



FLORIDA INTERNATIONAL UNIVERSITY  
*Miami's public research university*

**THE FLORIDA INTERNATIONAL UNIVERSITY  
BOARD OF TRUSTEES**

**MINUTES**

**MONDAY, 13 JANUARY 2003**

**BOARD MEETING**

**FLORIDA INTERNATIONAL UNIVERSITY**

**UNIVERSITY PARK CAMPUS**

**GRAHAM CENTER BALLROOMS**

**MIAMI, FLORIDA**

**I. CALL TO ORDER**

President Maidique, Secretary of the Board, convened the meeting of the Florida International University Board of Trustees at 2:00 p.m., on 13 January 2003, at Florida International University, University Park Campus, Miami, Florida.

The following attendance was recorded:

***PRESENT:***

Betsy S. Atkins

Rafael A. Calderón

Albert E. Dotson, Sr.

Patricia Frost

Adolfo Henriques

Miriam López

Jessica Morffi

David R. Parker (via telephone)

Sergio Pino

Claudia Puig

Howard Rock

Rosa Sugrañes

Herbert A. Wertheim

Modesto A. Maidique

***SPECIAL GUEST OF THE BOARD:***

Donald E. Lefton, FIU Foundation Board of Directors Chairperson

A silent roll was taken by Tina Vidal.

**II. SECRETARY'S REMARKS**

President Maidique noted that the meeting was called for organizational and informational purposes. President Maidique commented that on January 6, 2003 Governor Bush announced six appointments to the board: Trustees Calderon, Dotson,



Frost, Henriques, Pino, and Puig. Also, on January 7, 2003 the Board of Governors appointed the following to the board: Trustees Atkins, Lopez, Parker, Sugrañes, and Wertheim. He also noted that the President of the student body, Jessica Morffi, and the chair of the Faculty Senate, Howard Rock were appointed members of the Board by statute. He welcomed all of the members of the Board.

*Tab 1: Update on the State University Governance Amendment*

President Maidique indicated that the Board of Governors distributed a list of responsibilities for the Florida Board of Education, dealing with the State University system, a set of responsibilities for the Board of Governors, dealing with policy setting, and a set of responsibilities for the Board of Trustees.

President Maidique noted the items the Board was responsible for. He further indicated that the Board serves as a public body corporate for the University. President Maidique commented that the Board of Governors confirmed the responsibilities and rights of the Board of Trustees as a consequence of the legislation that was passed by the Florida Legislature in November 2002.

*Tab 2: The FIU Board of Trustees*

President Maidique noted that a copy of the announcement of board membership and a Trustee Directory were included in the Trustee packets under Tab 2.

**III. BOARD APPOINTMENT: PROVISIONAL CHAIR**

President Maidique requested that a member of the Board serve as chairman for the election of the Board Chair and Vice-Chair.

Trustee Calderon nominated Trustee Patricia Frost as the provisional chair. The nomination was MSC.

**IV. ELECTION OF OFFICERS**

Trustee Frost requested a nomination for chair of the Board of Trustees.

Trustee Wertheim motioned to nominate Trustee Adolfo Henriques as the chair of the Board. The motion was MSC. Trustee Henriques abstained from voting.

Trustee Frost requested a nomination for vice-chair of the Board of Trustees.

Trustee Dotson nominated Trustee David Parker as vice-chair of the Board. Trustee Rock questioned if Mr. Parker's nomination would prevent him from serving as chair of a committee. It was indicated that Trustee Parker's nomination would not inhibit him from serving as the head of a committee. The motion was MSC. Trustee Parker abstained from voting.

Provisional Chair Frost turned the gavel over to Chairman Henriques and congratulated him and Vice-Chair Parker.



**V. CHAIRPERSON'S REMARKS**

Chairman Henriques thanked the Board for their confidence and indicated that it was a tremendous honor to serve as Chair of the Board. He noted that as an FIU alumnus he was grateful for the privilege to serve as Chair.

Chairman Henriques commented that the Board was comprised of people who are very committed to the excellence and the success of FIU. He noted that he felt fortunate to have the Foundation Board of Directors serving the University as well and noted the importance of the two Board working together. Chairman Henriques recognized members of the Foundation Board who were in the audience.

**VI. APPOINTMENT OF OFFICERS**

Chairman Henriques appointed Rosa Sugañes as the Treasurer to the Board. He noted that she is the vice-chair of the Federal Reserve Board of Atlanta and has chaired numerous other Foundation Committees.

Trustee Sugañes accepted the appointment.

Chairman Henriques appointed Patricia Frost to serve as the Foundation Board Liaison. He noted her extensive involvement with the University and her term as the liaison under the former Board of Trustees.

Trustee Frost accepted the appointment.

**VII. BOARD ORGANIZATION AND ORIENTATION**

*Tab 3: Role of Committees and Appointment of Committee Chairs*

Chairman Henriques indicated that descriptions of the Board Committees were listed behind Tab 3 in the Trustee packets. He noted that the Board maintained the following committees: Administration and Compensation, Finance and Audit, Governmental Relations, and Transition/ Academic Policy and Student Affairs.

Chairman Henriques appointed David Parker as the Chair of the Transition/ Academic Policy and Student Affairs Committee, noting his experience as chair of the Committee under the former Board of Trustees.

Trustee Parker accepted the appointment.



Chairman Henriques appointed Albert Dotson as the Chair of the Administration and Compensation Committee, noting his service as vice-chair of the Committee under the former Board of Trustees.

Trustee Dotson accepted the appointment.

Chairman Henriques appointed Rosa Sugrañes as the Chair of the Finance and Audit Committee, noting her appointment as Treasurer to the Board.

Trustee Sugrañes accepted the appointment.

Chairman Henriques appointed Miriam Lopez as the Chair of the Governmental Relations Committee, noting her service as chair of that Committee under the former Board of Trustees.

Trustee Lopez accepted the appointment.

Chairman Henriques appointed Mayra Beers as the Associate Secretary to the Board.

Mayra Beers accepted the appointment.

Chairman Henriques indicated that he would take into consideration the prior Trustee service on existing committees and noted that appointments would be made in conjunction with working with the chairs of each of the committees. He noted that President Maidique would be sending out a memo indicating the Committees organizational structures and that each Committee should meet prior to the next full Board meeting.

*Tab 4: Orientation: Sunshine Law*

Chairman Henriques requested that University General Counsel, Cristina Mendoza, give an overview of the Sunshine Law.

Cristina Mendoza indicated that she included an information sheet behind Tab 4 of the Trustees' packets detailing the Sunshine Law requirements. She noted that all public meetings of the Board must be noticed and minutes must be taken, indicating that anytime a discussion involving two or more Trustees dealing with University business occurs, it has to meet Sunshine Law requirements. Ms. Mendoza clarified that public records are any documents created pertaining to University business, such as emails, notes, drafts, etc. Discussion ensued.

Trustee Puig questioned the procedure for letters Trustees receive from citizens regarding FIU. Chairman Henriques noted that the Board had adopted a Correspondence Policy and correspondence should be sent to the Associate Secretary who would then take appropriate action.



Cristina Mendoza commented on Trustee Rock's role as a Trustee and as Chair of the Faculty Senate, indicating that the constraints of the Sunshine Law would not affect his chairmanship of the Senate. She also noted the document retention policy for public records, indicating that the retention policy was mandated by statute.

*Tab 5: Adoption of Preliminary Operating Procedures, Rules and Policies*

Chairman Henriques noted that behind Tab 5 in the Trustee packets was a copy of the operating procedures adopted by the previous board. He noted that slight modifications were made to the operating procedures to adapt the new rules that governed the Board.

A motion was made to adopt the Operating Procedures, Rules and Policies as submitted. The motion was MSC.

**VIII. OTHER BUSINESS**

Trustee Sufrañes requested a clarification for new members regarding the number of meetings held by the Board per year. Chairman Henriques indicated that the Board had been operating with four scheduled meetings a year, with occasional special meetings to handle unexpected business.

**IX. ADJOURNMENT**

With no other business, the Chairman requested a motion to adjourn the meeting.

A motion was made to adjourn the meeting of the FIU Board of Trustees on 13 January 2003 at 2:39 pm. The motion was MSC.

***Trustee Requests***

1. *Trustee Henriques requested that President Maidique send out a memo detailing the Committee Structures.. (President Maidique will prepare as requested).*

*ALL TRUSTEE REQUESTS HAVE BEEN ADDRESSED.*

01-27-03 TMV