



THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES

EXECUTIVE COMMITTEE

CHAIRS' MEETING

MONDAY, NOVEMBER 8, 2004

3:30 P.M.

VIA CONFERENCE CALL

CONFERENCE CALL INFORMATION:

PLEASE CALL **800-736-2214** PROMPTLY AT 3:30 P.M.

*PLEASE NOTE: THIS IS A PUBLIC MEETING AND IN COMPLIANCE WITH SUNSHINE LAWS,
LISTEN ONLY LINES WILL BE AVAILABLE TO THE PUBLIC.*

AGENDA

- | | | |
|------|--------------------------------|--------------------|
| I. | CALL TO ORDER | CHAIRMAN HENRIQUES |
| II. | CHAIRMAN'S REMARKS | CHAIRMAN HENRIQUES |
| III. | APPROVAL OF MINUTES | CHAIRMAN HENRIQUES |
| IV. | REVIEW PROPOSED AGENDA | CHAIRMAN HENRIQUES |
| IV. | OTHER BUSINESS <i>(IF ANY)</i> | CHAIRMAN HENRIQUES |
| V. | ADJOURNMENT | CHAIRMAN HENRIQUES |



**FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES**

**EXECUTIVE COMMITTEE
CHAIRS MEETING**

TUESDAY, SEPTEMBER 7, 2004
4:00 P.M.

VIA CONFERENCE CALL

VIA CONFERENCE CALL

I. CALL TO ORDER

The Florida International University Board of Trustees' meeting of the Chairman and Committee Chairs was called to order by Chairman Adolfo Henriques at 4:00 p.m. on 7 September 2004, via Conference Call.

The following attendance was recorded:

Present:

Adolfo Henriques, Board Chairman

Albert Dotson, Administration and Compensation Committee Chair

Rosa Sugrañes, Finance and Audit Committee Chair

David Parker, Transition/ Academic Policy and Student Affairs Committee Chair

Miriam Lopez, Governmental Relations Committee Chair

Carlos Migoya, Chairman FIU Foundation

President Modesto A. Maidique

A roll call was taken by Mayra Beers.

II. CHAIRMAN'S REMARKS

Chairman Henriques welcomed the Trustees and university staff to the call and thanked them for participating in the meeting. Chairman Henriques noted that the purpose of the meeting was to discuss the organization and timing of the agenda for the upcoming BOT meeting scheduled for 13 September 2004, to be held at FIU, University Park.

III. REVIEW OF 13 SEPTEMBER 2004 PROPOSED AGENDA

Chairman Henriques requested that President Maidique, as Secretary to the Board, guide the Trustees through the proposed agenda sequence indicating the approximate duration of the September 13th meeting.

President Maidique presented each item as listed on the proposed agenda.

President Maidique then presented each agenda item for discussion of time requirements as estimated by the Committee Chairs. Chairman Henriques requested that each Committee Chair present a brief synopsis of their Committee reports. After consideration of all items, the agenda was adopted by all Trustees present.

IV. OTHER BUSINESS

Chairman Henriques again expressed his thanks to the Committee Chairs for their Committees' hard work on behalf of the Board and the University.

No other business was brought forward.

V. ADJOURNMENT

With no other business raised, the meeting of the FIU Board of Trustees was adjourned on 2004 , at 4:35 p.m.

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THE FLORIDA INTERNATIONAL UNIVERSITY
BOARD OF TRUSTEES
FULL BOARD MEETING

MONDAY, 22 NOVEMBER 2004

9:00 A.M.

FLORIDA INTERNATIONAL UNIVERSITY
UNIVERSITY PARK CAMPUS
GRAHAM UNIVERSITY CENTER EAST BALLROOMS
MIAMI, FL

AGENDA

- | | |
|--|---------------------------|
| I. CALL TO ORDER | CHAIRMAN HENRIQUES |
| II. CHAIRMAN'S REMARKS
(TBA) | CHAIRMAN HENRIQUES |
| III. REQUESTS TO ADDRESS THE BOARD
Alan Gummerson
<i>(BEA request denied – referred to Provost)</i> | CHAIRMAN HENRIQUES |
| IV. FIU FOUNDATION REPORT | CARLOS MIGOYA |
| V. ITEMS FOR BOARD CONSIDERATION | |
| A. ACTION ITEMS | CHAIRMAN HENRIQUES |
| <ul style="list-style-type: none">● 1. CONSENT AGENDA <i>(ADOPT)</i><ul style="list-style-type: none">● MINUTES 09.13.04

<i>ACADEMIC POLICY AND STUDENT AFFAIRS COMMITTEE</i><ul style="list-style-type: none">● HONORARY DEGREE RECIPIENT
Cundo Bermudez – Havana-born painter. He would be honored at the Fall 2004 commencement ceremony in December.
FIU owns one of his painting: “Cinco Figuras.”● TENURE AS A CONDITION OF EMPLOYMENT
10 professors have been hired with tenure as a condition of their employment. Only the Board can grant tenure.<ul style="list-style-type: none">1 – Architecture6 – Arts and Sciences2 – Health and Urban Affairs1 - Engineering | |

CONSENT AGENDA CONTINUED

FINANCE AND AUDIT COMMITTEE

• **EDUCATIONAL PLANT SURVEY, 2001**

On September 12, 2001 a final draft of the FIU Educational Plant Survey was sent to FBOE for approval. During discussions regarding this year's Capital Improvement (PECO) Plan Stanley Goldstein (of the FBOE) determined that his office had never finally reviewed our 2001 Survey. (Note that the FBOE, Division of Colleges and Universities underwent numerous organizational structure changes since the devolution of authority to the local BOT's.) On September 21, 2004 Stanley Goldstein notified us that the Office of Educational Facilities, FBOE, had concluded its review of our survey, with comments and instructions for BOT approval and distribution. No official reason was given for the three year gap in time. We are now requesting adoption and subsequent submission of the document to FBOE.

• **SIGNATURE AUTHORITY (3 PARTS)**

A. UNIVERSITY DEPOSITORIES

The Board must designate the banking institutions that may serve as depositories of University funds. The University has several banking relationships that must be formally recognized by the Board. The resolution also authorizes the President, the Chief Financial Officer (CFO), the President's designee, and the CFO's designee, to take the actions necessary to open or close bank accounts. The authorization is granted individually so that each authorized person may act singly.

1. Bank of America, N.A., Jacksonville, FL
2. U.S. Bank, St. Paul, MN
3. Wachovia Bank, N.A., Charlotte, NC
4. Bancentro - Banco de Crédito Centroamericano (FIU Center for the Administration of Justice), Managua, Nicaragua
5. Banco Ficohsa (FIU Center for the Administration of Justice), Tegucigalpa, Honduras
6. Banco de Costa Rica (FIU Center for the Administration of Justice), San José, Costa Rica

B. TRANSFER OF FUNDS

The Board action authorizes the President to transfer funds among different university accounts whether within the same banking institution or among different institutions. The President is also authorized to designate a University official to perform the same actions.

C. CHECK SIGNING AUTHORITY

At its previous meeting, the Board provided Vivian A. Sanchez, Vice President and Chief Financial Officer with check signing authority. The recommendation to the Board is that it also provide check signing authority to the President and University Treasurer. Also, to facilitate the conduct of University activities in foreign countries, it is also recommended that the Board provide limited check signing authority to Luis Salas, the director of a University program that is conducted in Central America. The authority of Mr. Salas is limited to accounts located at the foreign banking institutions specified in the resolution.

CONSENT AGENDA - CONTINUED

• **FINANCING OF EQUIPMENT PURCHASE**

The University desires to finance the purchase of certain equipment for the Health and Life Sciences Building under the Consolidated Equipment Financing Program administered by the State of Florida Department of Financial Services. The Board's approval is needed in order for the President to sign the equipment financing documents.

B. OTHER ACTION ITEMS

ACADEMIC POLICY AND STUDENT AFFAIRS COMMITTEE

2. OPERATING PROCEDURES (ADOPT)

DAVID PARKER

Substantive Changes are as follow:

- a.) Trustees are not allowed to abstain on a vote unless they have a conflict and file conflict disclosure form.
- b.) Creates an Addendum more clearly explaining Conflicts of Interest.
- c.) Created a disclosure form for Trustees to annually report any dealings with the University which might place the Trustee in a conflict position.
- d.) Added a meeting of the Internal Auditor and the Board without the presence of management.
- e.) Deleted Provision for Transition Committee.

GOVERNMENTAL RELATIONS COMMITTEE

3. STATE LEGISLATIVE PRIORITIES (ADOPT)

MIRIAM LOPEZ

- a) **Enrollment Growth** - BOG request to fund an additional 7,292 FTEs. This requires \$78 million in funding. Of that, \$12.6 million will be allocated to FIU.
- b) **Parity Funding /Faculty Salaries** – BOG request is \$87.5 with \$4.5 million for FIU
- c) **Fixed Capital Outlay Projects** - \$16 million is allocated to FIU for deferred maintenance and completion of the molecular biology building.
- d) **Major Gifts Matching Program** - FIU asks the Legislature to support the Board of Governors request of \$32 million to fund the matching gifts program. The Challenge Grants program will help leverage money for the “Wertheim Challenge” of 10 million to raise funds for the medical school.

- e) **BOT Tuition and Fee Authority –**
Board of Governors adopted a legislative package to pursue the following: Tuition flexibility for all but in-state, undergraduate students. University boards of trustees would establish tuition and fees for other students.
Capping at 7% the total tuition and fee increase for undergraduate (instate) students.
Block tuition,
Charging 25 percent more for students who take more than 110 percent of the required hours to graduate.
The Boards of Trustees support maximum flexibility, including a technology fee
- f) **Enhancement Funds –** BOG requests \$24.6 million in enhancement funds for universities to be able to meet the state's critical needs in nursing, teaching, information technology, and engineering. FIU's portion of this money is \$3 million to address the Nursing shortage.
- g) **FIU School of Medicine –**
We will continue to pursue authorization from the Board of Governors for the creation of an M.D. degree, and continue to explore funding from the Legislature for the planning of an FIU Medical School.

VI. COMMITTEE STATUS REPORTS

A. ADMINISTRATION AND COMPENSATION COMMITTEE **ALBERT DOTSON**
REPORT

(THE COMMITTEE DID NOT MEET – NO MINUTES INCLUDED)

The Committee completed the President's evaluation process as adopted by the Board. The Board must now file the President's 2003-2004 evaluation with the FBOE as provided by statute. FS 1001.72 (22). A Resolution will be presented for Board action to send the evaluation on to the FBOE.

B. ACADEMIC POLICY AND STUDENT AFFAIRS **DAVID PARKER**
COMMITTEE REPORT

(MINUTES INCLUDED AS INFORMATION ITEM. NO ACTION NEEDED.)

The report will include the following:

- a) **Student Affairs** - Fall 2004, almost 35,000 students ;
A number of student facilities under construction including the Recreation Center, Wolfe University Center expansion and others. Graham Center expansion opened this week and Trustees should be able to tour the facilities at the upcoming Board meeting.
- b) **Accountability** – Administration and Faculty Senate are working together to develop accountability proposals for the BOG. To date, no direct deadline for

submission of a proposal or specific requirements have been received from BOG.

- c) **International Programs** – Douglas Kincaid provided a comprehensive report on the International programs offered by the university. Since 1999, FIU has grown from 2 to 8 degree programs and has consistently ranked somewhere between 10th and 20th in the country in total enrollment. This year our auxiliary revenues from these programs should top \$1.1 million. The full presentation will be included in your agenda package.
- d) **Health and Medical Education Initiative** – FIU is aggressively pursuing BOG approval of a School of Medicine. With the impetus of the Wertheim Challenge grant, we are working with consultants, a steering committee, and a medical task force to forge ahead. Curriculum development is continuing and we are on track to admit our first class in 2007. President Maidique may have additional news on BOG developments.

C. FINANCE AND AUDIT COMMITTEE REPORT

ROSA SUGRAÑES

(MINUTES INCLUDED AS INFORMATION ITEM. NO ACTION NEEDED.)

The Committee met and we heard reports on the following:

- a) **Hurricane Impact** – Although we had no direct hits from the hurricanes this Fall, providing housing as an evacuation shelter and canceling of classes had a significant impact of more than \$1.5 million. Some is FEMA recoverable.
- b) We also heard preliminary reports on **PantherSoft and the 2003-2004 Financials**
However, the Committee wanted to discuss these two items further and will meet again this coming Wednesday (Nov 8) for a fuller report which will be presented to the Board.
- c) In addition, we will also have a **Treasury report** at the November 8th meeting which will report on the new Treasury function and strategy.)

D. GOVERNMENTAL RELATIONS COMMITTEE REPORT

MIRIAM LÓPEZ

(MINUTES INCLUDED AS INFORMATION ITEM. NO ACTION NEEDED.)

- a) **Federal Priorities** - Of FIU's seven federal priorities, two proposals have received funding. The remaining five proposals are pending conference consideration during the Lame Duck Session beginning November 16. To date, we have received \$5.5 million in earmarks. \$7.2 million in earmarks were obtained in the House, whose final earmark outcome is pending conference consideration. The outcome of an additional \$17 million in earmark requests also will be decided during conference.
- b) **FIU Day at the Capitol** – Mark your Calendars for March 9-10, 2005, for the second annual FIU Day at the Capitol. Details will be forthcoming.

VII. OTHER BUSINESS (*IF ANY*)

**CHAIRMAN
HENRIQUES**

VIII. ADJOURNMENT

**CHAIRMAN
HENRIQUES**

**NEXT FULL BOARD MEETING IS SCHEDULED FOR
MARCH 7, 2004
9:00 A.M.**