. Changes in designated parking areas shall become effective at such time as signage or other identifying markings are posted.

5. No motor vehicles, other than police, emergency, or golf-carts may be operated or parked at any time on the walkways, grass, service areas, driveways or other prohibited zones, except where specifically permitted by signage. No motor vehicle, motorcycle or other type of vehicle, including a bicycle, shall be parked in such a way as to create a hazard or obstruction to traffic or access. Temporary parking areas may be designated in grass areas by the placement of delineating signs, bumper blocks or other identifying marks. Parking adjacent to any University building shall be prohibited except as identified by authorized signs.

6. No person, other than a current housing resident whose vehicle is left in a housing lot, shall leave a vehicle overnight on University property without notifying the University Police Department and the Department of Parking and Transportation. Vehicles that are inoperable shall be reported immediately to the University Police Department and the Department of Parking and Transportation. Vehicles left for more than three (3) consecutive days and nights, without prior approval, or which are apparently abandoned shall be subject to towing, impoundment, and disposal at the owner's expense. The University does not assume any responsibility for motor vehicles or their contents while they are parked on campus. Vehicles

registered to current housing residents may be left in housing lots during session breaks but in no event for more than three weeks, except with permission from University housing.

7. Major repairs to vehicles shall not be performed on either campus.

8. Double-parking is not allowed at any time.

9. Head-in parking only.

10. The fact that a person may park or observe others parked in violation of the regulations without receiving a citation does not mean that the regulation is no longer in effect. Observing others illegally parked is not a valid excuse.

11. Parking on lawns, landscaped areas, sidewalks, or other areas not specifically designated by signs or curb markings as parking areas is a violation. The absence of a "No Parking" sign does not mean parking is permissible in an area.

12. Residents of housing shall abide by the parking regulations.

13. Parking a vehicle on campus following failure to pay or appeal any citation for a university traffic infraction within the time provided, or parking on campus with a revoked decal shall be considered illegal parking and is subject to towing.

14. Parking areas designated as disabled are enforced at all times and a current state issued disabled placard/hang-tag and/or license plate must be visible and properly displayed. Disabled employees and students of the University must register their vehicle with the Department of Parking & Transportation. In addition, all disabled employees and students of the University must obtain/purchase and display a current decal or permit and an FIU Registered Disabled sticker.

15. Disabled visitors with a valid disabled placard may also park in metered spaces for up to 4 hours free of charge. A valid county placard must be displayed at all times.

16. Violation of these rules or the misuse of a disabled placard may result in the immobilization and/or towing of the vehicle at vehicle owner's expense and the confiscation of the placard.

_____(e) Garage Parking:

1. A current FIU parking decal is required to park in the garages as restricted by decal classification.

2. A current FIU parking decal or permit does not entitle the driver to park in a metered parking space without paying the appropriate fee, unless otherwise specified on the permit.

3. Garage hours: Gold and PG5 Market Station Garages

_____Open 24 hours a day, 7 days per week

_____Blue, Red and Panther Garages

_____6:00 a.m. - 2:00 a.m. Mondays – Fridays

_____Closed weekends and holidays except for Special

_____Events

4. No overnight parking. Vehicles must be removed from the garage prior to posted closing hours of the garage, except for garages open 24 hours a day. Any vehicle left in the garage after hours will be ticketed and the vehicle is subject to towing at vehicle owner's expense.

5. Garage speed limit is 5 mph.

6. Skateboarding and rollerblading are prohibited in the garages.

7. Head-in Parking Only

(4) Enforcement.

(a) Violations. Failure to abide by any of the provisions of these regulations shall be considered a university parking infraction. The University may enforce university parking infractions through use of warnings, citations and fines, vehicle immobilization, towing and any other means authorized by statute.

(b) Citations. The University Police Department and the Department of Parking and Transportation are authorized to issue written citations to persons who violate this regulation. The University Police Department is also empowered to issue citations for violation of Chapter 316, Florida Statutes, and county ordinances. Only one citation per calendar day will be issued for each violation in the same location on the same vehicle.

1. Schedule of Fines. The schedule below establishes fines for the various categories of violations which are considered to be university parking infractions:

_____	No <u>Valid</u> Decal <u>or Permit</u>	\$ 20.00
_____	Parking on the Grass	\$ 20.00
	Hazardous Parking	\$ 25.00
_____	Overtime Parking <u>in Meters</u> (meter)	\$ 20.00
	All Moving Violations	\$ 25.00
	Restricted/Improper Parking	\$ 25.00
	Overtime-Overnight Parking (garage)	\$ 25.00
	Unlawfully Parked in Disabled Space	\$250.00
	Decal Fraud	\$100.00
_____	Radar Speeding Violation	\$ 25.00
	Restricted <u>Executive/Admin</u> "E" or "Admin"	\$ 30.00
	Golf-Cart Violation	\$ 25.00
	<u>Expired Decal/Permit</u>	\$ 20.00
	<u>Deactivated Decal</u>	\$ 20.00
	<u>Improper Decal Registration</u>	\$ 20.00
	<u>Unregistered Placard with FIU</u>	\$ 25.00
	Decal/ <u>Permit</u> Improperly <u>Affixed Displayed</u>	\$ 20.00
	<u>Crosswalk Light Violation</u>	\$ 20.00
	Head-in Parking Only	\$ 15.00
	Other	\$ 15.00 _____

Parking in Areas not Authorized

_____	Restricted Faculty/Staff	\$ 25.00
_____	Restricted Executive/Admin	\$ 30.00
_____	Restricted Housing	\$ 25.00
_____	No Carpool Decal/Permit	\$ 20.00

a. Impoundment and vehicle immobilization charges vary according to type of vehicle and/or type of tow or immobilization needed for the vehicle, but cost at a minimum \$50.00. If a third party towing company is used, the charge will be as determined by the third party towing company.

b. Any vehicle which remains in violation of the same regulation for more than one calendar day is subject to additional citations.

c. Uniform traffic citations for violations of Chapter 316, Florida Statutes, and county ordinances are governed by the Miami-Dade County Court and may carry higher fines or other penalties.

2. Late Charges. If a university citation is not paid or appealed in the time provided by this regulation, a \$5.00 late charge shall be assessed in addition to the fine established for the violation. The assessment of the late charge shall not preclude the University from enforcing these regulations through alternative means such as preventing registration, withholding transcripts, receiving a your diploma and/or towing, or immobilizing the vehicle. Finally, the outstanding balance will be sent to a collection agency and additional fees will be assessed.

3. Remedies for Failure to Pay Fines. In addition to the assessment of a late charge fee, and other penalties as provided in this regulation, the following remedies are available to the University:

a. Revoke parking and driving privileges on University property. A person whose parking privileges are revoked may not be issued a new parking decal until all prior outstanding citations are satisfied.

b. Prevent the person from registering as a student.

c. Withhold issuance of transcripts or degrees.

d. Use of vehicle immobilizer.

e. Tow and impound the person's car.

f. Take other action as necessary to collect the outstanding fines as delinquent accounts owed to the University such as the use of a collection agency.

4. Responsibility for Citations. The person who registers a motor vehicle with the Department of Parking and Transportation assumes responsibility for all citations issued to that vehicle. If the motor vehicle has not been registered with the Department of Parking and Transportation then the person(s) in whose name the motor vehicle is registered with the State Department of Highway Safety and Motor Vehicles shall be held responsible for citations issued to the vehicle. Employees of FIU operating state university vehicles and golf-carts shall be responsible for citations issued to such vehicle(s).

(c) Procedures For Payment Of Fines And Appeals: A person to whom a citation has been issued shall have ten (10) business days from the date of issuance to respond to the citation either by paying the fine or by filing an appeal. If payment or request for an appeal is not received within the allotted time, a late fee shall be assessed, and the University may take any authorized action to enforce the penalty.

1. Payment of Fines. Fines may be paid by credit card through the Florida International University web site URL <http://parking.fiu.edu> or in person at the Department of Parking and Transportation by check, money order, cash payment, the FIU Panther debit card, or credit card. Alternatively, payments may be mailed to the Department of

Parking and Transportation located on Modesto A. Maidique Campus; however, late fees shall be applied in the event payment is not received by the Department of Parking and Transportation within the time provided by these regulations. All payments sent by mail should include the payee's Panther ID number and citation number..

2. Appeals Process and Procedures. Appeals of citations for university parking infractions and towing/vehicle immobilization procedures and charges may be instituted by filing a written appeal through the Florida International University web site URL <http://parking.fiu.edu> or at the Department of Parking and Transportation using the "Florida International University Department of Parking and Transportation CITATION APPEAL FORM", Form PT #04 Appeal Form RVSD. 04/2009. The form is incorporated by reference into this regulation. Uniform traffic citations are not open to appeal through the University appeal process. Uniform traffic citations must be processed through the Miami-Dade County Court system. Inability to locate parking spaces or the failure of others to observe these regulations shall not be considered to be valid defenses. The completed Citation Appeal Form must include a current and accurate mailing address or email address where notices can be sent to and received by the Appellant. Complete Citation Appeal Forms will be forwarded by the Department of Parking and Transportation to an Appeal Hearing Officer for review and decision. Appeals should only be filed if a legitimate basis exists. The following reasons are not considered legitimate basis for filing an appeal and will result in the appeal being denied:

1. Disagreement with the Parking & Transportation Rules and Regulations.
2. Ignorance of the regulations.
3. Stated inability to find a permitted parking space.
4. Operation of the vehicle by another individual.
5. Failure to issue citations previously for similar violations.
6. Failure to display an event parking permit.
7. Tardiness to class and/or appointment.
8. Inability to pay fine.
9. Displayed wrong or expired permit.
10. Received incorrect verbal information from a non FIU Parking and Transportation employee.

a. Appeal Hearing Officers. There shall be appointed on each campus a University Appeal Hearing Officer or Officers who shall be responsible to resolve appeals of citations for university parking infractions and/or towed or immobilized vehicles. The Appeal Hearing Officer(s) of each campus shall be appointed, by the appropriate vice president, to serve a two-year term, and may be appointed for additional terms. It is intended that Appeal Hearing Officers will be members of the University Community.

b. Appeal Hearing Officer Procedures. Appeal Hearing Officers will receive and evaluate written appeals. They will be guided by the Parking Regulations and shall consider any relevant circumstances, as articulated in the written appeal, in making their decision(s). Appeal Hearing Officers may request further information or interview the appellant, witnesses or the citing officer. Appeals will be reviewed and appellants notified by mail.

c. Appeal Hearing Officer Decisions. Following consideration of the grounds for an appeal, the Appeal Hearing Officer shall decide on the appeal. The Appeal Hearing Officer's decision shall contain findings of fact and be reduced to writing and a copy shall be furnished to the appellant by the Department of Parking and Transportation. If your

appeal is denied, you may file a request for review by the appeal board. The appeal board will meet once a month and its decision is final. ~~The decision of the Appeal Hearing Officer is final without further right of review.~~ Upon denial of an appeal, the fine assessed shall be paid within ten (10) business days of the date of notification to the appellant or a late fee will be assessed.

(d) Immobilization, Towing and Impoundment-Appeals. The University may immobilize, tow and/or impound any vehicle which is found to be parked illegally or in violation of these regulations. Parking after failing to pay a parking citation(s) within the allotted time constitutes illegal parking. A person whose vehicle has been immobilized, towed and/or impounded may appeal the tow or immobilization by filing a written appeal within ten (10) business days from the date of the impoundment. An Appeal Hearing Officer shall review the appeal within seventy-two (72) hours of receipt of the written appeal. The appellant shall receive notification of the appeal decision through the mail. If the immobilization or tow appeal is granted, the University shall refund the amount charged for the immobilization or tow. In lieu of the appeal, or pending such appeal, or if the appeal is denied, the owner of the vehicle or his/her authorized agent may obtain release of the vehicle by paying the citation(s), the immobilization and/or towing charges and any applicable delinquent fines.

(e) University ~~Departmental~~ Events.

~~All departments hosting an event, which will include external guests, have the option of purchasing parking permits for these guests. Pre-purchased parking spaces are available by contacting the Department of Parking and Transportation no later than three (3) business days, but preferably five (5) business days before the date of the event. In addition to purchasing parking permits, parking spaces may be reserved for these guests and departments are encouraged to order directional signs for each event from the Department of Parking & Transportation. Signs must adhere to the signage protocol established through the Office of Finance and Administration. The Department also handles any event requests that require transportation, including campus tours.~~

1. Any event held on campus, whether hosting internal or external guests, which may require the reservation of parking spaces, must be coordinated with the Department of Parking & Transportation. Pre-purchased parking permits and parking space reservations are available by contacting the Department of Parking and Transportation. Requests must be received seven (7) business days prior to the date of the event. A cancellation fee may be assessed if the Department is not notified at least seven (7) business days in advance of the intent to cancel the event.

2. Although temporary signs are not required for all campus events, all temporary directional signage used on our campuses must adhere to the signage protocol established through the Office of Finance and Administration. Lawn signs are not permitted at the MAM, BBC, or Engineering Campuses. Please contact the Department of Parking & Transportation to order temporary directional signage.

3. The Department also handles any event requests that require transportation, including golf cart, shuttles and campus tours. For more information, please refer to <http://parking.fiu.edu>.

Specific Authority- BOG Regulations 1.001(3)(k) and 7.003(9), and 1006.66 FS. Law Implemented 1006.66 FS. History--Formerly 6P-5.06, 10-1-75, Repromulgated 12-23-76, Amended 1-15-80, 8-20-81, 4-24-83, 8-12-85, Formerly 6C8-5.06, Amended 7-6-86, 8-31-89, 7-17-90, 7-21-91, 8-25-93, 10-

26-93, 8-17-94, 8-20-95, 8-11-96, 6-12-97, 7-08-99, 5-16-00, 5-24-01, 7-25-02, 12-2-02, 8-11-03, 6-1-04, 6-1-05, Formerly 6C8-5.006, Amended 6-2-06, 7-12-07, 8-11-08, 6-29-09, 8-10-10, 7-5-11, 7-9-12, _____.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee

June 5, 2013

Subject: Request for Approval to enter into a Long-Term Lease from the State of Florida Board of Trustees of the Internal Improvement Trust Fund, as Co-Lessee with Miami-Dade County (or alternatively to be the tenant and sublease to, Miami-Dade County), the Coconut Grove Playhouse and Related Property

Proposed Committee Action:

Recommend to the Florida International University Board of Trustees (the BOT) approval for the University President or his designee to negotiate and enter into a long-term lease from the State of Florida Board of Trustees of the Internal Improvement Trust Fund, as Co-Lessee with Miami-Dade County (or alternatively to be the tenant and sublease to, Miami-Dade County), the Coconut Grove Playhouse and Related Property.

Background Information:

Section 1001.706(7), Florida Statutes, and State University System of Florida Board of Governors' Regulations 1.001(7) and 17.001, authorize the BOT to negotiate and enter into real property leases. FIU and Miami-Dade County believe the acquisition of the leasehold interest in the Coconut Grove Playhouse Property in Coconut Grove would serve the needs and purposes of FIU, Miami-Dade County, and the Miami-Dade Community. Miami-Dade County will be responsible for the development, improvement, management and operation of the Coconut Grove Playhouse as a major regional theatre for South Florida as well as the development, improvement, management and operation of the grounds and ancillary improvements such as parking and concessions. Miami-Dade County has identified \$20 million of capital funding to re-develop the Coconut Grove Playhouse site.

The Coconut Grove Playhouse was constructed in 1927 as a movie theatre and re-opened in 1956 as a performance theatre. Throughout the 1980's, the Playhouse gained a reputation as one of the nation's leading theatres. In 2006, the Playhouse was closed. It is currently in a state of dis-repair and there are liens and encumbrances that will need to be cleared from the title. Earlier this year, Miami-Dade County approached FIU to assist the County in acquiring the property from the State so that Miami-Dade could re-develop the Playhouse property. As a state university, FIU has first priority to lease state buildings and land that are no longer needed by other state entities before the buildings and land are offered by the State of Florida for lease, sublease or sale to a local government, the federal government or a private party.

The agreements will provide specifically for FIU's College of Architecture + The Arts, as well as other programs, to work with the operator of the theatre facility and to use the theatre and ancillary spaces to advance our academic and community engagement goals for the benefit of faculty and students, such as for workshops, performances, and classes.

The material terms of the Lease are:

- (i) Initial Ground Lease Term: up to maximum allowed by law
- (ii) Renewal Term: up to maximum allowed by law
- (iii) Lease Premises: Land and Improvements
- (iv) Rent: N/A
- (v) Operating Expenses: Miami-Dade County will be responsible for all operating expenses associated with the Playhouse facility and property during the term of the lease
- (vi) Liens and Encumbrances: Miami-Dade County will be responsible for the satisfaction and removal of all liens, encumbrances, and other title defects prior to the execution of the lease
- (vii) Capital Improvements: Miami-Dade County will be responsible for the construction, improvement and renovation of all facilities during the term of the lease
- (viii) Legal Liabilities: FIU will have no financial or operational responsibility for the property and to this end appropriate covenants, waivers, liability limitations and indemnifications, to the extent authorized by law, will be included in the Lease
- (ix) FIU Use Rights: FIU will have the use of the property for academic purposes as described above

Supporting Documentation:	Coconut Grove Playhouse Property Business Plan Letter from the Department of Environmental Protection, May 22, 2013
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Facilitator/Presenter:	Kenneth A. Jessell
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**Business Plan
Coconut Grove Playhouse Property
April 2013**

**Presented by
Florida International University**

**in consultation with
Miami-Dade County Office of the Mayor
and
GableStage**



GABLESTAGE

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- B - Building Program for 300-seat professional theater
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Introduction

This Business Plan is a preliminary outline of the proposed use of the Coconut Grove Playhouse property in Miami, Florida by Florida International University (FIU) for educational, cultural and civic engagement purposes. It was developed in close consultation with the Office of the Mayor of Miami-Dade County and with GableStage, one of Florida's most accomplished not-for-profit theater companies, in light of the proposed partnership among FIU, Miami-Dade County and GableStage that serves as a central premise for the Business Plan.

Key Benefits to the State and Florida International University

It is important to emphasize the key benefits that acquisition of the Coconut Grove Playhouse property and this Business Plan provide to the State of Florida, FIU faculty and students, and the general public of South Florida that FIU engages to advance its educational mission:

- FIU will have a partnership with Miami-Dade County and GableStage, one of the region's preeminent non-profit theater companies and the designated operator of the regional theater facility, and can establish programs to enhance the work of FIU's College of Architecture + The Arts (CARTA) and specifically, its Theater Department, for teaching and learning, research, and performance activities (e.g., student internships; workshops with practicing theater professionals; university-sponsored performances; opportunities for theater and arts faculty to develop professional credentials through acting, directing, set and costume design, production and technical aspects of lighting and sound, etc.). See Attachment A – Vision and Mission.
- FIU will have the ability to use the theater and ancillary spaces to advance its established community engagement goals in a central, prominent Coconut Grove location and further elevate the profile and reputation of the university (e.g., lectures by FIU faculty and visiting scholars; presentations by FIU's Colleges, Centers, and Institutes; the FIU Office of Engagement; etc.).
- FIU's affiliation with a major regional theater company will accrue to the university's status as an important center for creativity and innovation, similar to the benefits enjoyed by other universities affiliated with regional theater companies such as Yale University through the Yale Repertory Theater and Brown University and the Trinity Repertory Company.
- Work on the ambitious capital and operational components of the Business Plan will be accomplished with no cost to FIU or the State of Florida.
- FIU will serve as the catalyst for a major, historic cultural site in the heart of one of Miami's oldest neighborhoods to be reactivated for educational and cultural purposes.

Key Benefits to Miami-Dade County

The key benefits of the proposed partnership between FIU and Miami-Dade County that help advance primary goals of the County's cultural development of our community and create more opportunities for its residents and visitors include:

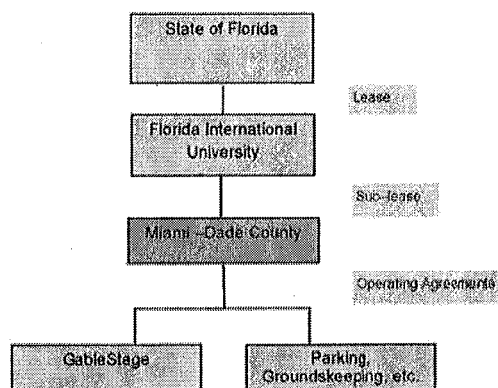
- The County will achieve its goal of re-establishing a major regional theater for South Florida, a key missing element in our cultural life and an essential part of the County's plan to establish Miami-Dade County as one of the world's newest and most vibrant cultural centers.
- The County will utilize the \$20 million of capital funds already approved by the Board of County Commissioners for the capital plan to redevelop the Coconut Grove Playhouse site to accomplish an outstanding theater complex and adequate parking to serve its audiences.
- The County will help forge a programming partnership between FIU and GableStage, the designated operator of the regional theater facility, to create outstanding educational and cultural opportunities.
- The County will implement its work plan developed in collaboration with GableStage, a non-profit organization, to build the capacity of this outstanding theater company (its staff and its volunteer board of directors) to reach its clear potential to be one of the nation's leading regional theater companies.
- The County will work with Coconut Grove stakeholders, with the inclusion of Public-Private Partnerships, to help achieve additional objectives for this project, including but not limited to helping to revitalize a neglected part of this neighborhood, serving as a catalyst for economic redevelopment, and ensuring that this historic property is treated with respect and sensitivity to the "village" ambiance of Coconut Grove.

This Business Plan is developed to provide the State of Florida with the confidence and assurance that FIU, Miami-Dade County and GableStage have sound business plans, adequate resources and the requisite expertise to accomplish the goals that are set forth and to achieve the important public purposes summarized above for the State, FIU and Miami-Dade County.

Governance and Organizational Structure

In order to accomplish the goals of this Business Plan, the following organizational and governance structure will be utilized:

- Ownership of the Coconut Grove Playhouse property will be conveyed from the State of Florida to FIU through a long-term lease.
- FIU will negotiate and execute a sub-lease with Miami-Dade County with the responsibilities and rights of each of the parties clearly delineated; the option of FIU and Miami-Dade County serving as co-lessees also is being explored (see below for key business points).
- Miami-Dade County will negotiate and execute an operating agreement* with GableStage, a non-profit theater company, to operate, program and maintain the theater (see below for key business points).



- Miami-Dade County, subject to approval by FIU through the development and management agreement, will determine the best approach to manage the remainder of the site (parking, groundskeeping, etc.).
- FIU and GableStage will establish programming partnerships directly between them.

* Miami-Dade County has a number of operating agreements with non-profit cultural organizations that manage, program and help maintain cultural facilities on its behalf (e.g., HistoryMiami, Performing Arts Center Trust, Miami Science Museum, Miami Art Museum). These partnerships add the expertise and activate the fundraising capabilities of the private sector to enhance the educational and cultural opportunities offered to the public.

Development and Management Agreement between FIU and Miami-Dade County – Key Business Points

- Miami-Dade County is responsible for funding and implementing a capital project to provide a theater, front- and back-of-house support spaces and parking, including but not limited to the competitive selection of architectural, engineering and consulting firms and the competitive selection of a contractor to build the project. FIU and Miami-Dade County, in consultation with GableStage, will agree upon a master plan for the site and a building program delineating theater spaces and sizes.
- Miami-Dade County will negotiate and execute an operating agreement with GableStage for programming and maintaining the theater and will determine the best approach to managing the rest of the site, subject to FIU's concurrence.
- Miami-Dade County will utilize revenues generated by activities on Coconut Grove Playhouse property, other than those presented by GableStage, to cover the expenses of parking and site management. Any revenues remaining after these expenses will be used by Miami-Dade County solely to help support the non-profit theater activities presented for the public's benefit by GableStage.
- Any additional future development of the site will be subject to the review and concurrence of the State, FIU and Miami-Dade County. The use of any additional revenue that may result from such development is subject to the review of the State, FIU and Miami-Dade County and the approval of the State.
- FIU will have certain defined benefits with GableStage that take into account the goals of the Business Plan for FIU's students, faculty and the community. These benefits will be agreed upon in writing between FIU and GableStage before the County's execution of an operating agreement with GableStage, which agreement shall reference and/or incorporate the benefits. While not exhaustive in scope, anticipated benefits may include joint marketing, signage and promotion; GableStage and FIU faculty and staff affiliations; workshops and master classes; use of the facilities; and other benefits necessary to advance FIU, Miami-Dade County, and the Coconut Grove Playhouse.
- Miami-Dade County is responsible for the operational and maintenance costs of the site.
- Miami-Dade County and FIU will agree upon a process for communication regarding progress and activities that may include regular meetings and reports shared with designated representatives.

Operating Agreement between Miami-Dade County and GableStage – Key Business Points

- GableStage will be responsible for operating, programming and maintaining the theater facility.

- Funding from Miami-Dade County to GableStage will be available solely through the County's competitive grants programs (currently, GableStage receives County grants through the Department of Cultural Affairs) and through parking revenues conveyed by the County to GableStage to the extent that they may be available after the County covers its expenses for parking and site management.
- GableStage and FIU will agree upon certain rights and benefits that also will be referenced and/or incorporated into the operating agreement between the County and GableStage.
- GableStage will participate in and provide input for the County's selection of capital project consultants and contractors and on the resulting work to develop a site master plan and on the theater design and construction.
- GableStage will work with the County on a management plan to help build its organizational capacity to ensure success in operating and programming the theater (e.g., fundraising, board development, operating budget forecasts, etc.).
- Miami-Dade County and GableStage will develop and agree upon terms to ensure adequate and affordable parking on the Coconut Grove Playhouse site for GableStage personnel and for audiences attending activities presented by GableStage.

Capital Plan

The Capital Plan for the Coconut Grove Playhouse property consists of establishing a theater of the appropriate size and capacity to be operated by GableStage and surface level parking to serve the theater and, to the degree possible, surrounding educational and business interests – all within the established capital budget.

Objective of the Capital Plan: Re-establish Great Regional Theater and Provide Professional Theater Opportunities for FIU Students and Faculty

The central purpose of FIU, Miami-Dade County and GableStage in regard to the Coconut Grove Playhouse property is to re-establish great regional theater on the site that was the hub for the community's major theatrical activity for more than 50 years. Professional regional theaters contribute a number of essential activities for a community's cultural life:

- They present the highest quality theater productions, ranging from classics to contemporary work.
- They serve as an incubator for new theatrical works, commissioning the best and most promising playwrights to develop and premiere their work.
- They forge partnerships with universities to develop the next generation of theater professionals, offering advanced training at the highest level to student and equity actors, designers (lighting, stage and costume), technicians, administrators and directors. In addition, they provide university faculty with opportunities for their own professional development through involvement with theater productions.
- They are a hub for employment in the theater community, providing the critical mass of job opportunities to keep talented theater professionals and graduating theater students in Miami and to offer internships to students.
- They are the largest provider of field trip and in-school performances, introducing students to the repertoire and wonder of live theater.
- They help to cultivate and support the work of other Miami theater companies, offering technical assistance, cross marketing support and joint programming opportunities.
- They help define a city as a major cultural center, in the same ways that a regional ballet company, a flagship art museum and a 21st century science center do.

The Building Program for a Regional Theater Facility

Regional theater companies require very specific kinds of facilities in which to conduct these activities. In 2008, the board of directors of the Coconut Grove Playhouse in collaboration with the Miami-Dade County Department of Cultural Affairs commissioned one of the nation's

foremost theater consulting firms, Fisher Dachs Associates (FDA), to do a preliminary building program for a regional theater. This theater program is Attachment B to the Business Plan.

Funding for the Capital Plan

Miami-Dade has approved \$20 million that is dedicated specifically for the capital expenses for the Coconut Grove Playhouse project, including "soft costs" and construction expenses:

Miami-Dade County Secured Capital Funds	
Amount	Source
\$ 5 million	Convention Development Tax bond proceeds
\$15 million	Building Better Communities-General Obligation Bond program

A preliminary "order of magnitude" cost estimate was done by FDA that demonstrated that the building program could be accomplished within the \$20 million of secured and available County funding. This calculation was based on the square footage contained in the building program and an estimated cost of \$450/s.f. for construction.

Miami-Dade County will confirm this capital cost estimate at the outset of the master plan and design work for the project and is committed to having a professional cost estimating firm as part of the consultant team that is selected to design this project. Cost estimates will be required at key benchmarks in the project's development to ensure that the project can be accomplished within the established capital budget.

In addition, Miami-Dade County is committed to working closely with FIU, community stakeholders, and with GableStage to ensure that the theater building is capable of successfully accommodating all of the functions of a regional theater company and the needs of FIU.

Operational Forecast

FIU, Miami-Dade County and GableStage are committed to a sound and sustainable plan for developing and operating the Coconut Grove Playhouse site that does not cause any additional burden to the taxpayers of Florida. As such, the steadfast criterion for the operational forecast is that the Coconut Grove Playhouse property can be managed, programmed and maintained without additional expense to the State, FIU and Miami-Dade County.

Key Premises that Support the Operational Forecast

- GableStage will be responsible for all of the costs of the operations, programming and maintenance of the theater.
- GableStage is a financially successful and stable not-for-profit organization and its board of directors is fully committed to meet its fundraising responsibilities for their activities in the theater.
- Miami-Dade County has allocated funding to hire a management consultant to work with GableStage to develop its organizational capacity and strength.
- GableStage currently receives County funding support through Miami-Dade County Department of Cultural Affairs' competitive grants programs and it is anticipated that this support will continue, subject to annual budgets adopted by Miami-Dade County.
- Miami-Dade County will use the revenue generated by the surface level parking to cover the parking operations and site maintenance.
- Any parking revenue available after the County's site expenses are covered is committed to helping support GableStage. Miami-Dade County has committed operational subsidies to its other non-profit cultural partners to ensure their success in operating and programming County facilities. Although the County cannot afford to allocate tax funds to another partner, these parking revenues, to the extent that they are available, can help GableStage achieve the mutually desired goals of financial viability, programming excellence, educational partnerships and public service.

FIU Programs at the Coconut Grove Playhouse

A number of educational, cultural and community programs that will benefit FIU will be presented by the university at the Coconut Grove Playhouse.

FIU, through its partnership with GableStage, will establish programs to enhance the work of FIU's College of Architecture + The Arts and specifically, it's Theater Department. These programs include student internships, workshops with practicing theater professionals, and opportunities for theater and arts faculty to develop professional credentials through acting,

directing, etc. In addition, FIU will have the ability to use the theater and ancillary spaces to advance its educational mission and established community engagement goals in a central, prominent Coconut Grove location and further elevate the profile and reputation of the university (e.g., theatrical and musical performances, lectures by FIU faculty and visiting scholars and presentations by FIU's Colleges, Centers and Institutes, etc.). Through the collaborative partnership with Miami-Dade County and GableStage and the reactivation of the Playhouse, expanded academic and research opportunities will be available to FIU students and faculty that would not otherwise be possible.

To the extent necessary, FIU, Miami-Dade County and GableStage are committed to working together to help identify and secure any additional funding required, such as from grants and sponsorships, for FIU to expand their programs at the Coconut Grove Playhouse.

Preliminary Operational Forecast for Regional Theater

As noted in the section above, Miami-Dade County has allocated funding to hire a management consultant to work with GableStage to develop its organizational capacity and strength.

In the interest of demonstrating the financial feasibility of GableStage's management of the theater component, a preliminary operational forecast for a regional theater has been included in this Business Plan.

Regional Theater Preliminary Operational Forecast

Expense Category	Full Year Amount
Administration	\$ 754,000.00
Theater staff (including benefits & taxes)	\$ 754,000.00
Administrative Expenses	\$ 84,500.00
Travel, Meetings, Mileage	\$ 25,000.00
Membership & Dues	\$ 6,500.00
Licenses/Fees/Permits	\$ 4,000.00
Office Equipment – Purchase	\$ 23,000.00
Misc. Program Supplies	\$ 10,000.00
Equipment Repair/Maintenance/Support	\$ 6,000.00
Professional Development/Recruitment	\$ 10,000.00
Programming	\$ 930,000.00
Artistic Personnel	\$ 750,000.00
Equipment Rental	\$ 25,000.00
Repair & Maintenance	\$ 30,000.00
Production Supplies	\$ 100,000.00
Small Equipment	\$ 15,000.00

Usher Program Expense	\$ 10,000.00
Box Office	\$ 60,000.00
Computer Systems & Support (ticket printers, PC, safe)	\$ 30,000.00
Credit Card Fees	\$ 30,000.00
Institutional Marketing	\$ 174,000.00
Brochures, Publications, Website	\$ 50,000.00
Advertising	\$ 70,000.00
Photography & Recordings	\$ 14,000.00
Public Relations/Special Events	\$ 40,000.00
Sales Expenses	\$ 25,000.00
Concessions	\$ 25,000.00
Operating Expenses	\$ 330,000.00
Utilities	\$ 200,000.00
Insurance	\$ 80,000.00
Maintenance, security, elevator, ground keeping	\$ 50,000.00
Contingency	\$ 250,000.00
Total Expenses	\$ 2,607,500.00

Revenue Category	Full Year Amount
Admissions	\$ 650,000.00
Subscriptions	\$ 325,000.00
Contracted Services	\$ 150,000.00
Corporate Support	\$ 150,000.00
Foundation Support	\$ 300,000.00
Private/Individual Support	\$ 400,000.00
Miami-Dade County Grant	\$ 250,000.00
Other Government Grants	\$ 100,000.00
Special Events	\$ 150,000.00
Other Revenue	\$ 132,500.00
Total Revenue	\$ 2,607,500.00

It should be noted that this preliminary budget relies on a conservative estimate of revenue that would be generated by parking on the site which is included in the "Other Revenue" line item. The amount of parking revenue available will affect the extent of programming that GableStage will be able to present.

It is important to emphasize that this is a preliminary "order of magnitude" estimate for the operating budget for the regional theater. A full operating pro forma will be developed by GableStage with the assistance of a management consulting firm and in cooperation with the Miami-Dade Department of Cultural Affairs. This pro forma will continue to be updated

throughout the planning, design and construction of the theater, initially as a 5-year operating forecast and subsequently as a detailed operating budget for the first year of operations of the theater.

Operation of Parking and Site Maintenance

Miami-Dade County, subject to approval by FIU through the development and management agreement, would determine the best approach to manage the parking and perform maintenance of the site.

The options that the County would consider include:

- Operating the parking and performing the maintenance itself (Miami-Dade County currently operates a number of parking sites and maintains County property); or
- Competitively selecting a parking operator and/or a maintenance provider.

This decision would depend on the approach that generates the most revenue both for the upkeep of the site (e.g., landscaping and groundskeeping, fence repairs, lighting, etc.) and subject to availability of parking revenues, for operational and programming funding support for GableStage.

It is known that prior to 2006, the Miami Offstreet Parking Authority managed the site's parking and was able to pay the Coconut Grove Playhouse \$15,000 per month after expenses. When the site master plan is completed and the amount of parking is determined, an updated forecast of parking expenses and revenues will be calculated. This will take into account the need to ensure adequate and affordable parking on the Coconut Grove Playhouse site for GableStage personnel and for audiences attending activities presented by GableStage.

Florida International University College of Architecture + The Arts (CARTA)
Vision and Mission

Vision

To inspire creative energy by engaging the South Florida community in the process of creating, producing, presenting, promoting, appreciating, and exploring the visual and performing arts

Mission

Public Engagement

Meetings, conferences, lectures, and symposia

Public Performances

Plays, concerts, and operas by FIU undergraduate and graduate students as well as visiting artists in theatre, music, and dance. Potential emphasis on children's theatre, Shakespeare, Spanish language theatre, Creole language theatre, new playwrights, etc.

Public Visual Art Exhibitions

Visual art exhibitions by FIU undergraduate and graduate students
Visual art exhibitions by Coconut Grove Arts Festival

Graduate Visual Art and Theatre Design Studios

FIU graduate art students' and FIU graduate theatre design students' work in studios

Post-Graduate Theatre Company

Post-graduate students from around world will form artists-in-residence theatre company

Post-Graduate Dance Company

Post-graduate students from around world will form artists-in-residence dance company

Master Classes

Master classes by visiting guest artists provide educational outreach to FIU students, Miami Dade County Public School students, students at private institutions, and the South Florida community

Service Courses

Non-credit courses in theatre appreciation, history of film, acting, playwriting, painting, drawing, photography, jewelry, digital art, vocal performance, music lessons, music appreciation, etc...

Classical Radio Station

House a classical radio station (Existing station can relocate or start a new station)

Live Work Space

Affordable on-site housing for visiting professors, professionals, designers, artists, performers, lecturers, students, and scholars.

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL
v1.0

DRAFT

Fisher Dachs Associates
Theatre Planning & Design

FDA

April 10, 2008
template v2.0

FDA Fisher Dachs Associates Theatre Planning & Design
Coconut Grove Playhouse - 300-seat professional theatre
 Miami, FL
 Building Program

V1.0
 4/10/2008

Summary of Net Square Footage Allocations

Program Element	Total nsf	% Nsf	WC's	Urinals	Sinks	Showers
Programmed Areas						
A Large Hall	11,390	50%	13	2	24	9
C Public Spaces	4,495	20%	13	1	19	0
D Administration & Building Services	2,075	9%	3	1	9	0
E Production Support	4,605	20%	0	0	3	0
Total Net Square Feet	22,565	100%	29	4	55	9
300 Seats						
Estimated Non-Programmed Areas						
G Net Area	22,565	100%				100%
H Walls & Structure	2,812	12%				8%
I BOH Circulation	5,512	24%				15%
J Mechanical & Electrical	3,299	15%				9%
K Inaccessible Areas	1,523	7%				4%
Estimated Total GSF	35,710	158%				

Breakdown By Component

Program Element	Total nsf	% Nsf	WC's	Urinals	Sinks	Showers
A Large Hall						
100 Performance Spaces	7,055	62%				
200 Backstage and Support Spaces	4,335	38%				
Sub Total	11,390	100%	13	2	24	9
C Public Spaces						
700 Front-of-House and Public Spaces	4,495	100%				
Sub Total	4,495	100%	13	1	19	0
D Administration & Building Services						
800 Administration	1,700	82%				
900 Building Services	375	18%				
Sub Total	2,075	100%	3	1	9	0
E Production Support						
1000 Rehearsal Spaces	1,520	33%				
1100 Costume Shop	1,135	25%				
1115 Prop Shop	300	7%				
1300 Scenery Shop	1,650	36%				
Sub Total	4,605	100%	0	0	3	0



Fisher Dachs Associates Theatre Planning & Design

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

v1.0
4/10/2008**Large Hall****Summary of Net Square Footage Allocations**

Category	Total Nsf	
100 Performance Spaces	7,055	62%
200 Backstage and Support Spaces	4,335	38%
Total Net Square Feet	11,390	100%

Detailed Space List

Performance Spaces	Width	Depth	Height	Nsf	Comments
101 Auditorium	300 Seats			2,880	
102 Stagehouse Main Stage (90' grid)	80w	35d	60h	2,800 nsf	35' max prosc
103 Stage Apron	35w	3d		105	
104 Orchestra Pit Overhung Area Lift	35w	5d		175 nsf	
	35w	7d		245 nsf	
105 Trap Room	20w	16d		320	Begins about 6' upstage due to pit depth
106 Orch Pit Wagon Storage				0	
107 Counterweight Pit	0w	0d		0	
108 Dimmer Room				100	
109 Amplifier Rack Room				80	
110 Lighting Control Booth				200	
111 Sound Mix Location at Rear of Main Level				0	
112 House Sound Control Wagon Storage Room at Rear of Main Level				0	
113 VIP's / Director's Booth / Audio Description Room				0	
114 Crying Room / Photographers Booth				0	
115 Projection Booth				0	none
116 Followspot Booth				150	up to two operators
Sub-Total				7,055	62%

v1.0
4/10/2008

FDA Fisher Dachs Associates Theatre Planning & Design
Coconut Grove Playhouse - 300-seat professional theatre
 Miami, FL
 Building Program

**Backstage and Support Spaces
 Performer Accommodations**

201 Dressing Rooms				nsf	1,830	
.03 (2) Star Dressing Room (t&s)	2 occ.	16w	18d	580 nsf		
.05 (1) Four-person Principal Dressing Rm (t&s)	4 occ.	11w	23d	250 nsf		
.07 (2) Eight-person Principal Dressing Rm (t&s)	16 occ.	18w	28d	1,000 nsf		
.08 (0) 10-person Chorus Dressing Rm (t&s)	0 occ.	18w	30d	0 nsf		
Total accommodations	22 occ.					
202 Off-stage Left and Right toilets (2 unisex @ 60)					120	in hallway adjacent to stagehouse
203 Performer's Lounge					300	
204 Vending Machine/Pay Phones/Coffee Alcove(s)					in gross	
205 Call Board					in gross	
206 Pit Musician's Assembly Area	23 musicians				0	
207 Pit Musicians' / General Use Restrooms	0 ftrs				0	
	0 wc's for women				0 nsf	
	0 ftrs; 0 urinals, 0 wc's for men				0 nsf	
208 Backstage elevator (5 x 8 cab, 2 stops)					140	
Performer Support / Work Areas						
209 Wardrobe Maintenance Room					0	
210 Wigs & Make-up Running Room					0	
211 Laundry					100	Space for 2 house washer and dryers, folding
212 Backstage Catering Pantry					0	cast & crew meals, star hospitality
213 Multi-Purpose / Rehearsal Room		0w	0d	0h	0	
Staff Accommodations						
214 House TD-SM Office					100	
215 House Asst Prod Mgr Office					100	
216 Visiting Company Mgmt Office					0	
217 Visiting Stage Mgmt & Design Office					0	
218 Crew Lounge, kette, m&f lockers, m&f toilets, showers					250	
219 Wardrobe Crew Lounge					0	

Coconut Grove Playhouse - 300-seat professional theatre

Building Program

Receiving & Storage

220 Stage Door Lobby

100 also serves offices, other theater

221 Stage Door Security Desk / Sec'ty Equipment

100 also serves offices, other theater

222 Stage loading dock for up to (2) - 53' trailers on 20' road tractors and one dumpster

223 Stage receiving & assembly (20' high)	20w	15d	20h

224 Tool Room, Repair Shop

225 Road Box Storage

226 Paint / Pyro Lock-up

227 Lighting Storage, repair, gel, templates

228 A/V Shop & Storage

229 RV Shop & Storage	110	two uprights, climate controlled
229 Piano Storage		

230 Run Crew Supplies (tape, gloves, flashlights, radios, etc.)

231 General Storage (Risers, Softgoods in Hampers, Ladders, Air-Lifts, etc.)

232 Dance Surface Storage

233 Instrument Storage

234 Stand and Chair Storage (for pit)

235 Freight Elevator (0 stops, 8 x 12 cab)

Sub Total

4,335 38%

Total Net Square Footage

11,390 100%



Fisher Dachs Associates Theatre Planning & Design

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

v1.0
4/10/2008**Public Spaces****Summary of Net Square Footage Allocations**

Category	Total Nsf	
700 Front-of-House and Public Spaces	4,495	100%
Total Net Square Feet	4,495	100%

Detailed Space List

Front-of-House and Public Spaces	Width	Depth	Height	Comments
701 Box Office Sales Area				
Sales Windows, 2 @ 50sf				100 nsf
Coffee area, unisex restroom				0 nsf
(1) Managers' Office				100 nsf
Staff Work Area for 2				0 nsf
Computer Room / Copy Room				0 nsf
Supplies, records storage				0 nsf
702 Box Office Foyer Area				200
703 Large Hall Public Circulation @ 7.0 nsf per seat				
Lobby Areas Total @ 3.0 nsf per seat				900 nsf
Public Circulation @ 4.0 nsf per seat				1,200 nsf
704 Large Hall Public Restrooms @ 1 fxttr/ 25 seats				
2 individual unisex h'cap assist restroom(s)				120 nsf
7 w's for women				350 nsf
3 fxttrs; 2 urinals, 1 wc's for men				140 nsf
705 Patron Services Desk (binoculars, hearing systems, disabled assistance, info)				incl in lobby allow.
706 F.O.H. Equipment Storage (rain runners, etc.)				50
707 Program Storage				30
708 House Manager and Usher Coordinator's Office				150
709 Volunteer Ushers (10) locker and break room				0
710 Public Elevators (2 - 5 x 7 cabs, 2 stops)				255
				small half-lockers
				TBD based on design



Fisher Dachs Associates Theatre Planning & Design

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

v1.0
4/10/2008**Donor Accommodations & Special Events**

711 Patron's Lounge / Event Room	500	discuss
Bar Area	0 nsf	
Lounge Area for 15 seated Patrons (for dinner)	315 nsf	
Furniture storage	125 nsf	
Restrooms:		
1 individual unisex h'cap assist restroom(s)	60 nsf	
Support - 2/3 Pantry , 1/3 Storage	0 nsf	
		this pantry serves all events in public spaces - confirm size with local caterer

Concessions & Sales

712 Service Bars (5 lin ft for each 200 patrons)	100	allocate proportionally
Fixed locations	10 linear ft	
	2 locations	
	2 locations	
713 Bar & Concession Storage & Prep Rm(s)	100	refine with food svc consultant, distribute as needed
714 Concession Managers Office	100	
715 Bartenders (0) locker room	0	
716 Sales Kiosk Staging / Storage	100	



Fisher Dachs Associates Theatre Planning & Design

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

V1.0
4/10/2008**Exterior Requirements & Sitework**

717 Connections to Parking Garage	exterior
718 Drop-off & valet pkg plaza/Porte Cochere	exterior
719 Bus & School Bus Parking & Cueing	exterior
720 Signage & poster cases	exterior
721 Streetscape features	exterior
722 Truck & van Parking @ Stage Door, Loading Docks, Food Service Dock, Trash area	exterior
723 Video/Audio remote truck parking (3 semi's)	exterior
724 Dumpster pads/recycling bins	exterior
Sub Total	exterior

Total Net Square Footage

4,495 100%



Fisher Dachs Associates Theatre Planning & Design Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

V1.0

4/10/2008

Administration & Building Services

Summary of Net Square Footage Allocations

Category	Total Nsf	
800 Administration	1,700	82%
900 Building Services	375	18%
Total Net Square Feet	2,075	100%

Detailed Space List

Administration	Comments
801 Admin Offices (staff of 8 FTE)	750
802 Sec'r / Reception	200
803 Kitchenette	0
804 Small Conference Room	225
805 Large Conference Room	0
806 A/V Archive Library	0
807 PR / Advertising Storage	80
808 Work Room	0
809 Copy & Supply	50
810 File Room / Storage	150
811 Dead Storage	0
812 Computer Room	80
813 Rest Rooms	150
814 Janitors' Closet	15
Sub Total	deleted 1,700 82%

Building Services

901 Building Engineering Office	90
902 Maintenance and Operations Office	0
903 Janitorial supplies storage	100
904 Janitorial crew lockers	125
905 Janitors' Closets @ 15 nsf	60
Large Hall BOH	2 30 nsf
Studio Thr BOH	0 0 nsf
Public Areas	1 15 nsf
Admin	1 15 nsf
Sub Total	375 8%

Total Net Square Footage
2,075 100%



Fisher Dachs Associates Theatre Planning & Design

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

v1.0
4/10/2008**Production Support****Summary of Net Square Footage Allocations**

Category	Total Nsf	
1000 Rehearsal Spaces	1,520	33%
1100 Costume Shop	1,135	25%
1115 Prop Shop	300	7%
1300 Scenery Shop	1,650	36%
Total Net Square Feet	4,605	100%

Detailed Space List**Rehearsal Spaces**

	Width		Depth		Height		Comments
	40w	35d	20h				
1001 Rehearsal Hall A						1,400	discuss sizes
1002 Stage Mgmt Office for A						0	
1003 Rehearsal Storage for A						100	
1004 Janitors' Closet						20	
Sub Total						1,520	100%

Costume Shop

	Width		Depth		Height		
1101 Costume Directors Office						120	secure
1102 Costume Workroom Manager's Office						0	secure, w/ window into workroom
1103 Costume Design Office						0	secure
1104 Show Set-up Room						0	40 LF pipe rack, box storage
1105 Costume Workroom						600	Windows, power supply, ventilation
1106 Forms Storage						0	
1107 Fabric Storage						0	
1108 Dye Shop						100	Outside exhaust, power supply, water, spray booth, adjacent to Workroom
1109 Crafts Room						0	Outside exhaust, power supply, water, share dye spray booth
1110 Spray Booth						0	Outside exhaust, power supply, water, share dye spray booth
1111 Fitting Rooms						0	10 x 11.5 foot "office", mirrors, 10' tall for headgear
1112 Wig Shop						0	
1113 Understudy & Active Storage						0	
1114 Janitors' Closet						15	
1115 Costume Storage						300	
Sub Total						1,135	100%



Fisher Dachs Associates Theatre Planning & Design

Coconut Grove Playhouse - 300-seat professional theatre

Miami, FL

Building Program

v1.0

4/10/2008

Prop Shop		Width	Depth	Height
1116	Hand Prop Storage	200		secure
1117	Secure Prop Storage	100		secure
Sub Total		300	100%	
Scenery Shop		Width	Depth	Height
1301	TD's Office	150		secure
1302	Welding Area	0		
1303	Wood Construction Area	1,500	20h	
1304	Paint Area			
Sub Total		1,650	100%	
Total Net Square Footage		4,605	100%	



History and Mission

Our mission is to provide South Florida with classical, contemporary, and original theatrical productions of artistic excellence. We fully embrace the challenges of working in this multi-cultural community, and continually seek to create innovative productions that entertain as well as provoke.

For fifteen seasons, GableStage has been at the cutting edge of theatre in South Florida, striving to present the most vital works of contemporary playwrights worldwide.

In addition to our main-stage productions, we present a robust series of Educational Programs to thousands of Miami-Dade County Public Schools every year, with both in-house and school tour productions. We also mount several free productions at off-site venues every year to provide theatre to underserved communities throughout Miami-Dade County.

Founded in 1979 as Florida Shakespeare Theatre, GableStage originally performed the plays of Shakespeare in repertory, using the outdoor Casino Gardens at Vizcaya. From 1987 to 1992, Florida Shakespeare Theatre was housed in the Minorca Playhouse in Coral Gables, until it was destroyed by Hurricane Andrew. But the theatre continued to produce at the Carousel Theatre in Coral Gables in 1993 and 1994. In 1999, the theatre moved to its current home, the historic Biltmore Hotel, and became GableStage.

EDUCATIONAL PROGRAMMING

GableStage provides opportunities that address the critical needs of an arts integrated curriculum in the classroom. In a quantitative study, the College Entrance Examination Board found that from 2001 to 2005, students who were involved or exposed to theatrical and artistic experiences scored an average of 50% higher on the verbal and mathematics sections of the SAT (AATE, 2012). There is a great need for educational opportunities that foster an environment conducive to learning through the performing arts, and GableStage works strategically to implement such programs.

Our special morning performances are provided free of charge exclusively to underserved Miami-Dade County Public High School Students. We coordinate with the Miami-Dade County Public Schools Division of Life Skills to arrange student attendance at these performances.

The approximate demographic breakdown of the students we serve is as follows: 40% Hispanic, 30% African-American, 25% White, and 5% Asian/Indian/Other. We serve male and female students with or without disabilities, between the ages of 13 and 20.

Marketing Strategies

GableStage pursues a multi-pronged marketing strategy, combining blanket advertising and coverage in local media--television, print and radio--with a well-developed and constantly growing contact list consisting of thousands of email and physical addresses. We were also among the first theatres in South Florida to begin to use social media, and continue to seek the most innovative ways to interact with our audiences.

Newspaper advertisements are routinely placed in the major South Florida newspapers: THE MIAMI HERALD, THE SUN SENTINEL, THE PALM BEACH POST and THE MIAMI NEW TIMES. We have also utilized online advertisements in the internet editions of all of these outlets. As appropriate to the season/current production, advertisements are also placed in the SUNPOST, ENV MAGAZINE, CORAL GABLES GAZETTE, and EL NUEVO HERALD. Regular advertisements are also placed in South Florida magazines, such as AROUNDTOWN and the JEWISH JOURNAL. With regard to radio and television, the quality of the material presented at GableStage has been successful in attracting media coverage from Metro-Dade Television and WLRN Public Television. Most recently, we have participated in interviews on Channel 33 in South Florida and on HOT 105.1, one of South Florida's most popular minority radio stations. Public service announcements are provided by radio stations including a major sponsor, WLRN and by CLASSICAL SOUTH FLORIDA.

GableStage subscriber mailing lists are consistently increasing. These lists are used for email and hard copy bulk mailings. We send out direct mailings in South Florida of 17,000 postcards and 1,200 invitations per production. At the beginning of each season over 22,000 Season brochures are mailed to our local, regional and national subscribers. Our email contact list is over 10,000 strong, and we regularly add new contacts through our website, which also offers visitors the opportunity to become Season ticket holders.

AWARDS AND ACCOLADES

GableStage has mounted a six-play season every year since our move to our current location in 1999, and consistently received excellent reviews, as well as winning the Carbonell Award for Best Play and Best Director seven times, and Best Musical Carbonell Award twice. Overall, we have received 187 Carbonell nominations and won 50. Our touring productions of classic plays have served over 1 million Miami-Dade County Public School students since our founding as Florida Shakespeare Theatre in 1979.

GABLESTAGE **AT THE BILTMORE**

In our first fourteen seasons GABLESTAGE won
51 CARBONELL AWARDS including
7 BEST PLAY & 7 BEST DIRECTOR Awards
2 BEST MUSICAL Awards
2 BEST DIRECTOR of a MUSICAL Awards
and received
175 Carbonell Nominations



2010
BLASTED
by SARAH KANE

2009
SPEED-THE-PLOW
by DAVID MAMET

2008
THE ADDING MACHINE
Music by JOSHUA SCHMIDT
Libretto by JASON LOEWITH
& JOSHUA SCHMIDT

2007
**THE LIEUTENANT
OF INISHMORE**
by MARTIN McDONAGH

2006
THE PILLOWMAN
by MARTIN McDONAGH

2005
FROZEN
by BRYONY LAVERY

2004
THE GOAT
by EDWARD ALBEE

2002
A LESSON BEFORE DYING
by ROMULUS LINNEY

2002
James Joyce's THE DEAD
Book by RICHARD NEISON
Music by SHAUN DAVEY
Lyrics conceived and adapted
by Richard Nelson & Shaun Davey

FIU / Coconut Grove Playhouse Questions and Answers

Question 1: Will the proposed operating agreements with GableStage and other operators for parking, groundskeeping, etc., require any real interest in property? If so, Chapter 18-2, F.A.C., requires competitive bidding and payment of market rent.

- The Business Plan proposes that these agreements be in the form of operating agreements and this takes into account the fact that the partners already are identified and that these relationships involve highly specialized functions. Miami-Dade County has informed us that they have operating agreements with a number of non-profit cultural organizations to manage and program property that the County owns and/or has developed and that while these agreements must be approved by their County Commission, they do not go through a competitive process given the specialized nature of the arrangements. Naturally, we will review all of this with our respective attorneys to be sure that we are following the correct process and/or pursuing allowable exceptions. It is essential for the success of the Business Plan that the relationships described in the Governance and Organizational Structure section can be achieved.

Question 2: Page 12 references an estimated \$132,500 in 'other revenue' of which parking fees are included. This is about 5% of the overall revenue; however, the Plan further states that the amount of parking revenue available will affect the extent of programming that GableStage will be able to present. Will the extent of programming depend on parking fees?

- The explanation in the Business Plan for this statement is on page 10 and is the bullet point that states:

"Any parking revenue available after the County's site expenses are covered is committed to helping support GableStage. Miami-Dade County has committed operational subsidies to its other non-profit cultural partners to ensure their success in operating and programming County facilities. Although the County cannot afford to allocate tax funds to another partner, these parking revenues, to the extent that they are available, can help GableStage achieve the mutually desired goals of financial viability, programming excellence, educational partnerships and public service."

This amount of money would constitute a single, major contribution to any non-profit cultural organization and as such help significantly with meeting their revenue goals. The County also points out that as projected, the amount of these parking revenues is lower than most of the subsidies it provides to its non-profit cultural partners; the parking revenues are projected conservatively and would help even more if the amount of the actual revenues is greater.

Question 3. Is a copy of the agreement with GableStage available for review?

- There is no contract yet. The agreements between GableStage and the County and FIU will be drafted once there is a reasonable assurance that the Business Plan will move ahead and there will be a building that the County will have GableStage manage and program. GableStage has reviewed the draft Business Plan and is in agreement with

opportunities planned for the Playhouse because education is a key component of the lease?

- The answers to some of the questions above should provide you with a better feel for just how intensive and educationally integrated the activities at the Playhouse will be. In addition to the ongoing coursework, internships and other uses by FIU students and faculty described in these earlier answers, FIU's Department of Theatre independently will produce one major production (2-week run) each year and the School of Music will present one performance at the Playhouse per semester. The concept is that student classes and internships will be the ongoing educational function on the Playhouse campus and these performances will be the higher visibility events spotlighting FIU's programs for the public.

Question 11. Is the role of the Playhouse to be a source of revenue for the university, or will the Playhouse focus as an educational facility where students participate in activities to earn college credits, with theatrical productions by GableStage as a secondary activity?

- It is important to emphasize that a professional regional theater company (i.e., GableStage) intensively utilizes a theater for productions, rehearsals, educational programming, etc., thereby providing FIU with unique educational opportunities. The partnership between FIU and GableStage is the integrated model described in the earlier answers where students and faculty take advantage of these unique opportunities for learning and professional experience that are offered by affiliation with a regional theater. While the emphasis is on these extraordinary educational benefits, FIU also will pursue the real-world revenue generating opportunities that are inherent in a high profile partnership like this one (and this, in and of itself, can be of educational benefit, teaching students the business aspects of theater and music).

Additional key points provided by FIU

- FIU's proposal is designed to create a \$20 million state-of-the-art theater facility on property to be owned by FIU, through a State lease and at no cost to FIU. FIU and its partners, Miami-Dade County and GableStage, have well-documented and long histories in the following areas:

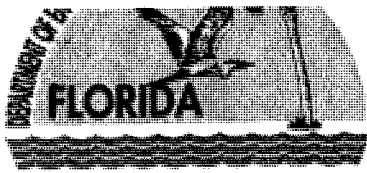
- FIU has a strong commitment to the arts through its academic programs and through its activities occurring at the Frost Art Museum, the Wertheim Center for the Performing Arts and at off-campus venues throughout the County.

- The County has extensive experience in the design, construction and management of large-scale performing arts facilities and in working with non-profit arts organizations to assure programmatic and financial success.

- GableStage has a twenty year history as the preeminent theater in Miami-Dade County, has successfully maintained relationships with local schools and colleges and already provides educational programming for more than 10,000 students annually, and each year, presents a program of the highest quality theater performances for the community.

- GableStage's theater season is original and unique each year. GableStage already utilizes local students and professionals in its productions together with playwrights, directors and actors with international recognition. With the proposed relationship, FIU, Miami-Dade County and GableStage will work together to create the maximum benefits for the university and for the community at large.

- All three partners are convinced that the creative and collaborative process we have embarked upon is such that the opportunities for educational activities and collaborations are unlimited. To the extent that more structured specifics are not in place is to be expected at this very early stage in the process. However, FIU is equally convinced that as it develops more definition, the collaborative opportunities will grow and evolve in number and in depth. At its core, the Business Plan represents far more than a commitment to a certain number of student opportunities or a certain number of days of a particular activity annually. FIU, GableStage and the County are making a commitment to a collaborative process designed to create opportunities for the FIU theater, music and arts programs in every aspect of the use and operation of a magnificent theater that is being constructed with County funds and operated by GableStage and its commitment to meeting operational costs.



ENVIRONMENTAL PROTECTION

MARJORY STONEMAN DOUGLAS BUILDING
3900 COMMONWEALTH BOULEVARD
TALLAHASSEE, FLORIDA 32399-3000

RICK SCOTT
GOVERNOR

HERSCHEL T. VINYARD, JR.
SECRETARY

May 22, 2013

Kenneth A. Jessell, Ph.D.
Senior Vice President and Chief Financial Officer
Florida International University
11200 SW 8th Street, PC 523
Miami, Florida 33199

Dear Dr. Jessell:

I would like to thank you and your staff, as well as the Miami-Dade County staff, for diligently working with Department of Environmental Protection (DEP) staff to find solutions that will once again make the Coconut Grove Playhouse property a vibrant part of the community. We sincerely appreciate your efforts as we continue to work together on future solutions.

However, the current lack of management of the Playhouse must also be considered. As you are aware, since the Board of Trustees acquired title on October 12, 2012, by operation of law as a result of the reverter in the deed from the Board of Trustees of the Internal Improvement Trust Fund to Coconut Grove Playhouse, LLC, the property has been subject to theft, vandalism and several complaints from the public regarding its physical appearance. In addition, code enforcement liens in favor of the City of Miami are accruing daily and have already accumulated to over \$1M against the Board of Trustees.

Understandably, both Florida International University (FIU) and Miami-Dade County are concerned about leasing the property because of the numerous encumbrances on the property. Notwithstanding the foregoing, as we discussed during our last phone conference, pursuant to section 253.034(6) (h), F.S., the Playhouse property must come under lease within 6 months of the date of expiration of the department's March 1, 2013 notice ("Notice"). That means FIU is required to sign the lease no later than October 15, 2013 and will be required to assume the obligation to satisfy and/or obtain releases of those encumbrances identified in Old Republic National Title Insurance Company Commitment Fund File 01-2012-016250A and the Notice at that time. As you know, there are several benchmarks to meet to make this deadline including your board as well as the county commission approval of the business plan. This should occur in June in order for our staff to present the plan before the Board of Trustees in late August or September.

In an effort to minimize any time that would be lost should FIU choose not to enter into a lease, DEP plans to proceed with appropriate measures required if the property is sold through the state competitive bid process including advertising the property for bid. Obviously, this is only contingent on the lease not getting executed. Please know that we will continue to support your efforts, but as staff to the Board of Trustees it is our responsibility to protect its interests. Therefore, if you believe the benchmarks above cannot be achieved, we ask that you send us a response that you are withdrawing your interest in a lease to help us expedite our conveyance of the property. Again, each day there is \$1000 cumulating as enforcement liens on the property against the Board of Trustees.

If you have any questions, please feel free to call me. I can be reached at 850-245-2555.

Sincerely,

Scott E. Woolam
Project Manager/Division of State Lands

cc: Lisa Martinez, Office of the Mayor, Miami-Dade Co.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Foundation Report

Proposed Committee Action:
None. Discussion Item.

Background Information:

The FIU Foundation, Inc. Report contains the Financial Statements Recap and Investment Summaries as of March 31, 2013.

Supporting Documentation:	FIU FOUNDATION, INC. – Financial Statements Recap and Investment Summaries, March 31, 2013
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Facilitator/Presenter:	Richard Brilliant
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FIU FOUNDATION, INC.

**FINANCIAL STATEMENTS RECAP
& INVESTMENT SUMMARIES**

March 31, 2013

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FIU FOUNDATION, INC.
Recap of Statement of Activities
For the Period Ended March 31, 2013

(In Thousands of Dollars)

	2012-13 9-Month <u>Budget</u>	2012-13 9-Month <u>Actuals</u>	<u>Variance</u>	2012-13 Annual <u>Budget</u>	2011-12 9-Month <u>Actuals</u>	2011-12 Total Year <u>Actuals</u>
REVENUES:						
<u>Contributions:</u>						
Endowments	\$ 5,706	\$ 9,565	\$ 3,859	\$ 12,899	\$ 1,857	\$ 2,322
Non-Endowed Funds:						
Scholarship & Programs	\$ 6,185	\$ 6,954	\$ 769	\$ 8,548	\$ 6,192	\$ 8,957
Building Funds	\$ 638	\$ 286	\$ (352)	\$ 1,751	\$ 149	\$ 1,128
Unrestricted Annual Revenues	\$ 608	\$ 491	\$ (117)	\$ 903	\$ 369	\$ 467
Pledged Revenue	\$ -	\$ (1,324)	\$ (1,324)	\$ -	\$ 18,426	\$ 20,218
TOTAL CONTRIBUTIONS	\$ 13,137	\$ 15,972	\$ 2,835	\$ 24,101	\$ 26,993	\$ 33,092
<u>Other Revenues:</u>						
MARC Building	\$ 1,252	\$ 1,433	\$ 181	\$ 1,669	\$ 1,350	\$ 1,815
Foundation Enterprise Holdings I	\$ 187	\$ 154	\$ (33)	\$ 249	\$ 261	\$ 311
Foundation Enterprise Holdings II	\$ -	\$ 31	\$ 31	\$ -	\$ -	\$ -
Estimated Investment Returns	\$ 8,718	\$ 20,079	\$ 11,361	\$ 12,818	\$ 1,111	\$ (2,446)
Administrative Reserve	\$ -	\$ 10	\$ 10	\$ 2,605	\$ -	\$ 1,181
TOTAL OTHER REVENUES	\$ 10,157	\$ 21,707	\$ 11,551	\$ 17,342	\$ 2,722	\$ 861
TOTAL REVENUES	\$ 23,294	\$ 37,680	\$ 14,386	\$ 41,443	\$ 29,715	\$ 33,953
EXPENSES:						
<u>University Programs:</u>						
Scholarships & Programs	\$ 8,464	\$ 7,434	\$ 1,030	\$ 10,151	\$ 6,929	\$ 10,343
Building Funds	\$ 3,301	\$ 585	\$ 2,716	\$ 3,301	\$ 2,017	\$ 2,212
Unrestricted Annual Expenses	\$ 682	\$ 657	\$ 24	\$ 809	\$ 644	\$ 801
TOTAL UNIVERSITY PROGRAMS EXPENSES	\$ 12,446	\$ 8,676	\$ 3,770	\$ 14,260	\$ 9,591	\$ 13,357
<u>Operational:</u>						
MARC Building	\$ 608	\$ 467	\$ 140	\$ 909	\$ 487	\$ 655
Foundation Enterprise Holdings I	\$ 165	\$ 112	\$ 53	\$ 159	\$ 174	\$ 132
Foundation Enterprise Holdings II	\$ -	\$ 3	\$ (3)	\$ -	\$ -	\$ -
Administrative Reserve	\$ 1,171	\$ 1,173	\$ (2)	\$ 1,609	\$ 1,055	\$ 1,391
General Reserve	\$ 962	\$ 399	\$ 564	\$ 1,949	\$ 81	\$ 114
Administrative Fee	\$ -	\$ -	\$ -	\$ 2,605	\$ -	\$ 1,181
TOTAL OPERATIONAL EXPENSES	\$ 2,905	\$ 2,154	\$ 752	\$ 7,231	\$ 1,797	\$ 3,474
TOTAL EXPENSES	\$ 15,352	\$ 10,830	\$ 4,522	\$ 21,491	\$ 11,388	\$ 16,831
EXCESS REVENUES OVER EXPENSES	\$ 7,942	\$ 26,850	\$ 18,908	\$ 19,952	\$ 18,327	\$ 17,122

**These financial statements recaps reflect revenues and expenses on a modified accrual basis.*

***Please refer to Appendix A for detailed variance notes.*

Florida International University Foundation, Inc.
Performance Summary
Ending March 31, 2013

<u>Fund/Manager/Inception Date</u>	<u>Market Value</u>	<u>Current Allocation</u>	<u>Tactical Target Allocation</u>	<u>Strategic Target Allocation</u>	<u>Current Month 2/28/2013 3/31/2013</u>	<u>Trailing 3 Months 12/31/2012 3/31/2013</u>	<u>Fiscal YTD 6/30/2012 3/31/2013</u>	<u>Trailing 1 Year 3/31/2012 3/31/2013</u>	<u>Trailing 3 Year 3/31/2010 3/31/2013</u>	<u>Trailing 5 Year 3/31/2008 3/31/2013</u>	<u>Since Investment Inception</u>
Total Fund (6/30/00)	\$198,502,171	100.0%	100.0%	100.0%	2.3%	5.9%	11.3%	9.1%	7.4%	3.3%	3.6%
Total Fund Composite					2.2%	5.8%	10.6%	8.7%	7.5%	3.6%	3.0%
Total Equity Accounts (6/30/00)	\$97,674,748	49.2%	46.0%	55.0%	3.8%	9.7%	15.7%	10.2%	7.1%	2.5%	2.6%
Total Equity Composite					3.6%	9.7%	16.0%	12.2%	9.2%	3.5%	1.4%
Total Fixed Income Accounts (6/30/00)	\$43,690,503	22.0%	22.0%	22.0%	0.7%	1.2%	6.6%	8.4%	9.4%	8.6%	7.0%
Total Fixed Income Composite					0.8%	1.1%	4.2%	5.0%	7.0%	6.5%	6.0%
Total Alternative Investments (3/1/02)	\$56,881,301	28.7%	31.5%	23.0%	1.2%	3.5%	8.3%	8.0%	7.8%	1.8%	5.1%
Total Alternative Composite					1.1%	3.3%	7.4%	6.8%	5.0%	0.4%	3.3%
Total Cash & Equivalents Investments (6/30/10)	\$255,619	0.1%	0.5%	0.0%	0.2%	0.6%	1.8%	2.2%	N/A	N/A	2.7%
90 Day Treasury Bills					0.0%	0.0%	0.1%	0.1%	0.1%	0.2%	0.1%

Florida International University Foundation, Inc.
Preliminary Performance Summary
Ending March 31, 2013

<u>Asset Class:</u> <u>Manager/Fund (Inception Date)</u> Benchmark	<u>Market</u> <u>Value</u>	<u>Current</u> <u>Alloc.</u>	<u>Tactical</u> <u>Target</u> <u>Alloc.</u>	<u>Strategic</u> <u>Target</u> <u>Alloc.</u>	<u>Current</u> <u>Month</u> 2/28/2013 3/31/2013	<u>Trailing 3</u> <u>Months</u> 12/31/2012 3/31/2013	<u>Fiscal</u> <u>YTD</u> 6/30/2012 3/31/2013	<u>Trailing</u> <u>1 Year</u> 3/31/2012 3/31/2013	<u>Trailing</u> <u>3 Year</u> 3/31/2010 3/31/2013	<u>Trailing</u> <u>5 Year</u> 3/31/2008 3/31/2013	<u>Since</u> <u>Investment</u> <u>Inception</u>
INTECH Broad LCG (11/22/11) Russell 1000 Growth Index	\$13,676,769	6.9%	7.3%	N/A	4.4%	8.4%	12.6%	10.5%	N/A	N/A	19.2%
					3.8%	9.5%	14.7%	10.1%	13.1%	7.3%	18.8%
Wells Fundamental Select LCG (11/9/11) Russell 1000 Growth Index	\$14,167,087	7.1%	7.3%	N/A	3.3%	7.8%	13.9%	8.1%	N/A	N/A	18.2%
					3.8%	9.5%	14.7%	10.1%	13.1%	7.3%	18.8%
iShares Russell 1000 Growth Fund (07/31/11) Russell 1000 Growth Index	\$16,098,857	8.1%	6.0%	N/A	3.7%	9.1%	14.1%	9.7%	N/A	N/A	12.8%
					3.8%	9.5%	14.7%	10.1%	13.1%	7.3%	13.0%
Wedge Capital Large Cap Value QVM (12/29/06) Russell 1000 Value Index	\$13,587,442	6.8%	6.0%	N/A	4.2%	10.6%	18.1%	11.3%	12.7%	5.1%	2.7%
					4.0%	12.3%	21.4%	18.8%	12.7%	4.8%	2.3%
Advisory Research SMID Cap Value (11/1/12) ³ Russell 2500 Value Index	\$11,335,157	5.7%	5.0%	N/A	3.7%	11.5%	N/A	N/A	N/A	N/A	14.2%
					4.5%	13.4%	25.0%	21.2%	14.2%	8.8%	18.5%
IronBridge Small Cap Core Equity (12/2/03) Russell 2000 Small Cap Index	\$9,951,880	5.0%	5.0%	N/A	5.1%	13.1%	18.8%	12.7%	12.4%	7.0%	7.9%
					4.6%	12.4%	20.5%	16.3%	13.5%	8.2%	7.4%
Morgan Stanley Buy Write (12/06/11) CBOE Buy Write Index S&P 500 Index	\$14,546,872	7.3%	6.5%	N/A	3.6%	10.9%	15.2%	14.4%	N/A	N/A	18.8%
					2.2%	4.8%	5.2%	5.0%	6.9%	2.8%	10.2%
					3.8%	10.6%	17.2%	14.0%	12.7%	5.8%	21.5%
Subtotal: Domestic Equity (6/30/00)	\$93,364,064	47.0%	43.0%	35.0%	4.0%	10.0%	15.7%	10.6%	9.3%	4.8%	3.5%
Thornburg International Equity (1/31/11) MSCI EAFE Index	\$2,119,113	1.1%	1.5%	N/A	0.3%	2.5%	14.5%	6.5%	N/A	N/A	0.7%
					0.8%	5.1%	19.8%	11.3%	5.0%	-0.9%	2.7%
Wentworth Hauser & Violich (3/31/10) MSCI EAFE Index	\$2,191,571	1.1%	1.5%	N/A	0.0%	5.0%	16.7%	7.0%	3.6%	N/A	3.6%
					0.8%	5.1%	19.8%	11.3%	5.0%	-0.9%	5.0%
Subtotal: International Equity (6/30/00)	\$4,310,684	2.2%	3.0%	20.0%	0.1%	3.7%	15.6%	7.1%	0.1%	-4.1%	0.7%
TOTAL EQUITY INVESTMENTS	\$97,674,748	49.2%	46.0%	55.0%							
Core Fixed Income Managed Accounts											
Newfleet Asset Management (5/31/2001) Barclays Custom Index	\$13,852,872	7.0%	7.0%	N/A	0.1%	0.0%	5.4%	8.1%	9.3%	9.2%	7.1%
					0.0%	-0.1%	4.6%	7.2%	8.0%	8.2%	6.8%
Shenkman Convertible Bond Fund (12/23/11) BofA ML All US Convertibles Index	\$9,827,779	5.0%	5.0%	N/A	1.4%	3.9%	8.8%	7.0%	N/A	N/A	9.8%
					3.0%	7.6%	16.0%	12.2%	9.0%	6.8%	17.5%
Brandywine Global Opp Bond (1/1/08) Citigroup World Gov't Bond Index	\$9,967,362	5.0%	5.0%	N/A	0.5%	-0.4%	7.3%	9.3%	10.3%	8.2%	8.1%
					-0.3%	-2.8%	-1.6%	-0.7%	3.9%	2.8%	4.5%
First Eagle (7/11/12) BofA Merrill Lynch US High Yield Master II TR	\$10,042,490	5.1%	5.0%	N/A	0.9%	2.9%	10.3%	N/A	N/A	N/A	10.3%
					1.0%	2.9%	11.1%	13.1%	10.9%	11.3%	11.1%
TOTAL FIXED INCOME INVESTMENTS	\$43,690,503	22.0%	22.0%	22.0%							

Florida International University Foundation, Inc.
Preliminary Performance Summary
Ending March 31, 2013

Asset Class: Manager/Fund (Inception Date) Benchmark	Market Value	Current Alloc.	Tactical Target Alloc.	Strategic Target Alloc.	Current Month 2/28/2013 3/31/2013	Trailing 3 Months 12/31/2012 3/31/2013	Fiscal YTD 6/30/2012 3/31/2013	Trailing 1 Year 3/31/2012 3/31/2013	Trailing 3 Year 3/31/2010 3/31/2013	Trailing 5 Year 3/31/2008 3/31/2013	Since Investment Inception
Hedge Funds											
Archstone Offshore (5/1/10) HFR FOF: Diversified	\$8,751,872	4.4%	4.5%	N/A	1.8% 1.1%	5.6% 3.4%	12.0% 7.2%	8.4% 5.2%	N/A 2.3%	N/A 0.0%	4.2% 2.0%
Ironwood Partners (3/1/04) HFR FOF: Conservative	\$8,145,781	4.1%	4.5%	N/A	0.7% 0.5%	2.8% 2.5%	8.6% 6.1%	7.7% 4.2%	6.7% 2.1%	1.3% -0.4%	4.1% 2.2%
Ironwood Partners (NDM Gift) (8/1/05) HFR FOF: Conservative	\$2,352,928	1.2%	1.3%	N/A	0.6% 0.5%	2.8% 2.5%	8.8% 6.1%	8.0% 4.2%	6.9% 2.1%	1.3% -0.4%	3.6% 1.9%
Titan Advisors (3/1/07) HFR FOF: Diversified	\$9,274,574	4.7%	5.0%	N/A	1.0% 1.1%	3.5% 3.4%	7.4% 7.2%	5.8% 5.2%	5.0% 2.3%	3.9% 0.0%	4.9% 0.5%
Subtotal: Total Hedge Funds (3/31/02)	\$28,525,155	14.4%	15.3%	N/A	1.1%	3.9%	9.2%	7.3%	5.4%	1.2%	4.7%
Real Assets											
Cohen and Steers Realty (12/16/08) NAREIT US REIT Index	\$9,973,814	5.0%	5.0%	N/A	2.8% 3.0%	7.7% 8.1%	9.9% 12.6%	12.8% 17.1%	15.5% 17.7%	N/A 7.1%	21.0% 21.6%
PIMCO Real Return Liquid Comm. Fund (2/28/12) Dow Jones UBS Commodities Index (TR)	\$1,446,675	0.7%	1.0%	N/A	0.9% 0.7%	-0.6% -1.1%	5.0% 1.6%	1.5% -3.0%	N/A 1.4%	N/A -7.1%	-3.1% -3.9%
Deutsche Bank Liquid Comm. Fund (1/31/08) S&P GSCI	\$3,594,764	1.8%	2.0%	N/A	0.7% 0.8%	-1.7% 0.6%	6.0% 8.5%	-5.1% -5.0%	4.9% 3.0%	-5.7% -9.7%	-3.8% -7.8%
Subtotal: Real Assets (1/31/08)	\$15,015,253	7.6%	8.0%	N/A	2.1%	4.5%	8.5%	6.3%	10.8%	-1.4%	-0.5%
Private Equity											
DTC Private Equity II (\$5 Million) ¹ (12/15/05)	\$3,493,624	1.8%	3.0%	N/A			6.6%				7.3%
DTC Private Equity III (\$2.5 Million) ¹ (07/10/08)	\$1,328,857	0.7%	1.5%	N/A			0.2%				9.9%
Greenspring Global Partners IV (\$2.5 Million) ¹ (8/8/08)	\$2,291,387	1.2%	1.5%	N/A			5.8%				11.1%
Greenspring Global Partners V (\$2.5 Million) ¹ (1/19/12)	\$797,651	0.4%	1.5%	N/A			7.9%				12.7%
Medley Opportunity Fund II (\$2 Million) ¹ (9/14/12)	\$1,487,876	0.7%	N/A	N/A			N/A				6.0%
Apollo EPF Fund II (\$2 Million) ¹ (11/02/12)	\$422,667	0.2%	N/A	N/A			N/A				0.0%
Subtotal: Private Equity (12/31/05)	\$9,822,062	4.9%	7.5%	N/A	0.0%	1.2%	5.7%	13.2%	14.2%	9.2%	8.3%
Other Alternatives											
Foundation Enterprise Holdings I (3/31/11) ¹	\$574,000	0.3%	0.4%	N/A			0.0%				3.2%
JMOF - Morgan Stanley (2/1/2013)	\$1,412,815	0.7%	0.0%	N/A	2.4%	N/A	N/A	N/A	N/A	N/A	2.9%
JMOF - Raymond James (2/1/2013)	\$886,444	0.4%	0.0%	N/A	0.1%	N/A	N/A	N/A	N/A	N/A	0.1%
PIMCO All Assets All Authority (7/18/12) ² 50% MSCI World/50% Barclays Global Aggregate	\$87,996	0.0%	N/A	N/A	-0.4% 1.0%	0.3% 2.8%	10.5% 9.0%	N/A 6.6%	N/A 6.8%	N/A 3.4%	10.5% 9.0%
Student Investment Management Fund (3/31/09)	\$240,698	0.1%	0.1%	N/A	1.9%	7.9%	12.3%	10.7%	5.0%	N/A	4.7%
SunTrust Balanced Annuity Account (10/22/03) 70% Barclays Aggregate/30% S&P 500	\$316,878	0.2%	0.2%	N/A	1.5% 0.1%	4.2% -0.1%	6.0% 1.7%	2.0% 3.8%	6.8% 5.5%	6.6% 5.5%	5.9% 5.2%
Subtotal: Other Alternatives (10/31/03)	\$3,518,831	1.8%	0.7%	N/A	1.2%	3.1%	5.0%	3.5%	5.6%	4.4%	4.7%
TOTAL ALTERNATIVE INVESTMENTS	\$56,881,301	28.7%	31.5%	23.0%							
Cash & Cash Equivalents											
State of Florida Treasury Fund (7/01/10) 90 Day Treasury Bills	\$255,619	0.1%	0.5%	N/A	0.2% 0.0%	0.6% 0.0%	1.8% 0.1%	2.2% 0.1%	N/A 0.1%	N/A 0.2%	2.6% 0.1%
TOTAL CASH & EQUIVALENTS INVESTMENTS	\$255,619	0.1%	0.5%	0.0%							
TOTAL FUND	\$198,502,171	100.0%	100.0%	100.0%							

*These are short-term liquid funds

¹ For these investments, the returns displayed represent the internal rate of return.

² Deferred compensation

³ The strategy and benchmark expanded to small/mid cap effective 11.1.12

Variance Notes:

[1] The positive variance in contributions is due to timing on the collection of gifts. It is mainly the result of the acquisition of the Jewish Museum of Florida (JMOF), which resulted in a transfer of \$3.7 million in cash and investments to the FIU Foundation, as well as approximately \$500,000 in early collection of gifts amongst various colleges, schools and centers. The change in contributions receivable of \$(1.3) million, representing an excess of pledged payments over new signed gift agreements, reduces the positive cash variance of \$4.2 million down to \$2.8 million. The entire pledged revenue component is a variance as this non-cash item is not budgeted.

[2] The positive variance of \$11.6 million in other revenues is mainly driven by investment returns, which exceed the year-to-date budget by \$11.4 million. Investment returns for fiscal year 2012-13 were projected at 7.0% or \$12.8 million, based on a beginning balance of \$175 million. The monthly budgeted returns were forecasted based on our asset allocation and the historical performance of indexes for each asset class. Fiscal year-to-date investment gains on the portfolio through March 31, 2013 total 11.3%, or \$20.1 million. The biggest contributors to these gains were equities (our largest asset class), which were up 15.7%. Adding to the positive returns were gains made in alternative investments and fixed income of 8.3% and 6.6%, respectively. In addition, there is a positive variance of \$181,000 in MARC Building revenues, which is a result of unrealized gains related to the derivative liability on the swap portion of the building loan as well as being at 100% occupancy (a 5% allowance for vacancies was budgeted).

[3] The positive variance of \$3.8 million for university programs is mainly due to timing of expenses incurred in comparison to the budgeted amount for the following:

- \$2.7 million budgeted in support of three University construction projects have not yet been requested from the Foundation
- \$1.0 million in budgeted expenses supporting scholarships and programs have not yet been incurred

[4] The positive variance of \$752,000 for operations is mainly due to timing of expenses incurred in comparison to the budgeted amount for the following:

- \$567,000 in Capital Campaign expenses budgeted out of the General Reserve have not yet been incurred, \$144,000 of which will be salary savings as a result of Campaign positions not filled as expected
- \$107,000 as a result of savings in Repairs and Maintenance related to the MARC Building
- \$53,000 as a result of savings in Repairs and Maintenance related to the Washington properties (Foundation Enterprise Holdings I)
- \$33,000 due to low interest rate environment, which has resulted in lower than budgeted interest payments on the swap portion of MARC Building loan

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Financial Performance Review – Third Quarter FY 2012-13

Proposed Committee Action:
None. Discussion Item.

Background Information:
The Financial Summary Overview provides the budget variance analysis for the third quarter of Fiscal Year 2012-13.

Supporting Documentation: Financial Summary Overview, Third Quarter FY 2012-13

Facilitator/Presenter: Kenneth A. Jessell

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Florida International University
Financial Summary Overview¹
FY 2012-13

	Budget	Current Year Actual	Year To Date March 2013	
			Variance	
			\$	%
<i>(\$ in millions)</i>				
Revenue / Receipts				
University				
Educational and General (net) ²	284.1	290.6	6.6	2%
University	253.6	260.3	6.8	3%
College of Medicine	30.5	30.3	(0.2)	-1%
FIU Self-Insurance Program	0.5	0.5	0.0	8%
Auxiliary Enterprises	152.0	145.8	(6.2)	-4%
Intercollegiate Athletics	19.2	20.2	1.0	5%
Activities and Service	12.7	12.7	0.1	1%
Technology Fee	6.8	6.6	(0.2)	-2%
Board Approved Fees	0.5	0.2	(0.3)	-58%
Contracts and Grants	65.3	68.5	3.2	5%
Student Financial Aid	148.4	135.4	(13.0)	-9%
Concessions	0.9	0.6	(0.3)	-35%
Direct Support Organizations				
FIU Athletic Finance Corp	3.3	3.6	0.3	10%
FIU Foundation Inc	14.6	17.6	3.0	21%
FIU Health Care Network	1.1	0.7	(0.4)	-34%
FIU Research Foundation	-	0.1	0.1	0%
Interfund Adjustments ³	(12.2)	(13.5)	(1.2)	10%
Total Operating Revenues	697.0	689.7	(7.2)	-1%
University Treasury (net)	9.5	19.3	9.8	103%
FIU Foundation Inc	8.7	20.1	11.4	130%
Total Investment Revenues	18.2	39.3	21.2	116%
Total Revenues / Receipts	715.2	729.1	13.9	2%
Expenses				
University				
Educational and General (net)	289.5	275.0	14.5	5%
University	264.1	251.4	12.7	5%
College of Medicine	25.4	23.6	1.8	7%
FIU Self-Insurance Program	0.5	0.1	0.3	69%
Auxiliary Enterprises	126.1	117.1	9.1	7%
Intercollegiate Athletics	18.4	18.8	(0.4)	-2%
Activities and Service	13.7	13.1	0.6	4%
Technology Fee	6.5	4.4	2.1	32%
Board Approved Fees	0.3	0.2	0.1	22%
Contracts and Grants	65.9	67.2	(1.3)	-2%
Student Financial Aid	145.3	134.7	10.7	7%
Concessions	0.5	0.4	0.2	31%
Direct Support Organizations				
FIU Athletic Finance Corp	1.9	1.7	0.2	11%
FIU Foundation Inc	15.4	10.8	4.5	29%
FIU Health Care Network	2.4	2.2	0.2	7%
FIU Research Foundation	0.0	0.0	(0.0)	-15%
Interfund Adjustments ³	(12.2)	(13.5)	1.2	-10%
Total Expenses	674.2	632.4	41.8	6%
Principal Payment of Debt ⁴	0.1	0.1	(0.0)	0%
Change in Net Assets (incl. Investments)	40.9	96.6	55.7	136%
Change in Net Assets (excl. Investments)	22.7	57.3	34.6	152%

Notes:

¹ The financials presented above reflects the state budgeting methodology which differs from full accrual Financial Statements. The following have the most significant impact:

- **Depreciation of Assets:** For budgeting purposes equipment purchases are fully expensed in their acquisition year, therefore depreciation is not included in the budget.
- **Payables:** At fiscal year-end, E&G expenses will include year end commitments (encumbrances) which have not yet been invoiced.
- **Unrealized gains and losses:** The investment results are recognized as revenues in the budget however GASB accounting principles require that it be recorded as a non-operating revenue / expense.

² E&G revenues include State Funding and Tuition and are net of waivers, uncollectible amounts and 30% Financial Aid need-based amounts per BOG regulation. The difference between E&G Revenues and Expenses will be funded from prior years carry forward.

³ Interfund transfers have been included resulting in higher revenue and expenses by fund allowing for an individual fund performance analysis. The interfund adjustments above eliminate this double counting. However, interfund transactions such as tuition funded by scholarships and auxiliary services provided to other units have not been eliminated. Since revenues and expenses are equal, the interfund adjustments are the same for both.

⁴ Principal payment of debt reflected above per BOG requirement that debt service payments be shown on a cash basis.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Office of Internal Audit Status Report

Proposed Committee Action:
None. Discussion Item.

Background Information:
The Office of Internal Audit Report provides an update on completed audits, audit work in progress, and a follow-up status report since the Finance and Audit Committee last met on March 6, 2013.

Supporting Documentation: Office of Internal Audit Status Report

Facilitator/Presenter: Allen Vann

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Office of Internal Audit Status Report

BOARD OF TRUSTEES

June 5, 2013

Date: June 5, 2013

To: Board of Trustees and Finance and Audit Committee

From: Allen Vann, Audit Director

Subject: OFFICE OF INTERNAL AUDIT STATUS REPORT

I am pleased to provide you with the quarterly update on the status of our office's work activities. Since our last update to you on March 6, 2013, we completed three audits:

- 1. FIU Online Program (University College)** – Enrollment in online courses has consistently increased for the last three academic years and represents 19% of total University wide enrollment for academic year 2012. During fiscal year 2012, FIU Online generated revenues from the distance learning fee totaling \$12.3 million. It expended \$7 million, transferred \$4.8 million to participating academic units and applied an additional \$5 million towards capital funds. We evaluated whether revenue and expenditure streams were properly accounted for and were applied towards their intended educational activities within established University policies and procedures, applicable laws, rules and regulations. We also evaluated related information technology controls to ensure that they were adequate and effective.

Our audit disclosed that the established financial controls and procedures for administering the distance learning fee need to be improved. There were particular weaknesses in compliance with policy and procedures related to distance learning fee related expenditures. The audit resulted in twenty-seven recommendations, which management agreed to implement.

- 2. The Wolfsonian-FIU Museum (Academic Affairs)** – The Museum currently oversees a collection of nearly 147,000 objects of art and rare books dating from the late nineteenth to the mid-twentieth century. For the fiscal year ended June 30, 2012 the Museum generated \$2.8 million in revenue supplemented by an additional \$1.2 million in University support to cover operating costs of \$4 million. We reviewed the Museum's operations to determine whether the art collection was being properly maintained and safeguarded; payroll and other expenditures were appropriate; gift shop controls were adequate; and information technology risks were mitigated. This included all of the Museum's inventory records, revenue and expenditure accounts, as well as, FIU Foundation accounts.

Financial controls were generally adequate but the Museum operates a redundant financial system parallel to the one required by the University. Process controls and compliance with policy and procedures were also generally followed but with significant weaknesses in access and segregation of duties controls relating to the collection and corresponding record keeping. While our limited inventory tests did not disclose anything of significance missing, there was a lack of adequate routine inventory procedures, which would ensure that the collection is fully intact. Furthermore, the poor physical condition of the Annex building, where most of the collection is stored, poses a risk to the preservation of the collection. The Museum Shop, an auxiliary operation, has lost money in four of the last five years. There are also some opportunities to strengthen the IT controls, but otherwise IT risks were generally mitigated. The audit resulted in twenty-nine recommendations, which management agreed to implement.

- 3. Student Health Services (Student Affairs)** – The University provides affordable and accessible medical care and promotes healthy lifestyles through education, mentorship, and research activities for its students on both the Modesto Maidique and Biscayne Bay campuses. Student Health Services had a total of 31,810 patient visits in the fiscal year 2011-2012 and had over 17,000 visits as of December 31, 2012. During fiscal year 2012 approximately \$3.9 million in student health fees and approximately \$1 million in revenue were used for student health services and other related operations.

Overall, our audit disclosed that the Student Health Services' procedures relating to revenues and expenditures were adequate and appropriately aligned with the University policies and procedures, applicable laws, rules and regulations. However, there were areas where internal controls need strengthening, particularly in the areas of billing and collections, payroll administration, and pharmacy inventory. The audit resulted in ten recommendations, which management agreed to implement.

We are currently working on the following audits:

1. Controls over Salary Costs Charged to Grants (Division of Research)
2. University Police Campus Safety (Police Department)
3. Review of Management's Actions to Implement Prior Audit Recommendations
4. Healthcare Network Billing, Collections & E Medical Record Systems (HWCOM)
5. DPR Construction – Science Classroom Complex (Facilities)

Follow-up Status Report:

Twice a year we survey management on their progress completing past recommendations. According to management, 30 of the 43 recommendations due for implementation this quarter were completed. They are working to complete the remaining 13 recommendations.

Areas Audited	Total Due for Implementation	Implemented	Partially Implemented
College of Medicine	14	8	6
Athletics Department	11	8	3
University Libraries	8	6	2
Division of IT	4	4	0
Facilities Management Department	2	0	2
Department of Emergency Management	2	2	0
Division of Research	1	1	0
College of Engineering & Computing	1	1	0
Total	43	30	13
Percentage	100%	70%	30%

The Division of IT also reportedly implemented the one remaining a recommendation made in a report issued by the State Auditor General. Updates for the partially implemented recommendations follow:

College of Medicine – 6 Partially Implemented

1. Audit of the Herbert Wertheim College of Medicine Information Systems Security Controls (October 2012)

Recommendation No. 1.13 – Update the Continuity of Operations Plan to include training, testing, hardware and software restore time requirements, alternate operational methods, vendor services, and back up requirements.

Management's Action Plan to Complete: This will be performed as part of the Disaster Recovery implementation slated for completion June 2013.

Original Target Date: February 2013

New Target Date: June 2013

Recommendation No. 1.14 – Perform a business impact analysis for all critical business operations.

Management's Action Plan to Complete: This will be performed as part of the Disaster Recovery implementation slated for completion June 2013.

Original Target Date: February 2013

New Target Date: June 2013

Recommendation No. 2.1 – Review and reorganize user groups and their related administrators based on logical access requirements.

Management's Action Plan to Complete: We are currently in transition to centralizing card access control within HWCOM Facilities operations. Key Bank (FMD) will continue to maintain ability to grant or deny access.

Original Target Date: December 2012

New Target Date: June 2013

Recommendation No. 2.3 – Provide Key Control with all acceptable use procedure forms.

Management's Action Plan to Complete: Our procedure will cross reference to FMD's website for Key Control which includes an online form at <http://facilities.fiu.edu/keyrequest.asp>. The procedure, currently under development, will call for HWCOM HR to provide a list of separated employees to facilities operations which will be purged from access.

Original Target Date: December 2012

New Target Date: June 2013

Recommendation No. 2.5 – Periodically review badge access reports to ensure access is appropriate.

Management's Action Plan to Complete: The software provides an audit report on who's received access to rooms. Procedure is under development for periodic reviews, record retention and actions taken on the review process.

Original Target Date: December 2012

New Target Date: June 2013

Recommendation No. 3.7 – Develop and implement a formal audit log review process.

Management's Action Plan to Complete: Log reviews are performed; Checklists are developed; Documentations under development.

Original Target Date: December 2012

New Target Date: May 2013

Athletics Department – 3 Partially Implemented

1. Audit of the South Beach Wine and Food Festival (September 2012)

Recommendation No. 1.1 – Ratify a written agreement outlining the cohosts' respective duties and responsibilities.

Management's Action Plan to Complete: A facilities use agreement has been executed. A second agreement is being formulated to include broader duties and responsibilities.

Original Target Date: December 2012

New Target Date: September 2013

Recommendation No. 2.2 – To verify the completeness of reported ticket sales and related wire transfers, management should consider engaging an independent CPA firm or alternatively have the Office of Internal Audit perform an audit of IMG's books and records.

Management's Action Plan to Complete: An outside CPA firm has been engaged, audit beginning on April 29, 2013.

Original Target Date: December 2012

New Target Date: June 2013

Recommendation No. 5.1 – Develop an operations manual to document current policies and procedures.

Management's Action Plan to Complete: Management has not had the available Human Resources to fully implement.

Original Target Date: January 2013

New Target Date: March 2014

University Libraries – 2 Partially Implemented

1. Audit of the University Library (September 2012)

Recommendation No. 1.1 – Use and periodically update the Library Collection Policy Statements.

Management's Action Plan to Complete: Updated Policy is currently being drafted, with input to be processed from diverse stakeholders: Collection Management Advisory Committee; Library Liaisons; Faculty Senate Library Committee; Administrative Team.

Original Target Date: March 2013

New Target Date: July 2013

Recommendation No. 2.1 – Activate ALEPH fee assessment and privilege blocks for all patrons.

Management's Action Plan to Complete: All fee assessments and privilege blocks are in place for student accounts. Students lose library privileges (their card no longer functions for book/video/equipment loans) until they have returned the lost item or paid their lost item. Student Financials blocks the student from registering or obtaining a transcript if they have an outstanding balance of \$100 or more, including late fees. The Aleph system also always blocks online renewals once a late fee has accrued, forcing students to pay the fine and come to the library in person.

In addition, after acceptance at the April DAC (Dean's Advisory Council) meeting, the late and lost book fees and patron blocks will now be applied universally to include faculty, starting August 15th, 2013.

Original Target Date: On-going

New Target Date: August 2013

Facilities Management Department – 2 Partially Implemented

1. Audit of the Construction Costs - Parking Garage Five (April 2012)

Recommendation No. 1.1 – Prior to closeout and releasing retainage, the Facilities Management Department should take necessary steps to recover or otherwise resolve the potential overcharges and unsupported costs with Turner Construction Company.

Management's Action Plan to Complete: Final WASD coordination permitting was completed, approved & implemented on February 2013. Turner Construction is actively closing out the construction portion of the project that was dependent on final WASD process. We do not anticipate any problems resolving the observations made in the report.

Original Target Date: December 2012

New Target Date: May 2013

2. Audit of the Repairs and Maintenance and Warehouse Operations (April 2012)

Recommendation 1.1 – Work with Purchasing Services to competitively select one or more vendors for projects exceeding \$75,000.

Management's Action Plan to Complete: An RFP was issued October 19, 2012 but was cancelled due to an inadequate response. A second RFP was revised & re-issued March 12, 2013. We are optimistic that the second RFP will generate a better response from the market.

Original Target Date: April 2013

New Target Date: May 2013

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Treasury Report

Proposed Committee Action:
None. For information only.

Background Information:

The Treasury Report presents the Treasury summary and provides an update on liquidity, investments and a comparison of fiscal year-to-date performance vs. benchmarks by investment style for the quarter ending March 31, 2013.

Supporting Documentation: Treasury Report

Facilitator/Presenter: Phong Vu

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OVERVIEW

The University's total liquidity position of \$325.9 million was 1.99 times the debt position of \$164.1 million at the quarter end and 1.59 times total debt of \$204.5 million, which includes Direct Support Organization ("DSO") outstanding balances.

This compares unfavorably to the 2.76 Liquidity to University Debt ratio and 2.06 Liquidity to Total Debt ratio for the same period last year. These ratios have dropped significantly due to two factors: net cash outflows have increased by \$50.0 million year-over-year and debt increased by \$37 million compared to this time last year with the issuance of new housing debt.

LIQUIDITY

Real Days Payable

Of the liquidity position of \$325.9 million, \$155.5 million, or 48 percent, of these balances were accessible within 5 business days (See *Liquidity Allocation* chart for detail of available liquidity). The university had 40 real days payable¹ ("RDP") versus 74 RDP in FYTD 2012. The variance in RDP was due mainly to the higher outflows FYTD 2013.

Stress Tests

The university analyzes the possible effect of negative market performance on its liquidity position. At quarter end, difficult investment conditions that generate a projected 10 percent portfolio loss scenario would equate to \$33.1 million in unrealized losses. Liquidity, as measured by 5 day accessibility, would drop to \$145.7 million, still 45 percent of the total current available cash and investment balances. RDP would fall to 37 days based on FYTD outflows.

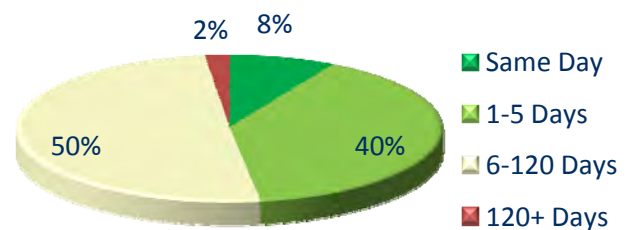
Extreme market conditions, represented by a 22 percent loss scenario or \$72.2 million in unrealized losses to the portfolio, would result in a projected drop in liquidity to \$124.1 million, or 38 percent of the total current available balances. This balance translates into 32 RDP based on FYTD outflows.

Sources²

The University started the fiscal year with \$69.1 million in cash balances³ and \$771.2 million was transferred from the state and operations. Through the third quarter last fiscal year, the university had inflows totaling \$741.9 million from the same sources. On average, \$4.0 million flowed into the university each business day FYTD 2013 versus \$3.8 million/day in FY2012.

For the quarter, velocity of cash inflows was slightly higher than the FYTD average at \$5.0 million/day and higher than the prior fiscal year's third quarter rate of \$4.5 million/day.

LIQUIDITY ALLOCATION



¹ Real Days Payable represents the available balance of liquid funds divided by the average cash outflows of the university. The calculation uses the available balance in the university's bank accounts plus the market value of investments that are accessible within 5 business days as its balance of liquid funds.

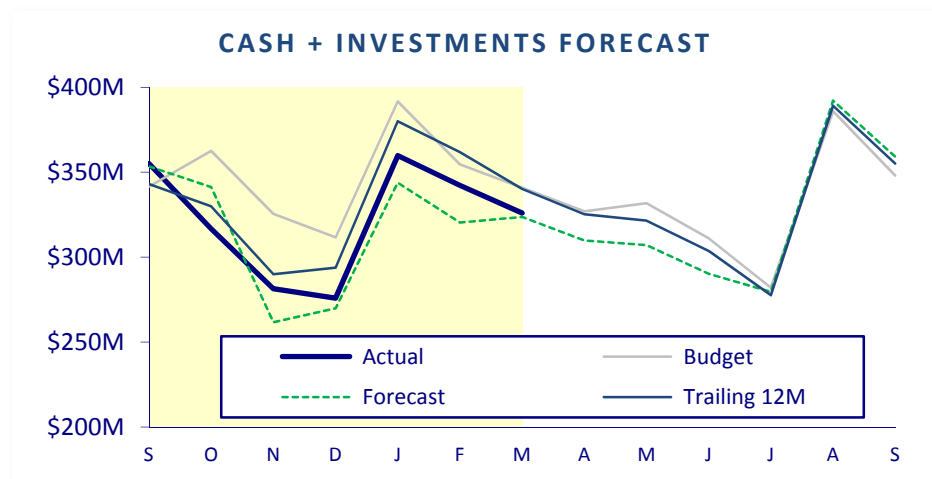
² Sources reported include transfers from the state, transfers from any bond proceeds on debt funded projects and cash from operations. The Treasury Summary details transfers from the state in the W/C (Working Capital Pool) Transfers.

³ Cash includes Working Capital Pool assets and cash balances in the concentration bank account.

Uses

FYTD, the university has used \$758.9 million and ended the period with \$81.4 million in cash balances. In FY 2012, uses totaled \$709.1 million through Q3.

For the quarter, the velocity FYTD 2013 Q3 cash outflows increased to \$4.3 million/day from \$4.1 million/day in FYTD 2012 Q2. The increase in average cash outflows resulted in uses totaling \$270.7 million versus \$259.4 million for the



same time period in FY 2012. Cash flows from the university's A/P disbursement account decreased by \$35.2 million in FY 2013 versus FY 2012. This decreased outflow was offset by \$47.0 million more in payroll related disbursements in FY 2013 Q3 versus FY 2012 Q3.

Forecast

Combined Cash and Investment Balances continue to follow historical seasonality. The rolling forecast was just 0.7 percent higher than actual balances by period end. Variance

versus the budget was 4.6 percent lower than the projected combined balances and versus last year, 4.2 percent lower. For the next quarter, the university should experience a steady drawdown in the balances lasting through the first quarter of FY 2014, when the start of the Fall 2013 semester will generate large cash inflows (See *Cash + Investment Forecast* chart for month-by-month projections).

INVESTMENTS

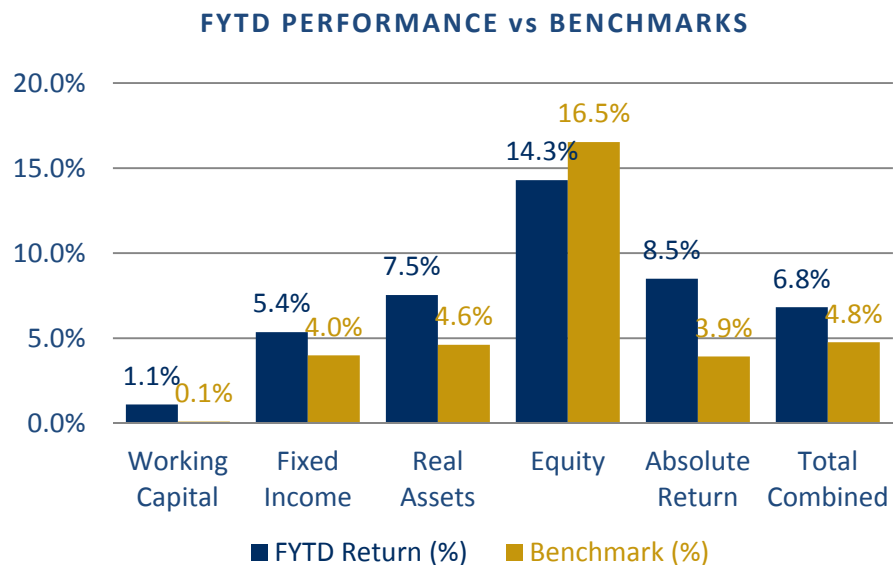
Performance

FIU's operating portfolio continues to **outperform** the State Treasury investment pool ("SPIA"), returning 5.0 percent since inception versus the SPIA's 3.2 percent for the same time period. So far, in FY 2013, the portfolio is up 6.8 percent. This compares to 2.5 percent for the same period last year. The Strategic Capital and Reserve Pools gained 8.7 percent while the Working Capital Pool gained 1.1 percent. Returns from the SPIA totaled 1.8 percent during the same period (See *FYTD Performance vs. Benchmarks* chart for additional performance detail by asset class). This compares to 1.5 percent for the Working Capital Pool and 3.2 percent for the Strategic and Reserve Capital Pools for FYTD for the same period last year.

Four investment managers underperformed their benchmarks for the period: International Equity Manager (15.4 percent versus 15.7 percent benchmark), US Small Cap Manager (16.9 percent versus 20.5 percent benchmark), Global REITs Manager (17.5 percent versus 18.6 percent benchmark) and Commodities Manager (1.6 percent versus 1.8 percent benchmark).

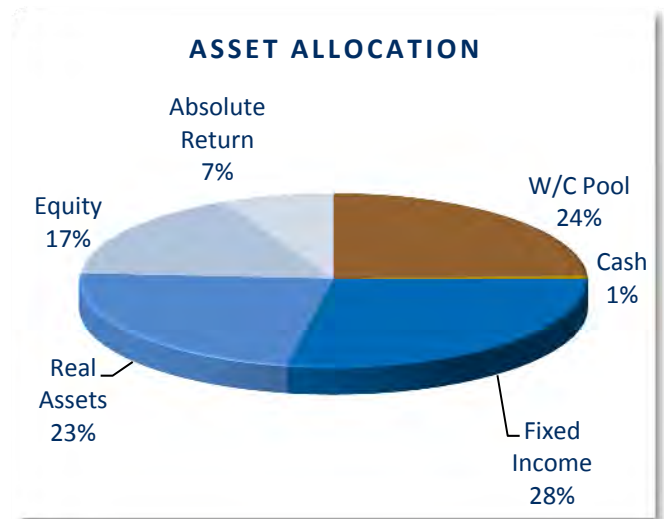
Composition

Asset allocations at the end of FY 2013 Q3 remained within policy



guidelines. However, the continued strong performance of the REITs manager, in the Real Assets category, is generating market values that are reaching the upper limits of the policy range (See *Asset Allocation* chart for detail of asset allocation at quarter end).

The quarter-end market value of the University's operating funds portfolio and cash \$324.0 million. This balance reflects an increase of \$48.2 million, or 17.5 percent, from the previous quarter and is in line with quarter-to-quarter seasonality of cash flows. Compared to the same time last fiscal year, the market value of the portfolio is \$14.3 million less due to increases in uses totaling \$49.8 million. The reduction was offset by increases in sources of \$29.3 million and the 7.2 percent gains in the portfolio over that last 12 months.



DEBT

Aggregate

The University and DSOs ended FY 2013 Q3 with \$204.5 million in outstanding debt versus \$165.0 million for the same period in FY 2012. The aggregated interest rate for the University and DSO issuances was 4.3 percent. At the end of FY 2013 Q3, \$189.0 million (92.4 percent) of the University and DSOs' outstanding debt was based on fixed interest rates. The remaining obligations of \$15.5 million (7.6 percent) were based on variable interest rates. The variable interest rate debt instruments are obligations of the AFC and the Foundation.

Auxiliaries

The University's auxiliary debt of \$164.1 million consists of revenue bonds totaling \$114.0 million for the housing auxiliary and \$50.1 million for parking auxiliary for FY 2013 Q3. In comparison, FY 2012 Q2 auxiliary debt consisted of revenue bonds totaling \$70.3 million for housing and \$52.8 million for parking. The year over year increase was due to the bond issuance for the new residential housing project that was delivered on May 3, 2012. The average interest rate for the aggregated housing bonds was 4.1 percent and 4.6 percent for the aggregated parking bonds.

The housing bonds are rated A+/A/Aa3 (Fitch/S&P/Moody's). The parking bonds are rated A+/AA-/Aa3 (Fitch/S&P/Moody's). The bonds ratings are unchanged from last year.

On April 23, 2013, the University received final approval to issue parking revenue bonds in an amount not to exceed \$33.5 million. The University agreed not to raise the transportation access fee paid by students for the next six years, unless necessary to maintain existing bond ratings or to comply with bond covenants. The proceeds of the bonds will be used to build Parking Garage 6 to the west of the Red Parking Garage. Parking Garage 6 will include 35,000 gross square feet of unfinished shell space, which will be available for retail, food services and additional administrative services offices. Additionally, the approval included provisions for the refunding of the 1999 and 2002 parking bonds in order to take advantage of favorable interest rates and repayment of the 1995 Series parking bonds.

Direct Support Organizations

Currently, DSOs' outstanding debt of \$40.4 million includes stadium bonds with \$32.7 million outstanding and a Foundation loan with \$7.7 million outstanding. In FY 2012 Q3, DSOs had outstanding debt of \$42.1 million including \$34.0 million Athletics Finance Corporation (Stadium) debt and an FIU Foundation, Inc. loan (MARC building) with \$8.1 million outstanding. The average interest rate for the stadium bonds was 4.4 percent and 4.0 percent for the Foundation Loan. Neither of the DSO's nor the debt is rated.

Period Ending March 31, 2013

(000's)

OVERVIEW
Liquidity Position

Cash + W/C Pool	\$ 81,411
Strategic + Reserve Pools	244,532
Total	\$ 325,943

Debt Position

University Debt	\$ 164,080
DSO Debt	40,449
Total	\$ 204,529

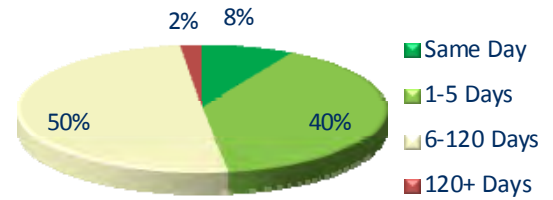
Liquidity/University Debt	1.99
Liquidity/Total Debt	1.59

LIQUIDITY
Availability

Same Day	\$ 26,770
1-5 Days	128,759
6-120 Days	164,206
120+ Days	6,208
Total	\$ 325,943

Real Days Payable (<5 Days)

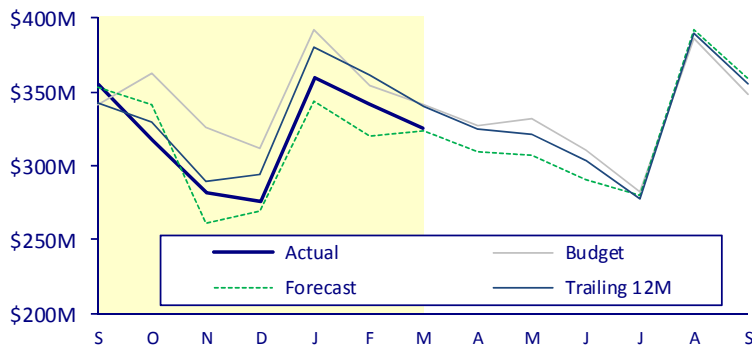
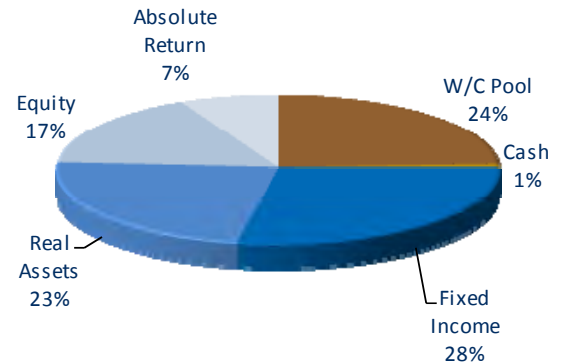
MTD Outflows	49
QTD Outflows	36
YTD Outflow	40

LIQUIDITY ALLOCATION

CASH SOURCES AND USES

Sources	MTD	QTD	YTD
Opening W/C Pool Balance	\$ 96,359	\$ 33,375	\$ 58,336
Opening Cash Balance	3,500	4,712	10,801
From State	20,110	78,495	191,634
From Operations	28,032	235,507	579,528
Uses	MTD	QTD	YTD
To Payroll	(37,123)	(106,400)	(320,129)
To Operations	(25,129)	(81,767)	(264,225)
To Student	(4,338)	(82,510)	(174,534)
Cash + W/C Pool	\$ 81,411	\$ 81,411	\$ 81,411

INVESTMENTS

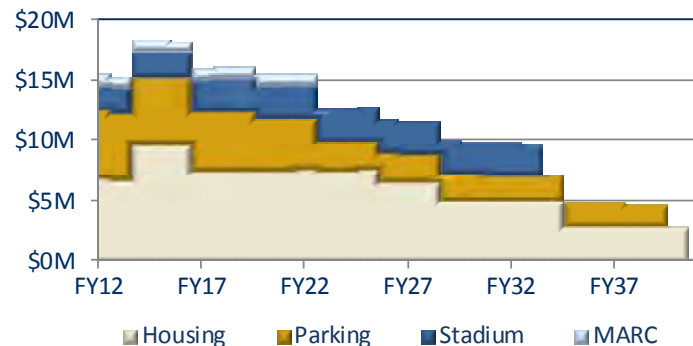
Cash + W/C Pool	Balance	FYTD	Last 1Y
W/C Pool	\$ 79,470	1.1%	1.6%
Cash	1,941	0.0%	0.0%
Strategic + Reserve Pools			
Fixed Income	91,009	5.4%	7.4%
Real Assets	75,245	7.5%	8.3%
Equity	54,596	14.3%	9.7%
Absolute Return	23,683	8.5%	8.2%
Total	\$ 325,943	6.8%	7.2%

CASH + INVESTMENTS FORECAST

ASSET ALLOCATION

DEBT

University	O/s Balance	Avg. Rate
Housing (Aa3/A/A+)*	\$ 113,975	4.1%
Parking (Aa3/AA-/A+)*	50,105	4.6%
Direct Support Organizations		
AFC (Stadium)	32,749	4.4%
Foundation (MARC)	7,700	4.0%
Total Outstanding Debt	\$ 204,529	4.3%

*(Moody's/S&P/Fitch)

Fixed Rate Debt	189,040	92.4%
Variable Rate Debt	15,489	7.6%

ANNUAL DEBT SERVICE


THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

Subject: Business Services Report

Proposed Committee Action:
None. For information only.

Background Information:
The Office of Business Services Report provides information on services, sales, investments and venues.

Supporting Documentation: Business Services Report

Facilitator/Presenter: Aime Martinez

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UPDATES

Summer 2013

- FIU's new Ricoh Copy Print Pack & Ship stores at MMC and BBC have proven tremendously successful since opening in January. **Ricoh@FIU** offers full copying, printing and finishing services, as well as packaging services, packaging supplies, shipping by all major carriers, photo printing and mailbox rentals.
- With new retail space opening up in PG-6 and in the Graham Center, we have begun negotiations with vendors to provide cellular, computer, electronics, art supplies, pharmaceutical and barber shop services, to name a few.
- **The Fresh Food Company**, FIU's all-you-care-to-eat restaurant located in GC, will be fully renovated this summer. The project will include new food stations, expanded seating and an attractive modern décor.
- **The Management and New Growth Opportunity (MANGO) building** will feature Panda Express, Starbucks and Taco Bell with over 6,000 sq. ft. of seating designed to foster collaboration and community engagement. The price points, product offerings and brand recognition of these venues will allow us to create a new destination hub for the North West quadrant of MMC that will attract the entire FIU community. Design is underway for the new building which is scheduled to open fall of 2014.

QUICK FACTS

Services Under Management

- 46 Food and Retail Venues, Beverage & Snack Vending, FIU *One Card* Program, Office Supplies, Printing and Copying, Multi-use Facilities, Property Management and University-Wide Advertising.

Investments

- This fiscal year Business Services is on track to invest \$7.7M to build out new facilities, expand services and increase indoor and outdoor seating to help foster affinity and retention at FIU. Business Services also contributes over \$1.8M annually to fund university initiatives, provide scholarships, underwrite student services and support FIU facilities.

Revenues

- As of March 2013, expanded venues like Einstein and Sushi Maki are showing strong gains versus prior year, +42% & +58% respectively. Additionally, Almazar has proven to be a tremendous success with over 14,000 transactions and sales exceeding \$119K in the Spring semester. Services like the Pronto Wash and Wells Fargo are also experiencing significant growth.

Barnes & Noble at FIU

- Barnes and Noble launched their new textbook adoption platform *Faculty Enlight* in April 2013. The platform creates a digital experience that, for the first time ever, offers faculty the opportunity to research and adopt textbooks in one convenient place, saving them time while making the adoption process easier than ever. Barnes and Noble at FIU is expected to launch a new design website this summer.

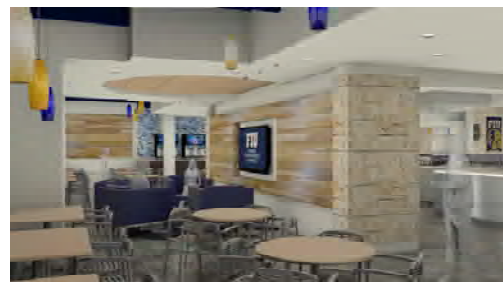
FIU One Card/Wells Fargo

- Over 52,000 *One Cards* have been issued and over 10,000 *One Cards* have been linked to a Wells Fargo account, which represents a 20% penetration rate.

Marketing and Consumer Insights

- Through the summer, shopFIU will engage Peer Advisors and Resident Assistants to help promote services available to new and returning students.
- The OBS Quality of Services study was fielded in April showing notable improvements in measures of customer service among Dining, Office

The Fresh Food Company Renovation Opening fall 2013



Mango Opening fall 2014



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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

SUBJECT: Athletics Update

Proposed Committee Action:
None. For information only.

Background Information:

The Athletics Update provides a fundraising report and financial highlights since the Finance and Audit Committee last met on March 6, 2013.

Supporting Documentation: Athletics Report

Facilitator/Presenter: Pete Garcia

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

ATHLETICS UPDATE

Reports *(For Information Only – no action required)*

Pete Garcia, Executive Director of Sports & Entertainment

Fundraising Report

FIU Foundation, Inc.
Preliminary Recap of Statement of Activities
Through the Period Ended March 31, 2013 (in thousands)

	Actual	Budget	Variance
Revenues	\$716	\$814	(\$98)

Unfavorable variance driven by timing of collection of US Century Bank Arena naming rights of \$200 thousand budgeted for receipt in February, received in April.

FIU Foundation, Inc. unaudited and unofficial preliminary results for the period ended April 30, 2013 (in thousands):

	Actual	Budget	Variance
Revenues	\$935	\$908	\$27

Financial Highlights

Based on Athletics Finance Corporation, unaudited preliminary recap through the period ended March 31, 2013

- Year-to-date Net Income excluding debt service was \$2.7 million and favorable \$212 thousand vs. budget
 - Primary drivers include:
 - Favorable Investment Gains \$133,431
 - Favorable Operating Expenses \$102,104
 - Offset by unfavorable Operating Revenues \$24,953
- The debt coverage covenant requirement is forecasted to be met for the period ending June 30, 2013.

THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

SUBJECT: Emergency Management Update

Proposed Committee Action:
None. For information only.

Background Information:

The Emergency Management Status Report provides updates on training and exercises, preparedness and the Emergency Notification System since the Finance and Audit Committee last met on March 6, 2013.

Supporting Documentation: Emergency Management Status Report

Facilitator/Presenter: Ruben D. Almaguer

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**Florida International University
Board of Trustees
Finance and Audit Committee**
June 5, 2013

Emergency Management Status Report
As of May 8, 2013

Training and Exercises

On May 28, 2013, the Department of Emergency Management (DEM) will facilitate FIU's annual hurricane preparedness tabletop exercise with the University President and members of his Executive staff. Officials from the US Southern Command, the Office of Foreign Disaster Assistance (OFDA), the National Hurricane Center and Miami-Dade Office of Emergency Management are also expected to attend in order to enable staff to participate in a realistic manner in an increasingly complex scenario and to continue to foster FIU's engagement with the local and global community. In April, DEM staff participated in a humanitarian response tabletop exercise with the US Southern Command.

FIU's Director of Emergency Management, Amy Aiken, was asked by the Board of Governor's emergency management liaison to meet with the Chancellor of the Florida State University System (SUS) as part of a small group to discuss current trends in safety and security at universities. This meeting will occur prior to the annual SUS emergency management hurricane preparedness meeting in Tallahassee. The following day, FIU and other SUS emergency management staff will be participating in Florida State University's hurricane exercise as evaluators.

DEM staff continues to train departments on our web based continuity of operations planning tool known as FIU Ready. All units are expected to have a completed plan. DEM staff continues to conduct informational sessions on emergency preparedness and FIU's emergency notification system to various units throughout the University.

Preparedness

DEM staff is working with the University's Division of External Relations to develop a hurricane preparedness campaign to be launched the first week of June to mark the beginning of the 2013 hurricane season. In August, when the majority of our students and faculty are back on campus, another launch will occur as the most active months of the hurricane season get underway.

Emergency Notification System

Staff from DEM, FIU Police and the Division of Information Technology are working to finalize selection of a new vendor for the University's emergency notification system.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

SUBJECT: University Compliance Report

Proposed Committee Action:
None. For information only.

Background Information:

The University Compliance Program Report provides an update on the status of compliance initiatives since the last report dated February 6, 2013.

Supporting Documentation: University Compliance Report

Facilitator/Presenter: Leyda Benitez

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MEMORANDUM

University Compliance Office

To: The Florida International University
Board of Trustees Finance and Audit Committee

From: Leyda Benitez, J.D.
University Compliance Officer & Interim Privacy Officer

Subject: University Compliance Program Report

Date: May 10, 2013

The University Compliance Office respectfully submits this interim report to the Finance and Audit Committee of The Florida International University Board of Trustees on the status of compliance initiatives since the February 6, 2013 report. As you know, during the March 6, 2013 meeting of this Committee, the University Compliance Officer had the opportunity to present both an oral and a written report. For the September, 2013 meeting, the report will include metrics based on compliance initiatives that took place during FY 2012-2013. Thus, this current report is intended as a brief synopsis of ongoing initiatives.

Executive Summary

This interim report briefly describes progress on ongoing compliance initiatives.

A. Current Compliance Initiatives and Activities:

1. New Florida Law: Mandatory Reporting of Known or Suspected Child Abuse, Neglect or Abandonment for Universities: An update is provided on the status of FIU's efforts to implement Section 39.205, Florida Statutes (2012), part of House Bill 1355, Florida Statutes, known as the Vulnerable Persons Act:
 - a. Draft policy entitled Mandatory Reporting of Child Abuse, Abandonment and Neglect was presented for the second time to the Operations Committee and to the Dean's Advisory Council on April 1, 2013 and April 10, 2013, respectively. Policy is completed.
 - b. Dr. Maureen Kenny, Professor, Department of Leadership and Professional Studies in the College of Education and Director, Graduate Program in Counselor Education, who is the University's resident subject matter expert in child abuse prevention and

- professional reporting requirements, provided two education and training sessions on March 20, 2013 and April 15, 2013 attended by a total of 91 faculty, staff and students.
- c. Work has begun on Phase II of this project which will address what minimum safeguards should be in place for those activities and enrichment programs involving the participation of minors that take place on our campuses or are sponsored by the University.
 - d. Information gathering is underway and will be used to: create a current inventory, determine the adequacy of review and approval procedures in place for these activities, and assess the level of safeguards that are in place for such activities.
 - i. A survey was circulated to 19 Deans and 16 Vice Presidents on April 26, 2013.
 - ii. Upon receipt of their responses, a second survey will be sent out to those individuals identified in the first tier survey. This second tier survey contains more detailed questions regarding the number and type of activities involving minors on campus.
2. Freeh Report (Penn State): Led by the Office of the General Counsel, the University has undertaken a thorough review of the recommendations set forth in the Freeh Sporkin & Sullivan, LLP Report of the Special Investigative Counsel Regarding the Actions of The Pennsylvania State University Related to the Child Sexual Abuse Committed by Gerald A. Sandusky, dated July 12, 2012.
- a. University representatives continue to conduct assessments regarding their areas and any actual or perceived need for improvement.
 - b. Recommendations will then be forwarded to the Office of the General Counsel for preparation of a comprehensive report that will be presented to President Rosenberg and senior leadership.
 - c. Anticipated date for completion of this assessment is the end of the 2012-2013 fiscal year. Details will be included on the report for the September, 2013 meeting of this Committee.
3. Florida International University Drug-Free Campus/Workplace and Drug and Alcohol Abuse Prevention Policy Notification Statement: The University Compliance Office took a lead role in the development of the updated annual notification regarding the University's drug and alcohol abuse prevention policy and program, as required by the Higher Education Act of 1965, as amended.

The one-page notification has been finalized and is to be disseminated through the University e-mail system to University students and employees on an annual basis through the Division of Student Affairs (SA) and the Division of Human Resources (HR). A more detailed version of the notification will be available through a link

contained in the one-page notification. In addition, it is expected that the notification will be posted on the SA and HR websites, in the student handbook, and in faculty and staff handbooks.

B. Monitoring and Reporting

1. Inquiries/Reports: Thus far, during FY 2012-2013, the University Compliance Office has received a total of 31 inquiries and 22 EthicsPoint reports.
2. Electronic Portal for Disclosures of Outside Activities/ Conflicts of Interest (OA/COI): As previously reported, the Conflict of Interest in Research Policy was recently revised to meet the new regulatory mandates set forth in the U.S. Department of Health Public Health Service regulations addressing financial conflicts of interest effective as of August 24, 2012. At present, the University Compliance Office and the Divisions of Academic Affairs, Human Resources, and Research continue to work to improve upon how the information is captured by the OA/COI portal. Current work includes:
 - a. Transitioning the current portal to the more robust PeopleSoft environment and discussing the need or ability to amend any business processes as a result of such move;
 - b. Reviewing and maximizing the efficiency of how the information is captured in the electronic system; and
 - c. Assessing the level of completion of OA/COI disclosures and next steps that should be taken for those who have not yet completed them.

C. University Privacy and Data Security Matters

Online FERPA Training for Employees and Revision of FIU Regulation FIU-108, Access to Student Education Records Work Group: Over the past several months, two different work groups have focused on necessary updates to the University's FERPA regulation and on the creation of an online FERPA training for employees. The work groups have been consolidated into one and continue to meet in order to accomplish the following objectives:

1. Implementation of an efficient online FERPA training program required for employees who have access to student education records as part of their jobs.
2. HIPAA would be briefly covered for employees who work with students who request withdrawals due to health reasons.
3. Review of various training options available through in-house resources and e-learning vendors.

4. Revision and update of FIU Regulation FIU-108 with the input from the four Registrar's Offices: Undergraduate, Graduate, College of Law, and College of Medicine.

D. Education and Training Efforts

1. Current Fiscal Year Compliance Education and Training: Since the beginning of Fiscal Year 2012-2013, compliance-related education and training opportunities made available to the University Community have included 59 sessions in total (two online; 57 in person) with a total of 1277 attendees.

FY 2012-2013		
Training	# of Presentations	# Attending
Child Abuse Reporting Requirements	3	132
Conflict of Interest	3	120
Ethics	5	102
Export Controls*	2	22
HIPAA	11	133
Identity Theft	8	67
Information Technology Security - Privacy	2	67
New Faculty Orientation	1	104
New Employee Experience	22	504
Program Integrity Rules	2	26
TOTAL	59	1277

*Includes On Line Training

2. HIPAA Online Education and Training: The Offices of University Compliance, Academic Health Center/College of Medicine Compliance and Information Technology Security have joined efforts to develop an online HIPAA Privacy and Security training that will be offered to all FIU workforce members who need to receive this training. This work is ongoing and should be completed by the end of the fiscal year.

E. University Policies and Procedures

1. New/Revised Policies (Posted): Since the February 6, 2013 report to this Committee, the following areas have added new policies or had existing policies or procedures revised or transitioned and posted to the University Policies and Procedures Library:
 - a. Division of Academic Affairs
 - i. Award of Initial Baccalaureate Degree

- ii. Award of Posthumous Graduate Degree
 - iii. Award of Posthumous Undergraduate Degree
 - b. Division of Research
 - i. Effort Reporting and Certification
 - c. University Graduate School
 - i. Review and update of electronic abstracts for all 38 University Graduate School policies
- 2. University-Wide Policies (under Development/Review): The University Compliance Office and the Office of the General Counsel have completed their review of the Automated External Defibrillator (AED) Program and Policy which will be presented by the Department of Emergency and Disaster Management and Emergency Operations to the Operations Committee.

F. Administrative Note

In closing, please know that it has been an honor to serve you and Florida International University in the capacity of University Compliance Officer since May of 2004 and in the added capacity of Interim Privacy Officer since September of 2009. As of May 15, 2013, I will be joining the Office of the General Counsel as Senior University Counsel of Compliance, Governance and Knowledge Management. I look forward to continuing to serve you in this new role. Ms. JoAnn Bova, Assistant Director, will serve as the Interim University Compliance Officer.

I respectfully submit this report to the Finance and Audit Committee of The Florida International University Board of Trustees in anticipation of the meeting scheduled to take place on Wednesday, June 5, 2013. As always, I welcome your questions, comments and concerns. Thank you for your kind attention.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

SUBJECT: Safety and Environmental Compliance Report

Proposed Committee Action:
None. For information only.

Background Information:
The Safety and Environmental Compliance Report provides the status of compliance issues since the Finance and Audit Committee last met on March 6, 2013.

Supporting Documentation: Safety and Environmental Compliance Report

Facilitator/Presenter: Ruben D. Almaguer

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**Florida International University
Board of Trustees
Finance and Audit Committee**

June 5, 2013

Safety and Environmental Compliance Status Report

As of May 8, 2013

Issue: Deuxieme Maison (DM) Lake #11 Visible Oil Release – (FPL Transformer Failure)

Agency: Florida Department of Regulatory and Economic Resources (DRER)

Status: *New:* On April 22-23, 2013, a Florida Power & Light (FPL) transformer failure occurred in the FIU Central Plant area. FPL reported that less than 25 gallons of di-electric fluid (mineral oil) was released in their transformer area and all released fluid was cleaned up. On April 23, 2013, FIU noticed a visible oil release on DM Lake #11 which was immediately reported to DRER. After an investigation by FIU's Department of Environmental Health & Safety (EH&S) and DRER, the oil release was thought to be normal road/parking lot oil run-off due to a rain storm. On April 30, 2013, during another rain storm event, more visible oil was observed on DM Lake #11. An additional FIU EH&S investigation reviewed the FPL transformer area and determined the DM Lake #11 oil release was due to FPL transformer failure/improper oil release clean-up. FPL, DRER and FIU are working together to properly control and clean-up the FPL released di-electric fluid .

Issue: National Pollutant Discharge Elimination System (NPDES) Stormwater Phase II MS4 Permit Audit (5 year)

Agency: Florida Department of Environmental Protection (FDEP)

Status: *Update:* On January 27, 2013, the FDEP conducted a five-year – NPDES Stormwater Permit audit covering FIU's Modesto A. Maidique Campus and Biscayne Bay Campus. All ten (10) items identified in the audit were submitted to FDEP as complete on May 1, 2013. FIU's EH&S also submitted the signed year four annual report and Cycle III Notice of Intent to FDEP. EH&S expected to receive the FDEP audit report during the March 2013 timeframe but receipt of the FDEP report is still pending.

Issue: Bureau of Radiation Control Radioactive Material License Inspection

Agency: Florida Department of Health (FDOH)

Status: New: FDOH inspection of the FIU Broad Scope Radioactive Material License was conducted on March 6, 2013. The FDOH inspector reviewed records, visited several research laboratories and interviewed workers. There were no radioactive material license violations cited*.

New: FDOH inspection was performed of the Faculty Group Practice diagnostic x-ray machine located in PG-5 Market Station on April 1, 2013. There were no registration violations noted*.

Update: The Owa Ehan (OE) Building radioactive waste storage area disposal was completed on April 3 and 4, 2013. This radioactive waste represented long-lived materials collected since 2008. A Bureau of Radiation Control inspector was present and certified the shipment. This disposal reduces storage/relocation risks and makes the transition into the new EH&S AHC-4 radioactive waste material storage area easier. On March 27, 2013, the Bureau of Radiation Control approved Building AHC-4 use/storage of radioactive materials/waste on FIU's Broad Scope Radioactive Material License*.

Update: FIU's Radiation Control Committee recommended closure of two (2) radiation laboratories – Prima Casa Room 338C and Academic Health Center-1 Room 212. Radioactive material/waste was removed, laboratories cleaned, decontaminated and released for unrestricted use on April 30 and April 23, 2013 respectively*.

**Please note: This issue will be removed from future Board of Trustees reports unless a formal inspection by the Bureau of Radiation Control is conducted in the future.*

Issue: Annual Life Safety Code Compliance Inspections & Other Life Safety Code Activities

Agency: State Fire Marshal

Status: New: The State Fire Marshal completed 20 construction and remodeling inspections. Nine student housing fire drills were conducted. Seven construction plans reviews and site visits. Four days of fire extinguisher training were completed. The annual fire extinguisher systems, inspections, service and recertification have all been completed.

Issue: FIU Laboratory Safety Awareness – Making Safety a Priority Training Status

Agency: FIU Faculty and Staff Management

Status: *Update:* The April 26, 2013 “UCLA Chemistry Professor Ordered to Stand Trial in Fatal Lab Fire” article published in *The Chronicle of Higher Education* brought additional attention and awareness on the importance of the FIU Laboratory Safety Program. EH&S conducts regular safety inspections and training. The online “Laboratory Safety Awareness – Making Safety a Priority!” training reiterates the importance of safety awareness, safety training and supervisory enforcement of safe work practices. EH&S recommends and is promoting attendance of the online course for all FIU Laboratory Managers and their laboratory personnel.

Issue: FIU Golf Cart Safety Program Status

Agency: FIU Faculty and Staff Management

Status: *Update:* A January 8, 2013 communication of the NEW Golf Cart Safety Program policy and procedure, to ensure safe operation of golf carts and other motorized carts on our campuses, was distributed to all department supervisors with motorized vehicle users. Starting February 2013, the Golf Cart Safety Policy enforcement procedures went into effect. Education and enforcement measures continue with all departments being encouraged to propose improvements and changes based on six months of experience. Keeping FIU students, faculty, staff and visitors safe and injury-free is our highest priority. Everyone is encouraged to report issues and violations to 305-FIU-SAFE.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
Finance and Audit Committee
June 5, 2013

SUBJECT: Construction Status Update

Proposed Committee Action:
None. For information only.

Background Information:
The Facilities and Construction Update provides an overview and the status of University projects.

Supporting Documentation: Construction Status Report

Facilitator/Presenter: John M. Cal

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Finance and Audit Committee
June 5, 2013

Facilities and Construction Update
As of May 20, 2013

Projects Completed

- **U.S. Century Bank Arena Expansion (USCBA) (BT-837)** - \$7.6M (multiple sources) project budget. A/E – Gould Evans; Construction Manager (CM) – Arellano; first FIU project for both firms. Final plaza improvements (hardscape and enhanced landscaping) were completed in April for the Spring 2013 commencement ceremonies. *(As project has been completed, it will be removed from future Board of Trustees reports)*
- **Hospitality Management Dining and Kitchen Expansion Improvements (BT-855)** - \$2.0M (Auxiliary/SoBe proceeds). A/E – MC Harry w/Echeverria as specialty consultant; CM – Pirtle. Phase I (Dining Room Expansion) has been substantially completed. Phase 2 (Dining Room Finishes) is now 99% complete with only the installation of the wine coolers and wine tower table still pending. These items have arrived and are now scheduled for installation. The facility is now available for teaching and classes are scheduled for the summer sessions. *(As project is considered complete, it will be removed from future Board of Trustees reports)*
- **Science Classroom Complex (SCC)/Academic Health Center 4 (AHC-4) (BT-876)** - \$57.8M Public Education Capital Outlay (PECO) project budget. A/E – Perkins + Will; CM – DPR; first FIU construction project for both firms. Faculty and staff now occupy portions of the 2nd and 3rd floors. There are currently six minor projects in progress to further develop individual research space as researchers are assigned to specific labs. For example, wet labs on the 2nd and 3rd floors are being customized to researcher specifications; additional research space is now being added to the shell construction on the 5th floor. The first floor will be available for student/classroom/seminar room use at the end of July 2013.

Projects Under Construction

- **Parkview Housing 2013 (BT-889)** – \$55.1M (multiple sources) project budget. A/E: HADP/HKS Joint Venture; CM – Moss. Owner Direct Purchase (ODP) savings of approximately \$463k already exceed the 1% goal of \$412k; now working toward the 1.5% stretch goal of \$650k. The 286-car parking garage is 95% complete. Both residential wings are approximately 85% complete. The building envelope has been sealed. Elevators are operational. The installation of glass on the 3rd floor bridge and multi-purpose rooms is complete. Commissioning of electrical and air

conditioning systems is 85% complete. Punch list inspection of units will start the week of May 13th. Landscaping is 80% complete with the hardscape approximately 75% complete. Kitchen appliance installation has begun and will be completed by early June. Room furniture is scheduled for installation beginning June 10. The project is currently on track for Leadership in Energy and Environmental Design (LEED) Gold Certification, exceeding the original commitment to LEED Silver. Target delivery date: July 2013.

- **Satellite Chiller Plant (BT-834)** - \$14.1M (PECO) project budget/\$7.6M funded. E/A – SGM Engineering; CM – Poole & Kent. Faced with a severe funding shortfall, FIU adopted the strategy to construct the full building and outfit it with two chillers and two cooling towers. Additional equipment and infrastructure will follow as funding becomes available and demand requires additional capacity. Chillers and cooling towers will be commissioned the week of May 20. Florida Power & Light Company (FPL) provided power to the facility on May 15; the facility has dual power feeds to enhance resiliency. Once the facility is operational, work will begin on integration with the existing utilities plants. Target delivery date: May 2013.
- **Stocker AstroScience Center (BT-814)** - \$4.4M (multiple sources) project budget. A/E – Siddiq Khan & Associates (SKA); CM – Stobs Brothers. Building infrastructure and site work is 90% complete. Building shell is 90% complete. Installation of window assemblies will start in mid-June. Interior rough-in has started and will be completed by mid-June. Air handling units are on site; installation is projected for the week of May 13. The roof waterproofing membrane has been successfully water tested and secondary slab will be poured the week of May 20. Occupancy meetings have been initiated and will continue until project completion. Target delivery date: August 2013.
- **Academic Health Center 5 (BT-877/895)** - \$44.9 M (multiple sources) project budget. A/E – Perkins + Will; CM – Skanska. The Robert Stempel College of Public Health and Social Work (\$23.3M) and the International Hurricane Center (IHRC) project (\$15.00 M) have been combined into one project; the University's Department of Research contributed and additional \$6.6M for research facilities. This new facility includes the Stempel College of Public Health, the Extreme Events Institute, and the Department of Earth & Environment. The building shell will be completed by the end of May 2013. Exterior cladding will begin early June 2013. Substantial completion has shifted to early March 2014 due to the relocation of water service for AHC3 as required by Miami-Dade County Water and Sewer. We are attempting to mitigate any adverse impacts to academic or research programs. Target delivery date: March 2014
- **Management and New Growth Opportunities (MANGO) Mixed-Use College of Business Building- (BT-886)** - \$35.7M (multiple sources) project budget. A/E – HOK; CM-Arellano. FPL completed relocation of service conduits. Site work for foundations has begun. A Notice to Proceed (NTP) was issued May 1, 2013. Construction Documents (CD's) are 100% complete; minor modifications are being

made to enhance the northeast entry. User review meetings will be completed by the end of May and the Guaranteed Maximum Price (GMP) Amendment #3 will be issued by mid-June. Amendment #3 includes changes requested by the College of Business to academic units on the 2nd and 3rd floors, and to the case study rooms. Target delivery date: July 2014.

Projects in Design

- **Student Academic Support Center (SASC) (BT-882)** - \$30.9M (PECO) project budget/\$25.8M PECO/GR funded. A/E – Gould Evans; CM – Balfour Beatty. While the original project required \$30.9M, FIU will move forward with the anticipated funding of \$25.8M, adjusting the program to fit the budget. The final program was approved on February 22, 2013. During the just completed legislative session, the legislature transferred \$5.7M in General Revenue to PECO for this project; final approval of this funding rests with the Governor of the State of Florida. An administrative error at Florida's Department of Education reduced the project funding by \$1.7M, but based on consultation with the State University System of Florida Board of Governors staff, we are moving forward anticipating that the \$1.7M will be restored during the next legislative session. The A/E is currently modifying the conceptual schematics in response to FIU comments. Full design is scheduled for completion in December 2013. A single GMP will be prepared based on 100% CD's. Target delivery date: February 2015.
- **Ambulatory Care Center (BT-870)** - \$8.6M (County bond) project budget. A/E – AECOM; CM – Klewin. Negotiations continue with a potential partner to enlarge the facility. The A/E has prepared three conceptual schematic options and is finalizing the cost estimates for each option. FIU will select an option for design and continue based on available budget and the commitment of the potential partner. Including the potential partner will require additional funding for both design and construction. At this point, the earliest possible delivery date is projected as January 2015.

Projects in Planning Stage

- **Parking Garage 6 (BT-868)** – \$42.6M (bond) project budget. A/E – PGAL; CM – contract pending final negotiation. This facility will reuse the PG5/Market Station design. Located to the west of PG4/Red Garage, the garage will house approximately 2,000 car spaces with 35,000 square feet of shell space that will be filled as needs, users and funds are identified. The project has been re-validated with approval for bonding. Based on that approval, a NTP will be issued to the A/E May 13, 2013. The schedule is now being re-assessed. Planning with Miami-Dade Expressway Authority and Florida Department of Transportation continues; no commitments have yet been made. CM was selected; final negotiations are now in progress with contract meetings scheduled for May 23, 2013.

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